Postgraduate Diploma Pharmacy Office Management and Administration: Optimization, Marketing and Sales





Postgraduate Diploma

Pharmacy Office Management and Administration: Optimization, Marketing and Sales

- » Modality: online
- » Duration: 6 months
- » Certificate: TECH Global University
- » Accreditation: 18 ECTS
- » Schedule: at your own pace
- » Exams: online
- » Target Group: Professionals in the pharmaceutical area or related areas or who wish to participate in the administration and management of a Pharmacy Office.

Website: www.techtitute.com/us/school-of-business/postgraduate-diploma/postgraduate-diploma-pharmacy-office-management-administration-optimization-marketing-sales

Index

01	02		03		04	
Welcome	Why Study at TECH?		Why Our Program?		Objectives	
р. 4		р. б		р. 10		р. 14
	05		06		07	
	Structure and Content		Study Methodology		Our Students' Profiles	
		p. 18		p. 24		р. 34
	08		09		10	
	Course Management		Impact on Your Career		Benefits for Your Comp	any
		p. 38		р. 40		p. 48
					11	
					Certificate	
						p. 52

01 Welcome

The ultimate goal of a business project in pharmacy is to optimize the operation of the pharmacy, to reach the sales targets set and to maintain its competitiveness in the market. This program offers advanced knowledge in areas such as marketing and sales, which will lead the pharmaceutical management professional to improve the quality of his or her business as a business project. As a result, the student will graduate with a higher academic and technical level with which to broaden their own personal business perspective.

Postgraduate Diploma in Pharmacy Office Management and Administration: Optimization, Marketing and Sales T TECH Global University

N. C. Carton

A Postgraduate Diploma that focuses on the most important areas of the economic management of a pharmacy, with which you will achieve much better results at a business level"

120

02 Why Study at TECH?

TECH is the world's largest 100% online business school. It is an elite business school, with a model based on the highest academic standards. A world-class center for intensive managerial skills education.

Why Study at TECH? | 07 tech

GG

TECH is a university at the forefront of technology, and puts all its resources at the student's disposal to help them achieve entrepreneurial success"

tech 08 | Why Study at TECH?

At TECH Technological University



Innovation

The university offers an online learning model that balances the latest educational technology with the most rigorous teaching methods. A unique method with the highest international recognition that will provide students with the keys to develop in a rapidly-evolving world, where innovation must be every entrepreneur's focus.

"Microsoft Europe Success Story", for integrating the innovative, interactive multi-video system.



The Highest Standards

Admissions criteria at TECH are not economic. Students don't need to make a large investment to study at this university. However, in order to obtain a qualification from TECH, the student's intelligence and ability will be tested to their limits. The institution's academic standards are exceptionally high...



of TECH students successfully complete their studies



Networking

Professionals from countries all over the world attend TECH, allowing students to establish a large network of contacts that may prove useful to them in the future.



executives prepared each year

+200

different nationalities



Empowerment

Students will grow hand in hand with the best companies and highly regarded and influential professionals. TECH has developed strategic partnerships and a valuable network of contacts with major economic players in 7 continents.

+500

collaborative agreements with leading companies

Talent

This program is a unique initiative to allow students to showcase their talent in the business world. An opportunity that will allow them to voice their concerns and share their business vision.

After completing this program, TECH helps students show the world their talent.



Multicultural Context

While studying at TECH, students will enjoy a unique experience. Study in a multicultural context. In a program with a global vision, through which students can learn about the operating methods in different parts of the world, and gather the latest information that best adapts to their business idea.

TECH students represent more than 200 different nationalities.



Why Study at TECH? | 09 tech

TECH strives for excellence and, to this end, boasts a series of characteristics that make this university unique:



Analysis

TECH explores the student's critical side, their ability to question things, their problem-solving skills, as well as their interpersonal skills.



Learn with the best

In the classroom, TECH's teaching staff discuss how they have achieved success in their companies, working in a real, lively, and dynamic context. Teachers who are fully committed to offering a quality specialization that will allow students to advance in their career and stand out in the business world.

Teachers representing 20 different nationalities.

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At TECH, you will have access to the most rigorous and up-to-date case analyses in academia"



Academic Excellence

TECH offers students the best online learning methodology. The university combines the Relearning method (postgraduate learning methodology with the best international valuation) with the Case Study. Tradition and vanguard in a difficult balance, and in the context of the most demanding educational itinerary.



Economy of Scale

TECH is the world's largest online university. It currently boasts a portfolio of more than 10,000 university postgraduate programs. And in today's new economy, **volume + technology = a ground-breaking price**. This way, TECH ensures that studying is not as expensive for students as it would be at another university.

03 Why Our Program?

Studying this TECH program means increasing the chances of achieving professional success in senior business management.

It is a challenge that demands effort and dedication, but it opens the door to a promising future. Students will learn from the best teaching staff and with the most flexible and innovative educational methodology.

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We have highly qualified teachers and the most complete syllabus on the market, which allows us to offer you education of the highest academic level"

tech 12 | Why Our Program?

This program will provide you with a multitude of professional and personal advantages, among which we highlight the following:



A Strong Boost to Your Career

By studying at TECH, students will be able to take control of their future and develop their full potential. By completing this program, students will acquire the skills required to make a positive change in their career in a short period of time.

70% of students achieve positive career development in less than 2 years.



Develop a strategic and global vision of the company

TECH offers an in-depth overview of general management to understand how each decision affects each of the company's different functional fields.

Our global vision of companies will improve your strategic vision.



Consolidate the student's senior management skills

Studying at TECH means opening the doors to a wide range of professional opportunities for students to position themselves as senior executives, with a broad vision of the international environment.

You will work on more than 100 real senior management cases.



You will take on new responsibilities

The program will cover the latest trends, advances and strategies, so that students can carry out their professional work in a changing environment.

45% of graduates are promoted internally.

Why Our Program? | 13 tech



Access to a powerful network of contacts

TECH connects its students to maximize opportunities. Students with the same concerns and desire to grow. Therefore, partnerships, customers or suppliers can be shared.

> You will find a network of contacts that will be instrumental for professional development.



Thoroughly develop business projects.

Students will acquire a deep strategic vision that will help them develop their own project, taking into account the different fields in companies.

20% of our students develop their own business idea.



Improve soft skills and management skills

TECH helps students apply and develop the knowledge they have acquired, while improving their interpersonal skills in order to become leaders who make a difference.

Improve your communication and leadership skills and enhance your career.



You will be part of an exclusive community

Students will be part of a community of elite executives, large companies, renowned institutions, and qualified teachers from the most prestigious universities in the world: the TECH Technological Universitycommunity.

We give you the opportunity to study with a team of world-renowned teachers.

04 **Objectives**

This Postgraduate Diploma provides students with the knowledge and techniques essential for the assumption and organization of the organizational responsibilities of a Pharmacy Office. A program that enables them to lead and direct projects, of less or greater intensity and complexity, with the ability to manage smoothly and successfully direct work teams in the pharmaceutical field.

This program will raise your level as a pharmaceutical manager by giving you the tools you need to improve your company's bottom line"

tech 16 | Objectives

TECH makes the goals of their students their own goals too Working together to achieve them Postgraduate Diploma in Pharmacy Office Management and Administration: Optimization, Marketing and Sales will enable students to:



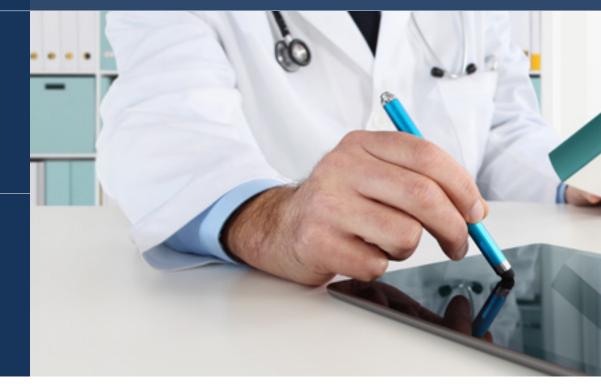
Learn about logistics operators and their supply models



Learn the ways to promote and launch new products



Learn how to manage suppliers and all the processes before and after purchasing products



See how stock is managed

Objectives | 17 tech



Study the fundamentals of pharmaceutical and relationship marketing



Learn about market research in the Pharmacy Office



Delve into pharmaceutical merchandising, advertising and promotion



Know which are the processes of digitization of the Pharmacy to achieve greater optimization in the processes of Marketing and Sales

05 Structure and Content

The Postgraduate Diploma in Pharmacy Office Management and Administration: Optimization, Marketing and Sales of TECH is a customized program that is taught in a 100% online format so that the student can choose the time and place that best suits their availability, schedules and interests.

A program that takes place over 6 months and is intended to be a unique and stimulating experience that will lay the foundations for success in the management of business reputation.

66

Your sales capabilities and the economic profitability of your pharmacy will increase thanks to the knowledge of this Postgraduate Diploma. Don't miss out and enroll now"

tech 20 | Structure and Content

Syllabus

The contents of this program are led by experts in the areas of pharmacy management and administration, who bring to this program their experience and, therefore, their realistic and close vision of the professional reality, in a conscious and proactive way.

Throughout the syllabus, all the aspects of Pharmacy Office management will be explained and analyzed, learning the key concepts in this field, the processes of identification, definition, unification and coordination.

A journey that will lead students to the analysis of the keys to the success of projects in different environments as well as to the reflection on the essential time management on their way to efficiency, cost management, quality, resources, communications, risk assessment, procurement management and certifications.

All of this development, from the hand of professionals recognized and valued worldwide, to get to learn from the best with the best learning system, and a stimulating and attractive educational process. Another key to the success of this educational program is the possibility for the students to decide how to organize their learning: from the time, to the place and intensity of study. This ensures that this effort is fully compatible with personal and professional life, so that the student never loses motivation.

In this sense, the specialization is 100% online, although you will be able to download the contents, to continue offline if you wish.

You will also have access to illustrative videos, review audios, an online library with complementary material and the help and support of the tutor throughout the entire process.

This Postgraduate Diploma takes place over 6 months and is divided into 3 modules:

Module 1	Optimization of Purchasing and Logistics Processes at the Pharmacy Office
Module 2	Pharmaceutical Marketing
Module 3	Sales in the Pharmacy Office



Structure and Content | 21 tech

Where, When and How is it Taught?

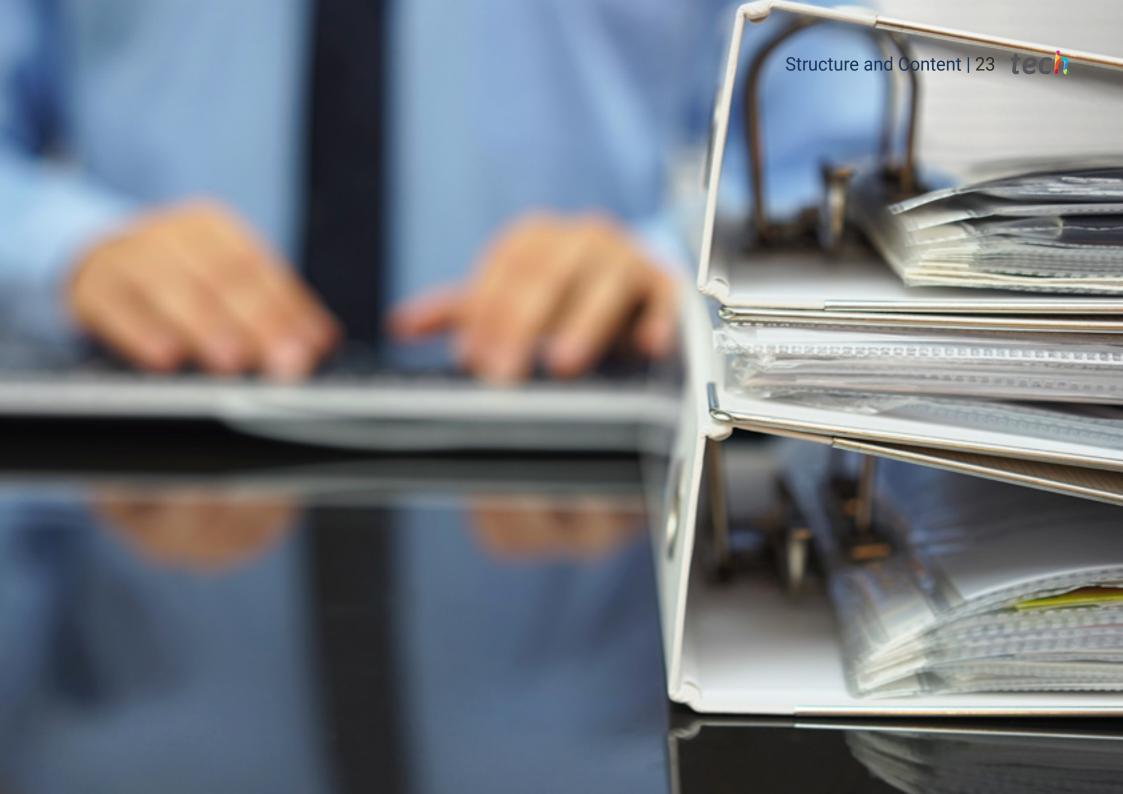
TECH offers the possibility of developing this Postgraduate Diploma in Pharmacy Office Management and Administration: Optimization, Marketing and Sales completely online. Throughout the 6 months of the educational program, the students will be able to access all the contents of this program at any time, allowing them to selfmanage their study time.

A unique, key, and decisive educational experience to boost your professional development and make the definitive leap.

Ν	Module 1. Pharmacy Office Procurement and Logistics Processes Optimization						
1	.1. Logistics Operators and Their Supply Models	1.2.	The Purchase	1.3.	Managing and Negotiating with Suppliers	1.4.	The Distribution Chain
1	.5. Product Assortment	1.6.	Product Management	1.7.	Purchase Management	1.8.	Stock Management
1	.9. The Products	1.10	The Promotion and Launching of New Products				
N	Iodule 2. Pharmaceutical Marketing						

NOULLE 2. Fhathaceutical Marketing						
2.1. Fundamentals of Marketing	2.2.	Pharmaceutical and Relationship Marketing	2.3.	Markets. Positioning	2.4.	Market Research in the Pharmacy Office
2.5. Pharmaceutical Merchandising: Offers and Communication	2.6.	Advertising and Promotion	2.7.	Digitalization of Pharmacy: From 1.0 to 3.0	2.8.	Strategic Marketing
2.9. MicroMarketing						

Module 3. Pharr	nacy Office Sales			
3.1. Psycholog	y and Sales Techniques	3.2. Sales Cycle	3.3. Sales Projections	3.4. Price-Setting Policies
3.5. Types of F	Products	3.6. Focus on Product Profitability	3.7. Types of Purchases and Clients	3.8. Cross-Selling and Up-Selling
3.9. Challengir	g Situations	3.10. Digital e-Commerce Management		



06 Study Methodology

TECH is the world's first university to combine the case study methodology with Relearning, a 100% online learning system based on guided repetition.

This disruptive pedagogical strategy has been conceived to offer professionals the opportunity to update their knowledge and develop their skills in an intensive and rigorous way. A learning model that places students at the center of the educational process giving them the leading role, adapting to their needs and leaving aside more conventional methodologies.

36 TECH will prepare you to face new challenges in uncertain environments and achieve success in your career"

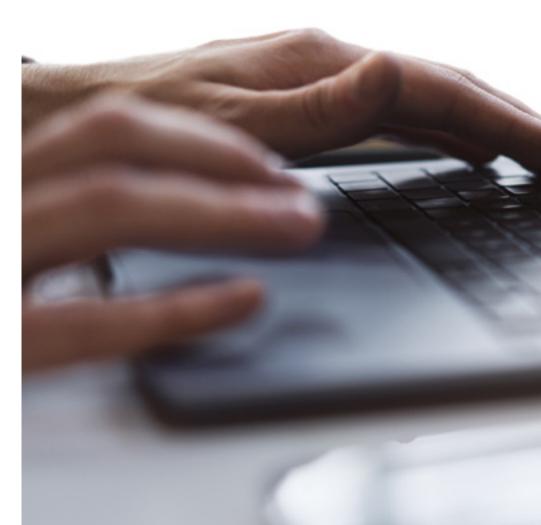
tech 26 | Methodology

The student: the priority of all TECH programs

In TECH's study methodology, the student is the main protagonist. The teaching tools of each program have been selected taking into account the demands of time, availability and academic rigor that, today, not only students demand but also the most competitive positions in the market.

With TECH's asynchronous educational model, it is students who choose the time they dedicate to study, how they decide to establish their routines, and all this from the comfort of the electronic device of their choice. The student will not have to participate in live classes, which in many cases they will not be able to attend. The learning activities will be done when it is convenient for them. They can always decide when and from where they want to study.

666 At TECH you will NOT have live classes (which you might not be able to attend)"



Methodology | 27 tech



The most comprehensive study plans at the international level

TECH is distinguished by offering the most complete academic itineraries on the university scene. This comprehensiveness is achieved through the creation of syllabi that not only cover the essential knowledge, but also the most recent innovations in each area.

By being constantly up to date, these programs allow students to keep up with market changes and acquire the skills most valued by employers. In this way, those who complete their studies at TECH receive a comprehensive education that provides them with a notable competitive advantage to further their careers.

And what's more, they will be able to do so from any device, pc, tablet or smartphone.



TECH's model is asynchronous, so it allows you to study with your pc, tablet or your smartphone wherever you want, whenever you want and for as long as you want"

tech 28 | Methodology

Case Studies and Case Method

The case method has been the learning system most used by the world's best business schools. Developed in 1912 so that law students would not only learn the law based on theoretical content, its function was also to present them with real complex situations. In this way, they could make informed decisions and value judgments about how to resolve them. In 1924, Harvard adopted it as a standard teaching method.

With this teaching model, it is students themselves who build their professional competence through strategies such as Learning by Doing or Design Thinking, used by other renowned institutions such as Yale or Stanford.

This action-oriented method will be applied throughout the entire academic itinerary that the student undertakes with TECH. Students will be confronted with multiple real-life situations and will have to integrate knowledge, research, discuss and defend their ideas and decisions. All this with the premise of answering the question of how they would act when facing specific events of complexity in their daily work.



Methodology | 29 tech

Relearning Methodology

At TECH, case studies are enhanced with the best 100% online teaching method: Relearning.

This method breaks with traditional teaching techniques to put the student at the center of the equation, providing the best content in different formats. In this way, it manages to review and reiterate the key concepts of each subject and learn to apply them in a real context.

In the same line, and according to multiple scientific researches, reiteration is the best way to learn. For this reason, TECH offers between 8 and 16 repetitions of each key concept within the same lesson, presented in a different way, with the objective of ensuring that the knowledge is completely consolidated during the study process.

Relearning will allow you to learn with less effort and better performance, involving you more in your specialization, developing a critical mindset, defending arguments, and contrasting opinions: a direct equation to success.



tech 30 | Methodology

A 100% online Virtual Campus with the best teaching resources

In order to apply its methodology effectively, TECH focuses on providing graduates with teaching materials in different formats: texts, interactive videos, illustrations and knowledge maps, among others. All of them are designed by qualified teachers who focus their work on combining real cases with the resolution of complex situations through simulation, the study of contexts applied to each professional career and learning based on repetition, through audios, presentations, animations, images, etc.

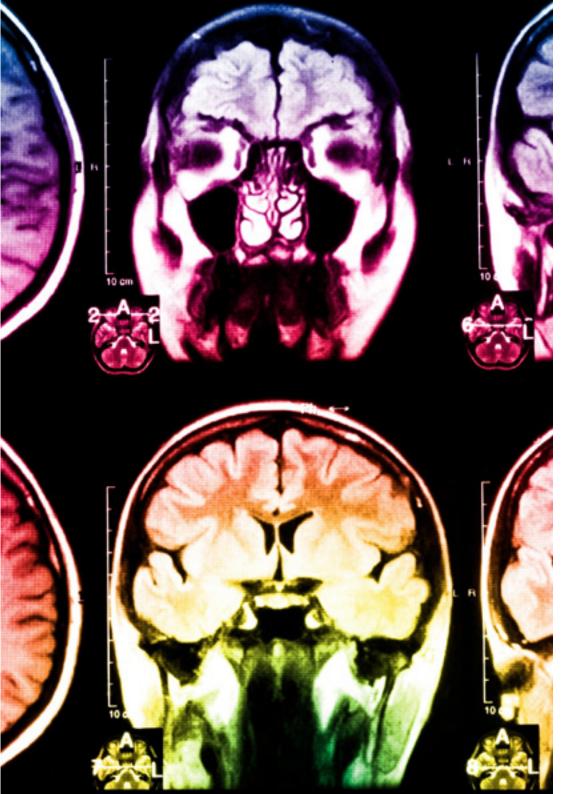
The latest scientific evidence in the field of Neuroscience points to the importance of taking into account the place and context where the content is accessed before starting a new learning process. Being able to adjust these variables in a personalized way helps people to remember and store knowledge in the hippocampus to retain it in the long term. This is a model called Neurocognitive context-dependent e-learning that is consciously applied in this university qualification.

In order to facilitate tutor-student contact as much as possible, you will have a wide range of communication possibilities, both in real time and delayed (internal messaging, telephone answering service, email contact with the technical secretary, chat and videoconferences).

Likewise, this very complete Virtual Campus will allow TECH students to organize their study schedules according to their personal availability or work obligations. In this way, they will have global control of the academic content and teaching tools, based on their fast-paced professional update. The online study mode of this program will allow you to organize your time and learning pace, adapting it to your schedule"

The effectiveness of the method is justified by four fundamental achievements:

- Students who follow this method not only achieve the assimilation of concepts, but also a development of their mental capacity, through exercises that assess real situations and the application of knowledge.
- 2. Learning is solidly translated into practical skills that allow the student to better integrate into the real world.
- **3.** Ideas and concepts are understood more efficiently, given that the example situations are based on real-life.
- 4. Students like to feel that the effort they put into their studies is worthwhile. This then translates into a greater interest in learning and more time dedicated to working on the course.



Methodology | 31 tech

The university methodology top-rated by its students

The results of this innovative teaching model can be seen in the overall satisfaction levels of TECH graduates.

The students' assessment of the quality of teaching, quality of materials, course structure and objectives is excellent. Not surprisingly, the institution became the best rated university by its students on the Trustpilot review platform, obtaining a 4.9 out of 5.

Access the study contents from any device with an Internet connection (computer, tablet, smartphone) thanks to the fact that TECH is at the forefront of technology and teaching.

You will be able to learn with the advantages that come with having access to simulated learning environments and the learning by observation approach, that is, Learning from an expert.

tech 32 | Methodology

As such, the best educational materials, thoroughly prepared, will be available in this program:



Study Material

All teaching material is produced by the specialists who teach the course, specifically for the course, so that the teaching content is highly specific and precise. This content is then adapted in an audiovisual format that will create our way of working online, with the latest techniques that allow us to offer you high quality in all of the material that we provide you with.



Practicing Skills and Abilities

You will carry out activities to develop specific competencies and skills in each thematic field. Exercises and activities to acquire and develop the skills and abilities that a specialist needs to develop within the framework of the globalization we live in.



Interactive Summaries

We present the contents attractively and dynamically in multimedia lessons that include audio, videos, images, diagrams, and concept maps in order to reinforce knowledge. This exclusive educational system for presenting multimedia content was awarded by Microsoft as a "European Success Story".



Additional Reading

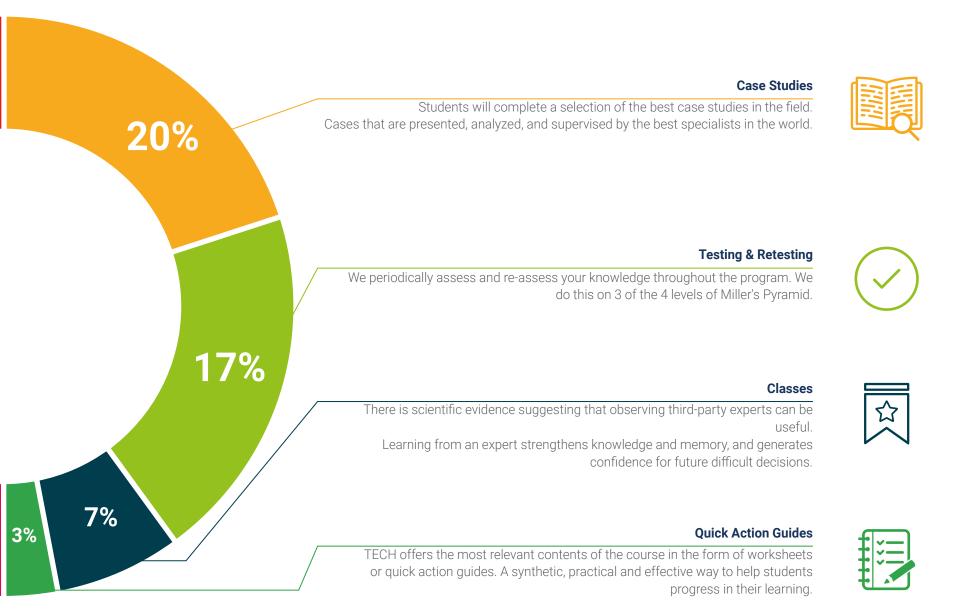
Recent articles, consensus documents, international guides... In our virtual library you will have access to everything you need to complete your education.

20%

15%

15%

Methodology | 33 tech

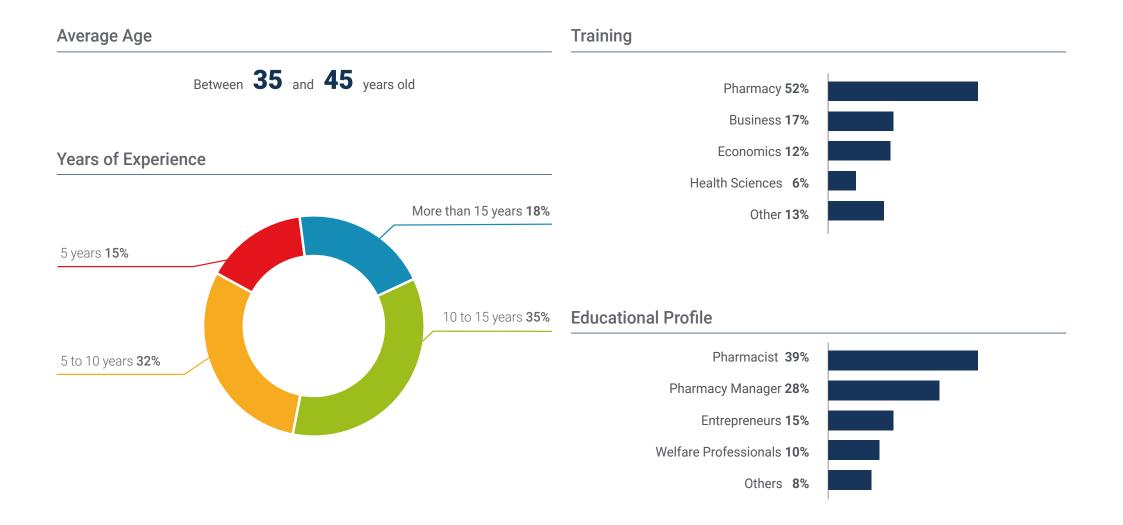


07 Our Students' Profiles

This Postgraduate Diploma in Pharmacy Office Management and Administration: Optimization, Marketing and Sales is a program aimed at specialized professionals who want to update their knowledge and advance in their professional career. The diversity of participants with different academic profiles and from multiple nationalities, make up the multidisciplinary approach of this program.

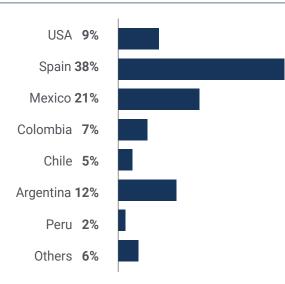
Your path towards pharmaceutical management will be stronger and more guaranteed thanks to the knowledge of this Postgraduate Diploma"

tech 36 | Our Students' Profiles



Our Students' Profiles | 37 tech







Ricardo López

Pharmacy Manager

"In this era of digital competitiveness you have to know as much as possible about Marketing and new sales strategies, especially in the pharmaceutical sector where special finesse is required when it comes to managing sales and communication. Luckily this TECH Postgraduate Diploma gave me all the keys I needed to implement effective advertising campaigns that raised my turnover"

08 Course Management

The program includes in its teaching staff leading experts in Pharmacy Office Management and Administration: Optimization, Marketing and Sales, who pour into this program the experience of their years of work. Furthermore, other renowned specialists in related disciplines participate in designing and preparing the course, making it a unique and highly nourishing academic experience for the student.

Our teaching team will give you the keys to develop successfully in this field"

tech 40 | Course Management

International Guest Director

Internationally recognized for developing innovative solutions during the COVID-19 pandemic, Katherine DeSanctis, Ph.D., is a leading Pharmacist specializing in Operational Management. Her approach excels in applying leadership strategies to train clinical specialists and optimize Pharmacy services in hospital settings.

In this way, she has an extensive career, which has allowed her to be part of renowned health institutions such as the Mass General Brigham in the United States. Among her main achievements, she has led the digital transformation in institutions to provide quality care to patients in their homes. This has made it possible to improve processes to enhance both efficiency and safety in the distribution of medicines.

In this regard, her work has been recognized on multiple occasions. For example, her management skills in times of crisis earned her an international award in the healthcare industry. Likewise, specialized publications such as Becker's Hospital Review have published articles on his work, highlighting her avant-garde mentality.

Among her most notable contributions, she created a dashboard during the SARS-CoV-2 outbreak to foster employee engagement and improve organizational culture. This system improved employee retentionand increased their motivation to deal with this difficult period.

At the same time, she has combined this facet with her work as a Clinical Researcher. Her areas of interest include pharmaceutical technology, drug safety and management. In this respect, she actively collaborates with the Vizient Pharmacy Council. In this way, she shares her solid knowledge on platforms such as YouTube to increase professionals' understanding of areas such as drug preparation, central distribution or perioperative Pharmacies.



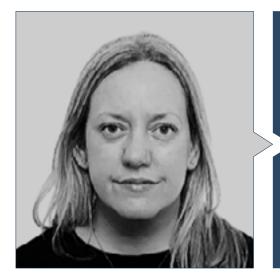
Dr. DeSanctis, Katherine

- Director of Pharmacy Operations at Mass General Brigham, Massachusetts, United States
- Director of Massachusetts General Hospital
- Resident in Pharmacy Management in Health Systems at UW Health
- Doctorate in Pharmacy from University of Illinois at Chicago
- Master of Science degree from University of Wisconsin-Madison
- Bachelor of Science degree from Villanova University
- Member of:
 - American Society of Health-System Pharmacists
 - Massachusetts Society of Health-System Pharmacists
 - Vizient Board of Pharmacy

GGG Thanks to TECH you will be able to learn with the best professionals in the world"

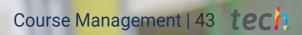
tech 42 | Course Management

Management



Ms. Aunión Lavarías, María Eugenia

- Pharmacist and Clinical Nutrition Expert
- Author of the reference book in the field of Clinical Nutrition "Dietary Management of Overweight in the Pharmacy Office". (Panamericana Medical Publishing House)
- Pharmacist with extensive experience in the public and private sector
- Pharmacist in Valencia Pharmacy
- Pharmacy Assistant in the British pharmacy and health and beauty retail chain Boots, UK
- Degree in Pharmacy and Food Science and Technology. University of Valencia
- Direction of the University Course "Dermocosmetics in the Pharmacy Office"



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1. Accordings M. Managerson

09 Impact on Your Career

COLUMN T

Taking a program of these characteristics is a great economic, professional and, of course, personal investment. The ultimate goal of this great effort should be to achieve professional growth. For this reason, TECH puts all efforts and tools at your disposal so that you can acquire the necessary skills and abilities that will allow you to achieve this change.

GG

We are fully committed to helping you achieve the professional change you want"

Are you ready to take the leap? Excellent professional development awaits you.

The Postgraduate Diploma in Pharmacy Office Management and Administration: Optimization, Marketing and Sales at TECH Global University is an intensive program that prepares you to face challenges and respond to them with confidence and solvency. Its main objective is to promote personal and professional growth Helping professionals achieve success.

If students want to improve, make a positive change professionally and network with the best, this is the place for them.

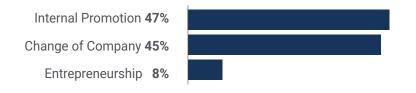
Specialize in TECH and achieve the professional change you desire.

We put all our tools at your disposal so that you can increase your chances of moving up in your profession.



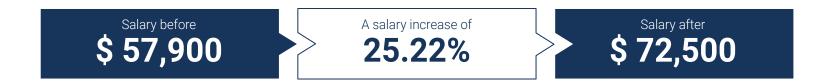


Type of change



Salary increase

This program represents a salary increase of more than **25.22%** for our students





10 Benefits for Your Company

The Postgraduate Diploma in Pharmacy Office Management and Administration: Optimization, Marketing and Sales contributes to elevate the organization's talent to its maximum potential through the specialization of high-level leaders. Therefore, participating in this academic program will not only improve you on a personal level, but, above all, on a professional level, enhancing your education and improving your managerial skills. Additionally, joining TECH's educational community is a unique opportunity to access a powerful network of contacts in which to find future professional partners, clients, or suppliers.

Benefits for Your Company | 49 **tech**

You will be able to bring a new business vision to your company"

tech 50 | Benefits for Your Company

Developing and retaining talent in companies is the best long-term investment.



Growth of talent and intellectual capital

The professional will introduce the company to new concepts, strategies, and perspectives that can bring about significant changes in the organization.



Building agents of change

You will be able to make decisions in times of uncertainty and crisis, helping the organization overcome obstacles.



Retaining high-potential executives to avoid talent drain

This program strengthens the link between the company and the professional and opens new avenues for professional growth within the company.



Increased international expansion possibilities

Thanks to this program, the company will come into contact with the main markets in the world economy.



Benefits for Your Company | 51 tech



Project Development

The professional can work on a real project or develop new projects in the field of R & D or business development of your company.



Increased competitiveness

This program will equip students with the skills to take on new challenges and drive the organization forward.

11 **Certificate**

The Postgraduate Diploma in Pharmacy Office Management and Administration: Optimization, Marketing and Sales guarantees, in addition to the most rigorous and updated training, access to a Postgraduate Diploma issued by TECH Global University.

Certificate | 53 tech

Successfully complete this program and receive your university qualification without having to travel or fill out laborious paperwork"

tech 54 | Certificate

This private qualification will allow you to obtain a **Postgraduate Diploma in Pharmacy Office Management and Administration: Optimization, Marketing and Sales** endorsed by **TECH Global University**, the world's largest online university.

TECH Global University, is an official European University publicly recognized by the Government of Andorra (*official bulletin*). Andorra is part of the European Higher Education Area (EHEA) since 2003. The EHEA is an initiative promoted by the European Union that aims to organize the international training framework and harmonize the higher education systems of the member countries of this space. The project promotes common values, the implementation of collaborative tools and strengthening its quality assurance mechanisms to enhance collaboration and mobility among students, researchers and academics.

This **TECH Global University** private qualification, is a European program of continuing education and professional updating that guarantees the acquisition of competencies in its area of knowledge, providing a high curricular value to the student who completes the program.

Title: Postgraduate Diploma in Pharmacy Office Management and Administration: Optimization, Marketing and Sales

Modality: online

Duration: 6 months

Accreditation: 18 ECTS



*Apostille Convention. In the event that the student wishes to have their paper diploma issued with an apostille, TECH Global University will make the necessary arrangements to obtain it, at an additional cost



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