Postgraduate Diploma
Workplace Management

tech global university

Postgraduate Diploma
Workplace Management

» Modality: **online**
» Duration: **6 months**
» Certificate: **TECH Global University**
» Credits: **24 ECTS**
» Schedule: **at your own pace**
» Exams: **online**
» Target Group: **Graduates, Diplomas or University Graduates, professionals in the field of Human Resources, relations employment and psychology, who want to deepen their knowledge in this field**

Website: **www.techtitute.com/us/school-of-business/postgraduate-diploma/postgraduate-diploma-workplace-management**

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01
Welcome

Today, organizations and companies of all sectors and sizes are fully aware of the importance of human capital to their success. Human Resources experts play a very important role because, through the specific actions they put into practice, they will be able to nurture the company with selection processes that attract, recruit and manage top-level professionals who will enhance the company's development. Being fully aware of this, TECH professionals have designed this complete program that aims to provide students with the necessary skills to perform a proper Workplace Management, which is the main asset to build a strong organization ready to take on challenges successfully.

Postgraduate Diploma in Workplace Management.
TECH Global University

"Talent is a key element in the success of an organization. Learn how to manage it correctly with this educational action that will also turn you into a professional of excellence"

Why Study at TECH?

TECH is the world's largest 100% online business school. It is an elite business school, with a model based on the highest academic standards. A world-class centre for intensive managerial skills training.

TECH is a university at the forefront of technology, and puts all its resources at the student's disposal to help them achieve entrepreneurial success"

At TECH Global University

Innovation

The university offers an online learning model that combines the latest educational technology with the most rigorous teaching methods. A unique method with the highest international recognition that will provide students with the keys to develop in a rapidly-evolving world, where innovation must be every entrepreneur's focus.

"Microsoft Europe Success Story", for integrating the innovative, interactive multi-video system.

The Highest Standards

Admissions criteria at TECH are not economic. Students don't need to make a large investment to study at this university. However, in order to obtain a qualification from TECH, the student's intelligence and ability will be tested to their limits. The institution's academic standards are exceptionally high...

95% of TECH students successfully complete their studies

Networking

Professionals from countries all over the world attend TECH, allowing students to establish a large network of contacts that may prove useful to them in the future.

100,000+ executives trained each year

200+ different nationalities

Empowerment

Students will grow hand in hand with the best companies and highly regarded and influential professionals. TECH has developed strategic partnerships and a valuable network of contacts with major economic players in 7 continents.

500+ collaborative agreements with leading companies

Talent

This program is a unique initiative to allow students to showcase their talent in the business world. An opportunity that will allow them to voice their concerns and share their business vision.

After completing this program, TECH helps students show the world their talent.

Multicultural Context

While studying at TECH, students will enjoy a unique experience. Study in a multicultural context. In a program with a global vision, through which students can learn about the operating methods in different parts of the world, and gather the latest information that best adapts to their business idea.

TECH students represent more than 200 different nationalities.

Learn with the best

In the classroom, TECH's teaching staff discuss how they have achieved success in their companies, working in a real, lively, and dynamic context. Teachers who are fully committed to offering a quality specialization that will allow students to advance in their career and stand out in the business world.

Teachers representing 20 different nationalities.

At TECH, you will have access to the most rigorous and up-to-date case studies in the academic community"

TECH strives for excellence and, to this end, boasts a series of characteristics that make this university unique:

Analysis

TECH explores the student's critical side, their ability to question things, their problem-solving skills, as well as their interpersonal skills.

Academic Excellence

TECH offers students the best online learning methodology. The university combines the Relearning method (a postgraduate learning methodology with the highest international rating) with the Case Study. A complex balance between tradition and state-of-the-art, within the context of the most demanding academic itinerary.

Economy of Scale

TECH is the world's largest online university. It currently boasts a portfolio of more than 10,000 university postgraduate programs. And in today's new economy, **volume + technology = a ground-breaking price**. This way, TECH ensures that studying is not as expensive for students as it would be at another university.

Why Our Program?

Studying this TECH program means increasing the chances of achieving professional success in senior business management.

It is a challenge that demands effort and dedication, but it opens the door to a promising future. Students will learn from the best teaching staff and with the most flexible and innovative educational methodology.

We have highly qualified teachers and the most complete syllabus on the market, which allows us to offer you training of the highest academic level"

This program will provide students with a multitude of professional and personal advantages, particularly the following:

01

A significant career boost

By studying at TECH, students will be able to take control of their future and develop their full potential. By completing this program, students will acquire the skills required to make a positive change in their career in a short period of time.

70% of participants achieve positive career development in less than 2 years.

02

Develop a strategic and global vision of companies

TECH offers an in-depth overview of general management to understand how each decision affects each of the company's different functional areas.

Our global vision of companies will improve your strategic vision.

03

Consolidate the student's senior management skills

Studying at TECH means opening the doors to a wide range of professional opportunities for students to position themselves as senior executives, with a broad vision of the international environment.

You will work on more than 100 real senior management cases.

04

Take on new responsibilities

The program will cover the latest trends, advances and strategies, so that students can carry out their professional work in a changing environment.

45% of graduates are promoted internally.

05 Access to a powerful network of contacts

TECH connects its students to maximize opportunities. Students with the same concerns and desire to grow. Therefore, partnerships, customers or suppliers can be shared.

You will find a network of contacts that will be instrumental for professional development.

06 Thoroughly develop business projects

Students will acquire a deep strategic vision that will help them develop their own project, taking into account the different areas in companies.

20% of our students develop their own business idea.

07 Improve soft skills and management skills

TECH helps students apply and develop the knowledge they have acquired, while improving their interpersonal skills in order to become leaders who make a difference.

Improve your communication and leadership skills and enhance your career.

08 Be part of an exclusive community

Students will be part of a community of elite executives, large companies, renowned institutions, and qualified professors from the most prestigious universities in the world: the TECH Global University community.

We give you the opportunity to train with a team of world renowned teachers.

04
Objectives

The objectives of this program are based on meeting the experience needs of Human Resources professionals in this field. In this sense, a complete and optimal training has been realistically established to lead students to academic excellence and to propel them to achieve an efficient progression in their professional career. For all these reasons, this training will be for them a journey of personal and professional growth that will lead them to the highest quality in their intervention as a Human Resources manager.

"If your goal is to expand your professional career as a HR specialist with the qualifications that will enable you to compete among the best, look no further. This training will give your career the boost it needs"

**TECH makes the goals of their students their own goals too.
Working together to achieve them.**
This **Postgraduate Diploma in Workplace Management** prepares the student to:

01 Understand strategies Effectives for planning and managing Human Resources department projects

04 Acquire knowledge of the New Human Resources Policies in the Digital Era

02 Understanding the right ways to design a new job

03 Know how to perform audits in this field

05 Know how to prepare an annual performance plan according to the organization within the scope of labor policies and equality at work

06 Know how to Analyze the results of the annual performance plan

08 Implement and manage different internal and external training programs
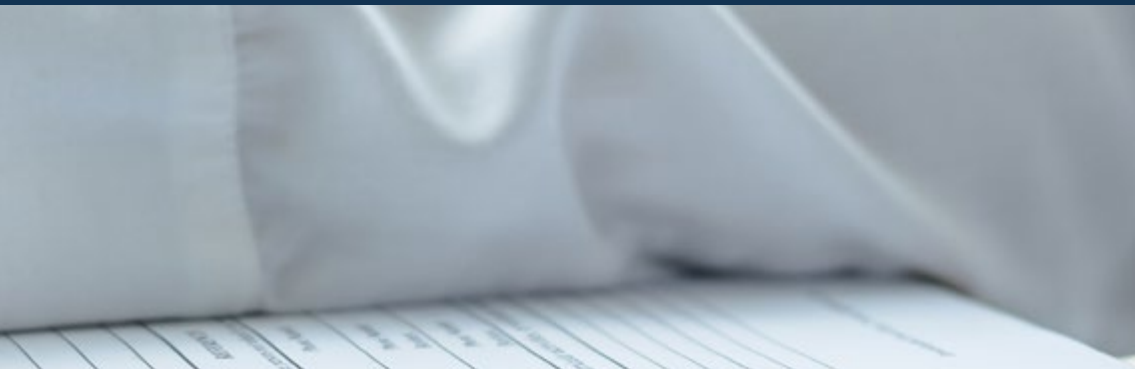
09 Understand how Design an annual training plan for the company

07 Successfully take the challenges of the professional in the digital transformation of employees

10 Have knowledge of the operation and management of employee social security rebate systems

11 Understand strategies for planning and managing Human Resources department projects

14 Analyze the results of the annual performance plan

12 Understand the process and need for audits in this field

13 Describe the new Human Resources policies in the digital era, through performance evaluation scales and observation techniques

15 Determine the legal regulations applicable to continuing vocational training for employment

16 Manage different internal and external training programs

18 Apply different techniques for performance assessment and business engagement in digital projects
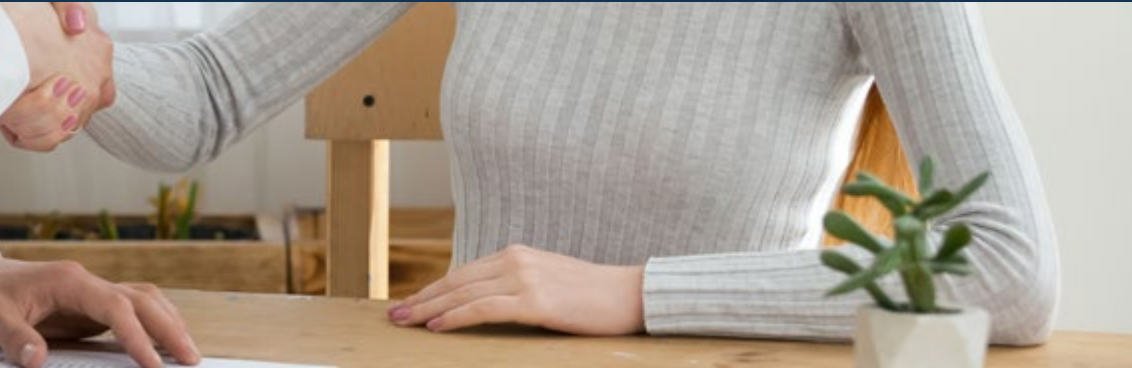
19 Recognize the challenges of the professional in the digital transformation of employees

17 Manage the employee social security bonus systems

20 Make the most of your employees' talents and preparing your company for technological change

Structure and Content

The syllabus of this Postgraduate Diploma has been designed and created by a team of professionals in the field to respond specifically to the needs of workers in the Human Resources field. This compendium of contents, moreover, has been conceived with a perspective focused on applied learning, allowing professionals to intervene successfully through a broad vision connected to the real environment of the profession. Thus, this syllabus will become the students' main asset when it comes to successfully entering a labor market that increasingly demands more and more professionals specialized in the field.

A complete program created to offer the Human Resources manager an effective and fast learning process, compatible with his or her personal and professional life"

Syllabus

Without a doubt, today almost everyone is aware that for an organization to be successful, the correct selection of personnel is an extremely important element. In this sense, if the right people are hired, the correct development of the tasks and duties to be covered can be promoted and, therefore, the best possible functioning of the organization will be ensured. It is here where the Human Resources professional comes into play and acquires a fundamental role, since their plans and selection processes will be a direct asset for the development of the company.

For all these reasons, TECH teachers have designed this Postgraduate Diploma that will provide students with the skills that will enable them to design and implement Talent Management plans in the workplace. All this, in addition to revaluing the student's professional profile, will turn him/her into an invaluable asset in companies, since companies that are unable to retain high-level personnel will not achieve their objectives.

Thus, through this program, professionals will learn to carry out an effective management that seeks to develop, plan and coordinate strategies that allow them to search for, select and retain all those professionals who, due to their talent, are a great asset to the organization. This task, especially designed for the area of HR Management and Administration, will be carried out by the HR Department. The HR program, which will be discussed in depth during the experience, will organize and maximize the performance of people in companies, improving their productivity.

This very complete training could not leave aside one of the aspects that most concerns today's corporations: digital transformation. On it, the program will teach professionals to apply different techniques of performance evaluation and business engagement of business talent within digital projects, recognizing the challenges of digital transformation of employees and making the most of the talent of workers. All this while preparing your company for technological change.

This program takes place over 6 months and is divided into 4 modules:

Module 1.	RR Strategic Management and Administration. Resources
Module 2.	Performance Management and Compensation Policy
Module 3.	Management and Management of In-Company Training
Module 4.	Talent Development in the Digital Age

Where, When and How is it Taught?

TECH offers the possibility of developing this Postgraduate Diploma in Workplace Management completely online. Throughout the 6 months of the educational program, you will be able to access all the contents of this program at any time, allowing you to self-manage your study time.

A unique, key, and decisive educational experience to boost your professional development and make the definitive leap.

Module 1. RR Strategic Management and Administration. Resources

1.1. Strategic Thinking and Systems
1.1.1. The Company as a System
1.1.2. Strategic Thinking Derived from Corporate Culture
1.1.3. The Strategic Approach from a People Management Perspective

1.2. Human Resources Department Project Planning and Management
1.2.1. Keys to the Design and Implementation of a Balanced Scorecard
1.2.2. Workforce Sizing and Planning
1.2.3. Supporting Operations: Personnel Policies

1.3. Strategic Organizational Design
1.3.1. Business Partners Model
1.3.2. Share Services
1.3.3. Outsourcing

1.4. Job Design, Recruitment, and Selection
1.4.1. Training and Career Development
1.4.2. Strategic Approach to People Management
1.4.3. Design and Implementation of Personnel Policies and Practices

1.5. HR Analytics
1.5.1. Big Data and Business Intelligence (BI)
1.5.2. Human Resources Data Analysis and Modeling
1.5.3. Design and Development of Human Resources Metrics Measurements

1.6. Strategic Leadership
1.6.1. Leadership Models
1.6.2. Coaching
1.6.3. Mentoring
1.6.4. Transformational Leadership

1.7. Auditing and Control of Human Resources Management
1.7.1. Reasons for the Audit of Human Resources management
1.7.2. Data Collection and Analysis Tools
1.7.3. Audit Report

Module 2. Performance Management and Compensation Policy

2.1. Introduction to Performance Management and Management by Objectives
2.1.1. The Impact of the Digital Era on Professional Performance
2.1.2. Digital Transformation in Companies
2.1.3. New Human Resources Policies in the Digital Era
2.1.4. New Work Environments
2.1.5. Performance Assessment: What Is It and What Is It for?
2.1.6. Performance Evaluation Models

2.2. The Performance Management Cycle
2.2.1. New Work Environments
2.2.2. Phases of the Performance Management Cycle
2.2.3. Models in Work Systems

2.3. Performance Planning
2.3.1. Initial Design of the Performance Evaluation: Company Analysis
2.3.2. Setting Individual and Group Objectives
2.3.3. Performance Metrics
2.3.4. Competency-Based Evaluation Systems

2.4. Performance Monitoring
2.4.1. Management of the Corporate Talent Map
2.4.2. Individual and Group Action Plan Follow-up Mechanisms: Observation, Coaching and Feedback Techniques.
2.4.3. Recognition Plans

2.5. Performance Evaluation
2.5.1. Key Points in Performance Appraisal: Objectives, Competencies and Project/Team
2.5.2. Definition of Evaluation Scales and Parameters of Excellence
2.5.3. The Application of the Evaluation

2.6. Underperformance Management
2.6.1. Observation Techniques
2.6.2. Incentive Motivation and Coaching Methodologies
2.6.3. Recovery Plan

2.7. Remuneration Policy
2.7.1. Regulation of Work and Remuneration
2.7.2. Establishment of the General Compensation System
2.7.3. Variable Remuneration
2.7.4. Control Systems

2.8. Legal and Labor Aspects of Remuneration
2.8.1. Legal Framework
2.8.2. Application

2.9. Annual Planning of Performance Plans
2.9.1. Design and Development of an Annual Performance Plan
2.9.2. Analysis of Results

2.10. Additional Compensation Aspects
2.10.1. Pension Plans
2.10.2. Other Special Situations

Module 3. Management and Management of In-Company Training

3.1. In-Company Training
3.1.1. Training Concept, Objectives and Actors
3.1.2. Training as an Element of Business Strategy

3.2. Training Planning
3.2.1. Element of Training Planning
3.2.2. Budget Management

3.3. Assessment of Training Needs
3.3.1. Detection of DNC Training Needs
3.3.2. Techniques and Data Collection
3.3.3. Analysis and Valuation

3.4. Training Methods
3.4.1. In-Office Training
3.4.2. Out-of-Office Training
3.4.3. Training in Digital Environments: e-Learning
3.4.4. Blended Training

3.5. Design and Programming of Training Activities
3.5.1. Concept of Design and Programming of Training Activities
3.5.2. Definition of the Objective and Contents of the Training Activities
3.5.3. Methodology of Teaching in Training Activities

3.6. The Dual Education System
3.6.1. Origin of Dual Training and Reference Countries
3.6.2. Labor Aspects of the Dual Training Context
3.6.3. Training Aspects of the Dual Training Context
3.6.4. Perspectives and Evolution of Dual Training

3.7. Legal Framework for Training
3.7.1. Art. 123
3.7.2. Federal Labor Law
3.7.3. Collective Bargaining Agreements

3.8. The Cost of Training in the Organization
3.8.1. Direct Training Costs
3.8.2. Indirect Training Costs
3.8.3. The Economic Impact of Proper Training in the Company

3.9. In-House Training Inspections and Audits
3.9.1. Government Inspections
3.9.2. External Audits
3.9.3. Risks in Case of Non-Compliance

3.10. Highly Specialized Training
3.10.1. High-Risk Positions
3.10.2. Special Training Programs

Module 4. Talent Development in the Digital Age

4.1. Digital Transformation in Talent Management
4.1.1. Challenges of New Human Resources Communication Management in the Digital Age
4.1.2. Talent in the 21st Century: Motivational Designs and Learning Agility
4.1.3. Change Management in the Digital Age

4.2. Managing Human Capital
4.2.1. Human Capital Concept
4.2.2. Management Strategy

4.3. Innovation and Talent Management
4.3.1. Contextualization of Talent
4.3.2. Process of Talent Management

4.4. Knowledge and Talent Management
4.4.1. Attitudes, Values and Beliefs
4.4.2. Engagement Management and Corporate Culture

4.5. Digital Strategies in Human Resources
4.5.1. Employer Branding in Human Resources
4.5.2. Personal Branding for Human Resources Professionals
4.5.3. Networking and Social Media

4.6. Work Performance Management in Digital Ecosystems
4.6.1. Competencies 3.0 for Work in the Digital Age
4.6.2. Digital Project Management
4.6.3. Coordination of Virtual Work Teams
4.6.4. Growth Management: Leading Competent Teams
4.6.5. Mentoring and Collaborative Learning

4.7. Motivation in the Digital Era
4.7.1. Motivation and Job Satisfaction, Contextualization
4.7.2. New Work Motivation Systems: Gamification

4.8. Compensation and Non-Economic Benefits
4.8.1. Basic Aspects of Remuneration Policies
4.8.2. Remuneration in Kind Systems

4.9. Incentives and Profit Sharing
4.9.1. Contextualization
4.9.2. Types of Profit Sharing
4.9.3. Monitoring and Measurement of Satisfaction

4.10. Environment and Metric Strategy
4.10.1. Contextualization
4.10.2. Measurement and Monitoring

Incorporate into your knowledge the most innovative approaches in Talent Management and begin to practice in this exciting field"

Methodology

This academic program offers students a different way of learning. Our methodology uses a cyclical learning approach: **Relearning.**

This teaching system is used, for example, in the most prestigious medical schools in the world, and major publications such as the **New England Journal of Medicine** have considered it to be one of the most effective.

"

Discover Relearning, a system that abandons conventional linear learning, to take you through cyclical teaching systems: a way of learning that has proven to be extremely effective, especially in subjects that require memorization"

TECH Business School uses the Case Study to contextualize all content

Our program offers a revolutionary approach to developing skills and knowledge. Our goal is to strengthen skills in a changing, competitive, and highly demanding environment.

"

At TECH, you will experience a learning methodology that is shaking the foundations of traditional universities around the world"

Optimal decision

Patient Values

Research Evidence

Clinical Data

This program prepares you to face business challenges in uncertain environments and achieve business success.

A learning method that is different and innovative

This TECH program is an intensive educational program, created from scratch to present executives with challenges and business decisions at the highest level, whether at the national or international level. This methodology promotes personal and professional growth, representing a significant step towards success. The case method, a technique that lays the foundation for this content, ensures that the most current economic, social and business reality is taken into account.

> *You will learn, through collaborative activities and real cases, how to solve complex situations in real business environments"*

The case method has been the most widely used learning system among the world's leading business schools for as long as they have existed. The case method was developed in 1912 so that law students would not only learn the law based on theoretical content. It consisted of presenting students with real-life, complex situations for them to make informed decisions and value judgments on how to resolve them. In 1924, Harvard adopted it as a standard teaching method.

What should a professional do in a given situation? This is the question we face in the case method, an action-oriented learning method. Throughout the program, the studies will be presented with multiple real cases. They must integrate all their knowledge, research, argue and defend their ideas and decisions.

Our program prepares you to face new challenges in uncertain environments and achieve success in your career.
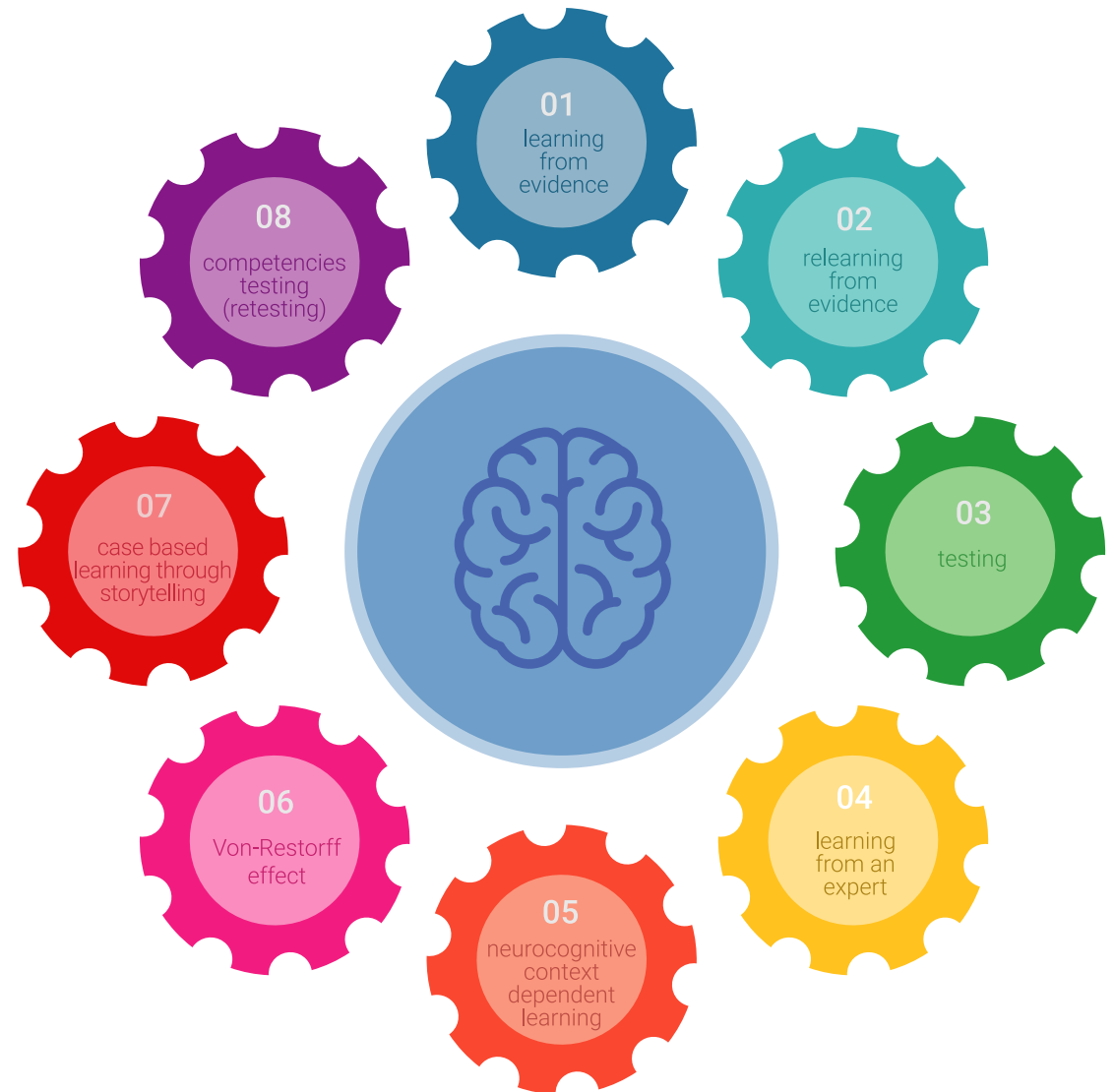
Relearning Methodology

TECH effectively combines the Case Study methodology with a 100% online learning system based on repetition, which combines different teaching elements in each lesson.

We enhance the Case Study with the best 100% online teaching method: Relearning.

Our online system will allow you to organize your time and learning pace, adapting it to your schedule. You will be able to access the contents from any device with an internet connection.

At TECH you will learn using a cutting-edge methodology designed to train the executives of the future. This method, at the forefront of international teaching, is called Relearning.

Our online business school is the only one in the world licensed to incorporate this successful method. In 2019, we managed to improve our students' overall satisfaction levels (teaching quality, quality of materials, course structure, objectives...) based on the best online university indicators.

01 learning from evidence

02 relearning from evidence

03 testing

04 learning from an expert

05 neurocognitive context dependent learning

06 Von-Restorff effect

07 case based learning through storytelling

08 competencies testing (retesting)

In our program, learning is not a linear process, but rather a spiral (learn, unlearn, forget, and re-learn). Therefore, we combine each of these elements concentrically. With this methodology we have trained more than 650,000 university graduates with unprecedented success in fields as diverse as biochemistry, genetics, surgery, international law, management skills, sports science, philosophy, law, engineering, journalism, history, markets, and financial instruments. All this in a highly demanding environment, where the students have a strong socio-economic profile and an average age of 43.5 years.

Relearning will allow you to learn with less effort and better performance, involving you more in your specialization, developing a critical mindset, defending arguments, and contrasting opinions: a direct equation to success.

From the latest scientific evidence in the field of neuroscience, not only do we know how to organize information, ideas, images and memories, but we know that the place and context where we have learned something is fundamental for us to be able to remember it and store it in the hippocampus, to retain it in our long-term memory.

In this way, and in what is called neurocognitive context-dependent e-learning, the different elements in our program are connected to the context where the individual carries out their professional activity.

This program offers the best educational material, prepared with professionals in mind:

Study Material

All teaching material is produced by the specialists who teach the course, specifically for the course, so that the teaching content is highly specific and precise.

These contents are then applied to the audiovisual format, to create the TECH online working method. All this, with the latest techniques that offer high quality pieces in each and every one of the materials that are made available to the student.

Classes

There is scientific evidence suggesting that observing third-party experts can be useful.

Learning from an Expert strengthens knowledge and memory, and generates confidence in future difficult decisions.

Management Skills Exercises

They will carry out activities to develop specific executive competencies in each thematic area. Practices and dynamics to acquire and develop the skills and abilities that a high-level manager needs to develop in the context of the globalization we live in.

Additional Reading

Recent articles, consensus documents and international guidelines, among others. In TECH's virtual library, students will have access to everything they need to complete their course.

30%

10%

8%

3%

30%

15%

4%

Case Studies

Students will complete a selection of the best case studies chosen specifically for this program. Cases that are presented, analyzed, and supervised by the best senior management specialists in the world.

Interactive Summaries

The TECH team presents the contents attractively and dynamically in multimedia lessons that include audio, videos, images, diagrams, and concept maps in order to reinforce knowledge.

This exclusive educational system for presenting multimedia content was awarded by Microsoft as a "European Success Story".

Testing & Retesting

We periodically evaluate and re-evaluate students' knowledge throughout the program, through assessment and self-assessment activities and exercises, so that they can see how they are achieving their goals.

Our Students' Profiles

This qualification is especially designed for Human Resources professionals who want to update their knowledge in the selection of people and advance in their professional career towards a promising future in this field. The compendium of knowledge that they will acquire after completing this complete academic training will enable them to practice in this field with guarantees of success and will enable them to position themselves as experts in Workplace Management.

"

If you want to achieve an interesting improvement in your professional career while continuing to work, this is the program for you"

Average Age

Between **35** and **45** years old

Years of Experience

More than 15 years **18%**

Up to 5 years **15%**

10 to 15 years **35%**

5 to 10 years **32%**

Training

Psychology	**22%**
Labor Relationships	**32%**
Law	**27%**
Social Sciences	**6%**
Other	**13%**

Educational Profile

Human Resources	**23%**
Law	**28%**
Entrepreneurs	**25%**
Administration	**10%**
Other	**14%**
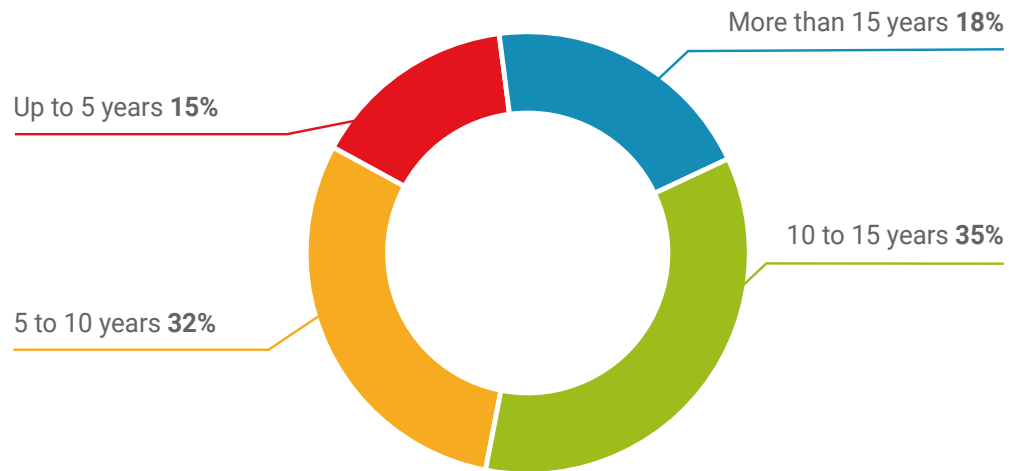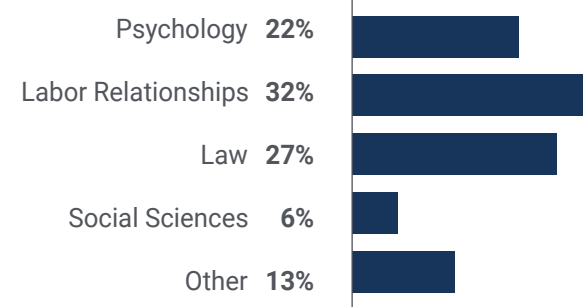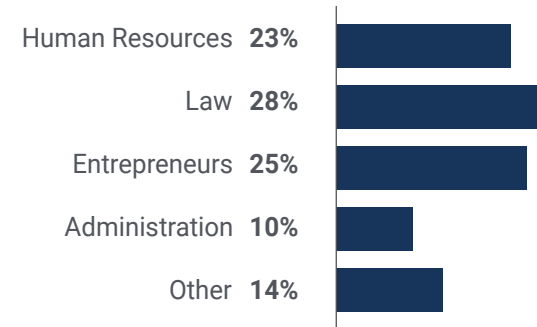
Geographical Distribution

Country	Percentage
USA	9%
Spain	38%
Mexico	21%
Colombia	7%
Argentina	12%
Chile	5%
Peru	2%
Other	6%
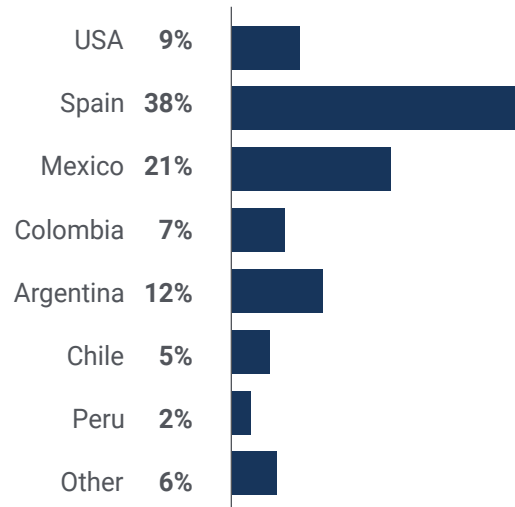
Santiago Sánchez

Marketing Manager and union representative

"As a union representative in the company where I work, I feel it is absolutely necessary to be properly informed in order to be able to make a more complete defense of my rights and those of my colleagues. With this program, I have achieved what I was looking for and I am now in a much more comfortable position when it comes to doing my job"

Impact on Your Career

Professionals seeking professional growth through the improvement of their curriculum vitae will find in this program a golden opportunity, not only for the improvements it provides in terms of knowledge, but also for the prestige that comes with studying at the leading online university in the Spanish market. Completing this qualification will open the doors to a highly competitive job market in which they will make a difference thanks to their academic experience.

If you are looking for a radical change in your career, this program will help you achieve it"

Are you ready to take the leap?
Excellent professional development awaits you.

With this qualification, students will be able to advance drastically in their profession, although there is no doubt that, in order to do so, they will have to make an investment in different areas, such as economic, professional and personal.

However, the goal is to improve in your professional life and, to do so, it is necessary to fight.

Thanks to this program, you will receive a large number of job offers with which you will be able to start your professional growth.

Improve your Human Resources management skills and retain talent in your organization.

Time of Change

During the program	During the first year	After 2 years
11%	**63%**	**26%**

Type of change

Internal Promotion	**47%**	
Change of Company	**45%**	
Entrepreneurship	**8%**	
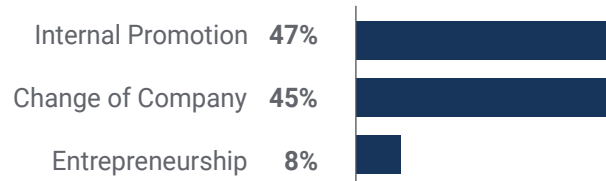
Salary increase

This program represents a salary increase of more than **25.22%** for our students

| Salary before $32,900 | A salary increase of 25.22% | Salary after $41,200 |

Benefits for Your Company

The Postgraduate Diploma in Workspace Management is a high-level program that has been designed to improve the training of Human Resources professionals, with the main objective of expanding their career goals. But it will also be of great importance for the companies in which they work, since they will be able to apply everything they have learned in their daily practice, managing efficient and competitive teams.

" *Bring a new vision of work that allows you to retain talent in your organization"*

Developing and retaining talent in companies is the best long-term investment.

01

Intellectual Capital and Talent Growth

Managers will bring to the company new concepts, strategies and perspectives that can bring about significant changes in the organization.

02

Retaining high-potential executives to avoid talent drain

This program strengthens the link between the company and the executive and opens new avenues for professional growth within the company.

03

Building agents of change

The directors They will be able to make decisions in times of uncertainty and crisis, helping the organization to overcome obstacles.

04

Increased international expansion possibilities

Thanks to this program, the students will come into contact with the main markets in the world economy.

Project Development

(05)

The executive can work on a real project or develop new projects.

Increased competitiveness

(06)

This Postgraduate Diploma will equip students with the skills to take on new challenges and drive the organization forward.

10
Certificate

The Postgraduate Diploma in Workspace Management guarantees students, in addition to the most rigorous and up-to-date education, access to a Postgraduate Diploma issued by TECH Global University.

Successfully complete this program and receive your university qualification without having to travel or fill out laborious paperwork"

This program will allow you to obtain your **Postgraduate Diploma in Workspace Management** endorsed by **TECH Global University**, the world's largest online university.

TECH Global University is an official European University publicly recognized by the Government of Andorra (*official bulletin*). Andorra is part of the European Higher Education Area (EHEA) since 2003. The EHEA is an initiative promoted by the European Union that aims to organize the international training framework and harmonize the higher education systems of the member countries of this space. The project promotes common values, the implementation of collaborative tools and strengthening its quality assurance mechanisms to enhance collaboration and mobility among students, researchers and academics.

This **TECH Global University** title is a European program of continuing education and professional updating that guarantees the acquisition of competencies in its area of knowledge, providing a high curricular value to the student who completes the program.

Title: **Postgraduate Diploma in Workspace Management**

Modality: **online**

Duration: **6 monts**

Accreditation: **24 ECTS**

tech global university

Mr./Ms. _____, with identification document _____
has successfully passed and obtained the title of:

Postgraduate Diploma in Workplace Management

This is a program of 600 hours of duration equivalent to 24 ECTS, with a start date of dd/mm/yyyy and an end date of dd/mm/yyyy.

TECH Global University is a university officially recognized by the Government of Andorra on the 31st of January of 2024, which belongs to the European Higher Education Area (EHEA).

In Andorra la Vella, on the 28th of February of 2024

Dr. Pedro Navarro Illana
Rector

Unique TECH Code: AFWORD23S   techtitute.com/certificates

*Apostille Convention. In the event that the student wishes to have their paper diploma issued with an apostille, TECH Global University will make the necessary arrangements to obtain it, at an additional cost.

Postgraduate Diploma
Workplace Management

- » Modality: **online**
- » Duration: **6 months**
- » Certificate: **TECH Global University**
- » Credits: **24 ECTS**
- » Schedule: **at your own pace**
- » Exams: **online**

Postgraduate Diploma
Workplace Management

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