



People Management and Professional **Ethics in Dental Clinics**

» Modality: online

» Duration: 6 months

» Certificate: TECH Global University

» Credits: 18 ECTS

» Schedule: at your own pace

» Exams: online

Website: www.techtitute.com/us/school-of-business/postgraduate-diploma/postgraduate-diploma-people-management-professional-ethics-dental-clinics

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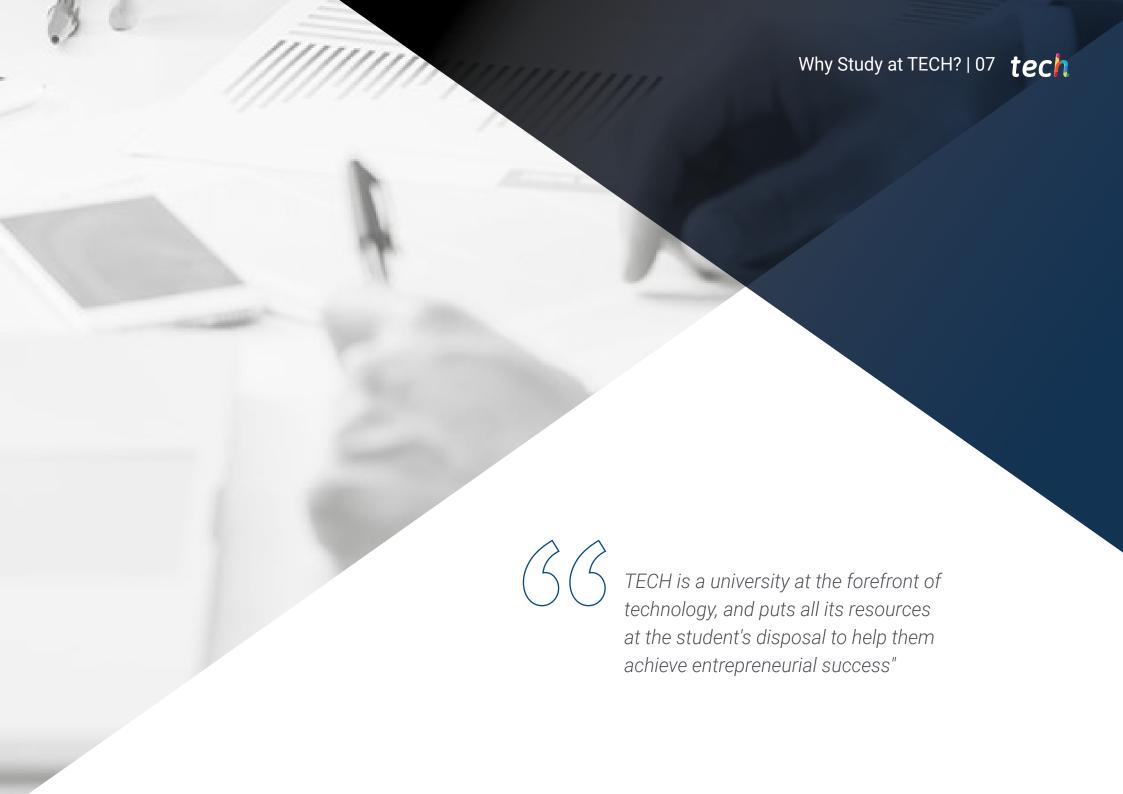
01 **Welcome**

Professional ethics can be a decisive factor in any highly competitive field, especially if we are talking about the medical field, since the treatment with the patient must be excellent and the professional practices must be of the best possible quality and guarantees. Bearing in mind that ethics, therefore, can be a differential value for the medical professional, TECH has developed this training, with knowledge in team management, value of human capital and dental deontology. With this set of competencies, the students, upon graduation, will be bringing a unique value to their professional work, which will undoubtedly lead them not only to achieve greater success in the workplace but also to vastly improve their economic prospects.









tech 08 | Why Study at TECH?

At TECH Global University



Innovation

The university offers an online learning model that balances the latest educational technology with the most rigorous teaching methods. A unique method with the highest international recognition that will provide students with the keys to develop in a rapidly-evolving world, where innovation must be every entrepreneur's focus.

"Microsoft Europe Success Story", for integrating the innovative, interactive multi-video system.



The Highest Standards

Admissions criteria at TECH are not economic. Students don't need to make a large investment to study at this university. However, in order to obtain a qualification from TECH, the student's intelligence and ability will be tested to their limits. The institution's academic standards are exceptionally high...

95%

of TECH students successfully complete their studies



Networking

Professionals from countries all over the world attend TECH, allowing students to establish a large network of contacts that may prove useful to them in the future.

+100000

+200

executives prepared each year

different nationalities



Empowerment

Students will grow hand in hand with the best companies and highly regarded and influential professionals. TECH has developed strategic partnerships and a valuable network of contacts with major economic players in 7 continents.

+500

collaborative agreements with leading companies



Talent

This program is a unique initiative to allow students to showcase their talent in the business world. An opportunity that will allow them to voice their concerns and share their business vision.

After completing this program, TECH helps students show the world their talent.



Multicultural Context

While studying at TECH, students will enjoy a unique experience. Study in a multicultural context. In a program with a global vision, through which students can learn about the operating methods in different parts of the world, and gather the latest information that best adapts to their business idea.

TECH students represent more than 200 different nationalities.



Learn with the best

In the classroom, TECH's teaching staff discuss how they have achieved success in their companies, working in a real, lively, and dynamic context. Teachers who are fully committed to offering a quality specialization that will allow students to advance in their career and stand out in the business world.

Teachers representing 20 different nationalities.



At TECH, you will have access to the most rigorous and up-to-date case analyses in academia"

Why Study at TECH? | 09 tech

TECH strives for excellence and, to this end, boasts a series of characteristics that make this university unique:



Analysis

TECH explores the student's critical side, their ability to question things, their problem-solving skills, as well as their interpersonal skills.



Academic Excellence

TECH offers students the best online learning methodology. The university combines the Relearning method (postgraduate learning methodology with the best international valuation) with the Case Study. Tradition and vanguard in a difficult balance, and in the context of the most demanding educational itinerary.



Economy of Scale

TECH is the world's largest online university. It currently boasts a portfolio of more than 10,000 university postgraduate programs. And in today's new economy, **volume + technology = a ground-breaking price**. This way, TECH ensures that studying is not as expensive for students as it would be at another university.





tech 12 | Why Our Program?

This program will provide you with a multitude of professional and personal advantages, among which we highlight the following:



A Strong Boost to Your Career

By studying at TECH, students will be able to take control of their future and develop their full potential. By completing this program, students will acquire the skills required to make a positive change in their career in a short period of time.

70% of students achieve positive career development in less than 2 years.



Develop a strategic and global vision of the company

TECH offers an in-depth overview of general management to understand how each decision affects each of the company's different functional fields.

Our global vision of companies will improve your strategic vision.



Consolidate the student's senior management skills

Studying at TECH means opening the doors to a wide range of professional opportunities for students to position themselves as senior executives, with a broad vision of the international environment.

You will work on more than 100 real senior management cases.



You will take on new responsibilities

The program will cover the latest trends, advances and strategies, so that students can carry out their professional work in a changing environment.

45% of graduates are promoted internally.



Access to a powerful network of contacts

TECH connects its students to maximize opportunities. Students with the same concerns and desire to grow. Therefore, partnerships, customers or suppliers can be shared.

> You will find a network of contacts that will be instrumental for professional development.



Thoroughly develop business projects.

Students will acquire a deep strategic vision that will help them develop their own project, taking into account the different fields in companies.

20% of our students develop their own business idea.



Improve soft skills and management skills

TECH helps students apply and develop the knowledge they have acquired, while improving their interpersonal skills in order to become leaders who make a difference.

Improve your communication and leadership skills and enhance your career.



You will be part of an exclusive community

Students will be part of a community of elite executives, large companies, renowned institutions, and qualified teachers from the most prestigious universities in the world: the TECH Global Universitycommunity.

We give you the opportunity to study with a team of world-renowned teachers.





tech 16 | Objectives

TECH makes the goals of their students their own goals too Working together to achieve them

This Postgraduate Diploma in People Management and Professional Ethics in Dental Clinicswill enable students to:



Use theoretical, methodological and analytical tools to optimally manage and direct their own clinical-dental businesses, effectively differentiating themselves in a highly competitive environment



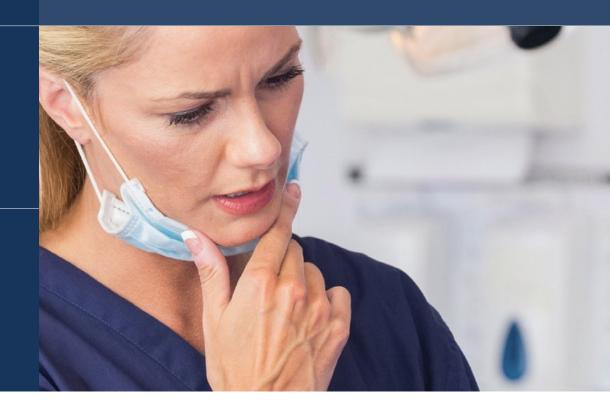
Professionalize the clinical-dental sector, through continuous and specific training in the field of business management and direction



Incorporate strategy and envisioning skills to facilitate the identification of new business opportunities



Favor the acquisition of personal and professional skills that will encourage students to undertake their own business projects with greater confidence and determination, both in the case of initiating the creation of their clinical-dental business, and in the case of innovating in the management and direction model of the clinical-dental business they already have

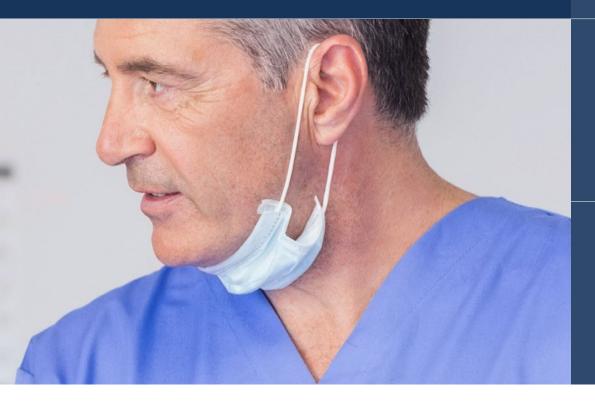




Describe the current situation and future trends of dental clinic management and administration, to be able to define objectives and differentiating successful strategies



Become familiar with the terminology and concepts specific to the field of business management and direction for their effective application in clinical-dental businesses





Discover and analyze the key points of successful business models of leading dental clinics in order to increase the motivation, inspiration and strategic mindset of future managers



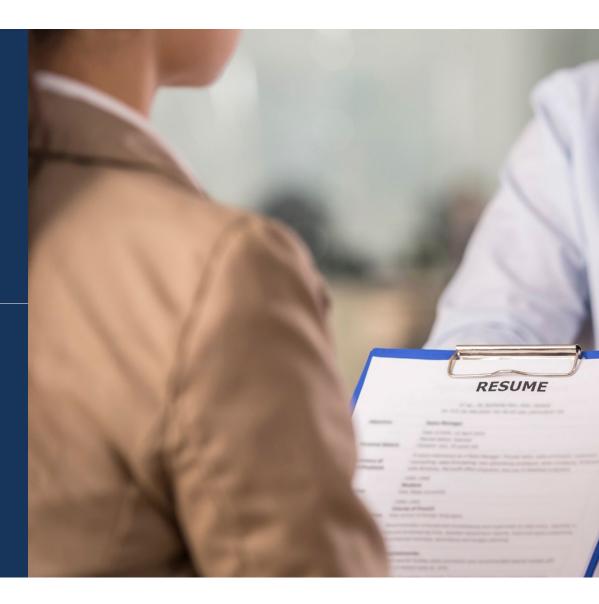
Acquire management skills based on leadership that facilitate effective communication with the team, favoring the creation of a healthy work environment focused on common objectives and the achieving results



Learn the fundamental concepts of human resources management to lead recruitment processes and protect the talent of the team that works at the dental clinic



Learn to assign tasks according to the definition of roles, thus promoting a healthy, balanced and productive work environment







Develop an effective method for team management, decision making and conflict resolution based on the emotional intelligence model and organizational coaching techniques



Reflect on the characteristics of the leader in organizations and enhance managerial skills for successful leadership by applying the latest techniques of coaching and emotional intelligence





tech 22 | Structure and Content

Syllabus

The Postgraduate Diploma in People Management and Professional Ethics in Dental Clinics of TECH Global University prepares its students to face ethical and management challenges in the dental field, with specific tools for act quickly and smoothly in the face of possible unforeseen events.

Throughout 450 hours of study, the students will analyze a multitude of real case studies, making it a real educational immersion in clinical situations.

This Postgraduate Diploma deals in depth with different organizational areas in dental clinics, and is designed for managers to understand people management and professional ethics from a strategic, international and innovative perspective.

A plan focused on the professional improvement of the students, with which they can achieve new professional goals and increase their self-worth to ensure a progressive promotion in the medical field of dentistry.

This Postgraduate Diploma takes place over 6 months and is divided into 3 modules:

Module 1	The Value of Human Capital
Module 2	Team Management
Module 3	Dental Deontology



Where, When and How is it Taught?

TECH offers the possibility of developing this Postgraduate Diploma in People Management and Professional Ethics in Dental Clinics completely online. Throughout the 6 months of the educational program, you will be able to access all the contents of this program at any time, allowing you to self-manage your study time.

A unique, key, and decisive educational experience to boost your professional development and make the definitive leap.

tech 24 | Structure and Content

1.1.	Introduction to the Management of Human Resources	1.2.	Corporate Culture and Work Environment	1.3. 1.3.1. 1.3.2. 1.3.3.	The Team The Dental Team The Auxiliary Team Administration and Management	1.4.2. 1.4.3. 1.4.4.	Organization Chart in Our Dental Clinic Organization Chart of the Clinic: Hierarchy Description of the Organization Charts Departments Description of the Positions at Each Department Assigning Tasks for Each Position Department Coordination
1.5.	Introduction to the Labor and Human Resource Management	1.6. 1.6.1. 1.6.2.	Strategies for Human Capital Strategies for Selecting Staff Recruitment Strategy	1.7. 1.7.1. 1.7.2.	Remuneration Policies Fixed Remuneration Variable Remuneration	1.8.1. 1.8.2.	Strategy for Retaining Talent What is Talent Retention? Advantages of Retaining Talent in a Denta Clinic Ways of Retain Talent
	Strategy for Managing Absences The Importance of Planning for Managing Absences Ways of Managing Absences at a Dental Clinic	1.10.1	The Labor Relationshipp The Work Contract Working Hours	1.11.1. 1.11.2.	Recruitment Modalities Work Contract Types and Modalities Substantial Modifications of the Work Contract Ineffectiveness, Suspension and Termination of the Work Contract		



Your dream of reaching the management of dental clinics will be closer with the added quality that you will bring to your work teams thanks to this Postgraduate Diploma"

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Z. I.	Fundamental Principles	2.2.	The Importance of Applying the 33% Rule	2.3.	Advantages of Implementing a Culture of Leadership at the Dental Clinic	2.4.1. 2.4.2.	What Type of Leadership is Better to Manage Your Dental Clinic? Self-Critical Leadership Objective-Based Leadership Value-Based Leadership
	Personal Leadership Skills Strategic Thinking The Importance of the Leader's Vision How To Develop a Healthy Self-Critical Attitude	2.6. 2.6.1. 2.6.2. 2.6.3.	interpersonal Leadership Skills Assertive Communication The Ability to Delegate Giving and Receiving Feedback	2.7.2. 2.7.3. 2.7.4.	Emotional Intelligence Applied to Conflict Solving Identifying the Basic Emotions Involved in Taking Action The Importance of Active Listening Empathy as a Key Personal Skill How to Identify Emotional Hijacking How to Achieve "Win-Win" Agreements	2.8.	The Benefits of the Organizational Constellation Technique
2.9.1. 2.9.2. 2.9.3.	Motivational Techniques for Retaining Talent Recognition Assigning Responsibilities Promoting Labor Health Offering Incentives	2.10	The Importance of Evaluating Performance				
Mod	ule 3. Dental Deontology						
	Basic Concepts Definition and objectives Scope of Application Clinical Act The Dentist	3.2. 3.2.1. 3.2.2. 3.2.3.	General Principles The Principle of Equality Among Patients Priority of the Patient's Interests Vocational Duties of the Dentist	3.3. 3.3.1. 3.3.2. 3.3.3. 3.3.4.	Patient Care Dealing With the Patient Underage Patients The Practicioner's Freedom of Choice The Freedom to Accept or Reject Patients	3.4.	Medical History
3.5.2.	Patient Information The Patient's Right to Clinical Information Informed Consent Clinical Reports	3.6. 3.6.1. 3.6.2. 3.6.3.	Professional Secrecy Concept and Content Extension of the Obligation Exceptions to Professional Secrecy	3.7. 3.7.1. 3.7.2.	Advertising Basic Requirements of Professional Advertising Mentioning Titles		



This academic program offers students a different way of learning. Our methodology uses a cyclical learning approach: **Relearning.**

This teaching system is used, for example, in the most prestigious medical schools in the world, and major publications such as the **New England Journal of Medicine** have considered it to be one of the most effective.





tech 28 | Methodology

TECH Business School uses the Case Study to contextualize all content

Our program offers a revolutionary approach to developing skills and knowledge. Our goal is to strengthen skills in a changing, competitive, and highly demanding environment.





This program prepares you to face business challenges in uncertain environments and achieve business success.



Our program prepares you to face new challenges in uncertain environments and achieve success in your career.

A learning method that is different and innovative

This TECH program is an intensive educational program, created from scratch to present executives with challenges and business decisions at the highest level, whether at the national or international level. This methodology promotes personal and professional growth, representing a significant step towards success. The case method, a technique that lays the foundation for this content, ensures that the most current economic, social and business reality is taken into account.



You will learn, through collaborative activities and real cases, how to solve complex situations in real business environments"

The case method has been the most widely used learning system among the world's leading business schools for as long as they have existed. The case method was developed in 1912 so that law students would not only learn the law based on theoretical content. It consisted of presenting students with real-life, complex situations for them to make informed decisions and value judgments on how to resolve them. In 1924, Harvard adopted it as a standard teaching method.

What should a professional do in a given situation? This is the question we face in the case method, an action-oriented learning method. Throughout the program, the studies will be presented with multiple real cases. They must integrate all their knowledge, research, argue and defend their ideas and decisions.



Relearning Methodology

TECH effectively combines the Case Study methodology with a 100% online learning system based on repetition, which combines different teaching elements in each lesson.

We enhance the Case Study with the best 100% online teaching method: Relearning.

Our online system will allow you to organize your time and learning pace, adapting it to your schedule. You will be able to access the contents from any device with an internet connection.

At TECH you will learn using a cutting-edge methodology designed to train the executives of the future. This method, at the forefront of international teaching, is called Relearning.

Our online business school is the only one in the world licensed to incorporate this successful method. In 2019, we managed to improve our students' overall satisfaction levels (teaching quality, quality of materials, course structure, objectives...) based on the best online university indicators.



Methodology | 31 **tech**

In our program, learning is not a linear process, but rather a spiral (learn, unlearn, forget, and re-learn). Therefore, we combine each of these elements concentrically. With this methodology we have trained more than 650,000 university graduates with unprecedented success in fields as diverse as biochemistry, genetics, surgery, international law, management skills, sports science, philosophy, law, engineering, journalism, history, markets, and financial instruments. All this in a highly demanding environment, where the students have a strong socio-economic profile and an average age of 43.5 years.

Relearning will allow you to learn with less effort and better performance, involving you more in your specialization, developing a critical mindset, defending arguments, and contrasting opinions: a direct equation to success.

From the latest scientific evidence in the field of neuroscience, not only do we know how to organize information, ideas, images and memories, but we know that the place and context where we have learned something is fundamental for us to be able to remember it and store it in the hippocampus, to retain it in our long-term memory.

In this way, and in what is called neurocognitive context-dependent e-learning, the different elements in our program are connected to the context where the individual carries out their professional activity.

This program offers the best educational material, prepared with professionals in mind:



Study Material

All teaching material is produced by the specialists who teach the course, specifically for the course, so that the teaching content is highly specific and precise.

These contents are then applied to the audiovisual format, to create the TECH online working method. All this, with the latest techniques that offer high quality pieces in each and every one of the materials that are made available to the student.



Classes

There is scientific evidence suggesting that observing third-party experts can be useful.

Learning from an Expert strengthens knowledge and memory, and generates confidence in future difficult decisions.



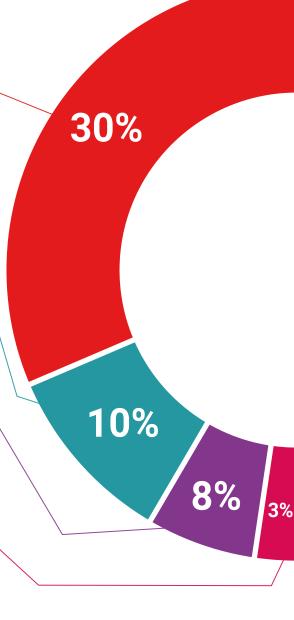
Management Skills Exercises

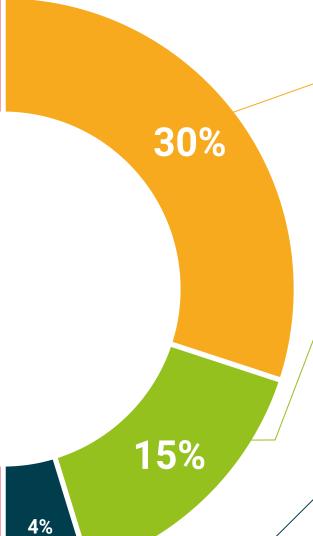
They will carry out activities to develop specific executive competencies in each thematic area. Practices and dynamics to acquire and develop the skills and abilities that a high-level manager needs to develop in the context of the globalization we live in.



Additional Reading

Recent articles, consensus documents and international guidelines, among others. In TECH's virtual library, students will have access to everything they need to complete their course.





Case Studies

Students will complete a selection of the best case studies chosen specifically for this program. Cases that are presented, analyzed, and supervised by the best senior management specialists in the world.



Interactive Summaries

The TECH team presents the contents attractively and dynamically in multimedia lessons that include audio, videos, images, diagrams, and concept maps in order to reinforce knowledge.



This exclusive educational system for presenting multimedia content was awarded by Microsoft as a "European Success Story".

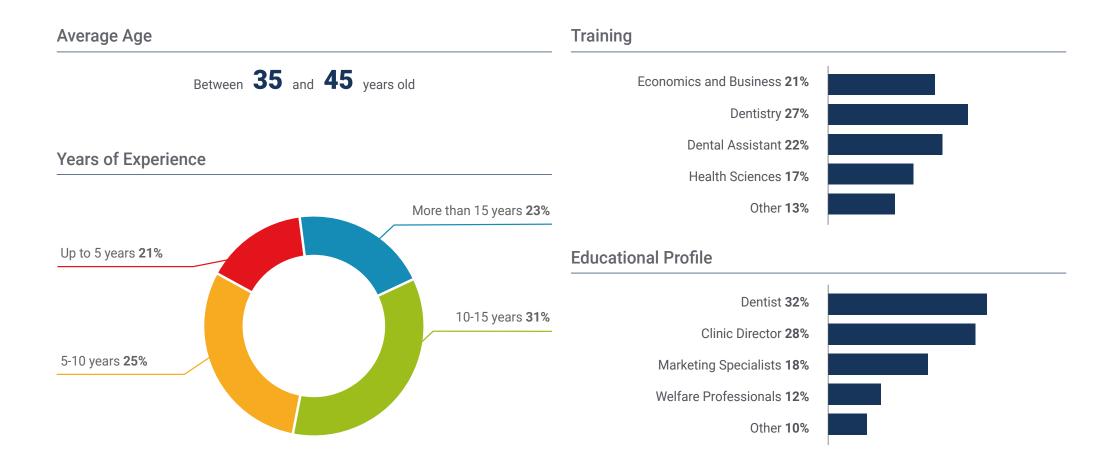
Testing & Retesting

We periodically evaluate and re-evaluate students' knowledge throughout the program, through assessment and self-assessment activities and exercises, so that they can see how they are achieving their goals.

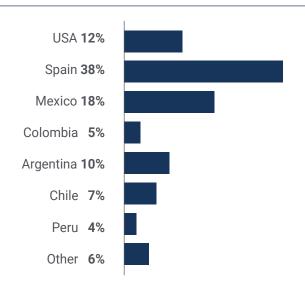








Geographical Distribution





Fernando Díaz

Manager of a dental clinic

"To manage any type of business, it is essential to know how to properly manage human resources. Therefore, I was looking for a program that would allow me to update my knowledge in this field. At TECH I found this Postgraduate Diploma in People Management and Professional Ethics in Dental Clinics, which has been very useful for me to advance in my profession"





tech 40 | Course Management

Management



D. Gil, Andrés

- Expert in Innovation and Strategic Management
- Director-Manager at Pilar Roig Odontology Clinic
- Co-founder and CEO at MedicalDays
- Diploma in Dental Management and Clinical Management. DentalDoctors Institute
- Diploma in Cost Accounting Valence Chamber of Commerce
- Agricultural Engineer UPV
- Master in Management and Direction. Michigan State University
- Course in Accounting. Centre for Financial Studies
- Course in Leadership and Team Management. César Piqueras



D. Guillot, Jaime

- Entrepreneur and Web3 Investor
- CEO Mergelina Investments
- Chief Operating Officer of Demium Startups
- Co-founder and Chief Strategy Officer of Hikaru VR Agency
- Co-founder and CEO of Drone Spain
- Co-Founder of IMBS Business School
- Founder of the Internet & Mobile Business School
- Founder and CEO of Fight Technologies
- Highly experienced in business creation
- Professor at Bankinter's Master's Degree in Innovation and Business Creation
- Executive Coach certified by the European School of Leaders (EEL)
- Operational Manager. BBVA
- Trainer in leadership and emotional management programs for companies
- Degree in Business Administration and Management UPV
- Industrial Specialization
- Trained in languages such as English, German and Chinese
- Volunteer for the Association of Educational Attention to People with Specific Needs

tech 42 | Course Management

Professors

Ms. González Benavent, María

- Specialist in Marketing and Communication
- Trade Marketing Specialist
- Course in Digital Marketing and Web Analytics at Google & IAB Fortea
- Degree in Business Administration and Management. University of Valencia
- Master in Neuromarketing applied to the consumer. UB
- Master's Degree in Marketing and Market Research. University of Valencia

Ms. Fortea Paricio, Anna

- Specialist in Marketing and Communication
- Trade Marketing Specialist
- Course in Digital Marketing and Web Analytics at Google & IAB Fortea
- Degree in Business Administration and Management. University of Valencia
- Master in Neuromarketing applied to the consumer. UB
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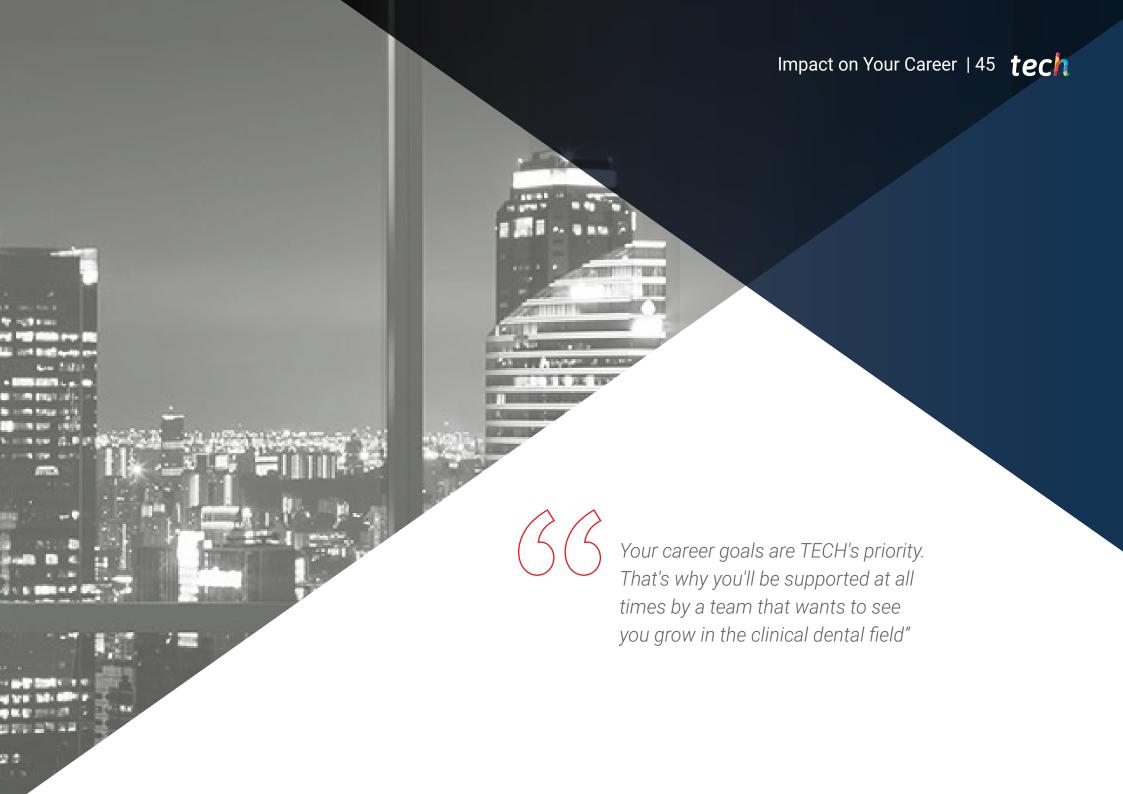


Course Management | 43

Dolz, Juan Manuel

- Business Digitalization Consultant
- Technical Team Manager at Irene Milián Group
- Highly experienced in business creation
- Co-founder and CTO at MedicalDays
- Co-founder and COO Drone Spain
- Co-founder and COO Hikaru VR Agency
- Co-founder HalloValencia
- Degree in Business Administration, Business Management and Marketing. University of Valencia
- Freemover Scholarship, International Management, Communications and Sales, Leadership. University of Berne
- Postgraduate Certificate in Business Studies. University of Valencia
- Professional training in Digital Marketing. Internet Startup Camp. UPV





Are you ready to take the leap? Excellent professional development awaits you.

The Postgraduate Diploma in People Management and Professional Ethics in Dental Clinics TECH is an intensive program that prepares students to face the challenges and business decisions, both nationally and internationally. The main objective is to promote personal and professional growth. Helping students achieve success.

If you want to improve yourself, make a positive change professionally and network with the best, this is the place for you.

Study at TECH and improve your training to achieve professional success.

Advance in your profession by acquiring the necessary skills to stand out from other specialists in the field.

Time of Change



Type of change



Salary increase

This program represents a salary increase of more than **25.22%** for our students.

Salary before €57,900 A salary increase of

25.22%

Salary after **₹75,500**





tech 50 | Benefits for Your Company

Developing and retaining talent in companies is the best long-term investment.



Growth of talent and intellectual capital

The professional will introduce the company to new concepts, strategies, and perspectives that can bring about significant changes in the organization.



Retaining high-potential executives to avoid talent drain

This program strengthens the link between the company and the professional and opens new avenues for professional growth within the company.



Building agents of change

You will be able to make decisions in times of uncertainty and crisis, helping the organization overcome obstacles.



Increased international expansion possibilities

Thanks to this program, the company will come into contact with the main markets in the world economy.





Project Development

The professional can work on a real project or develop new projects in the field of R & D or business development of your company.

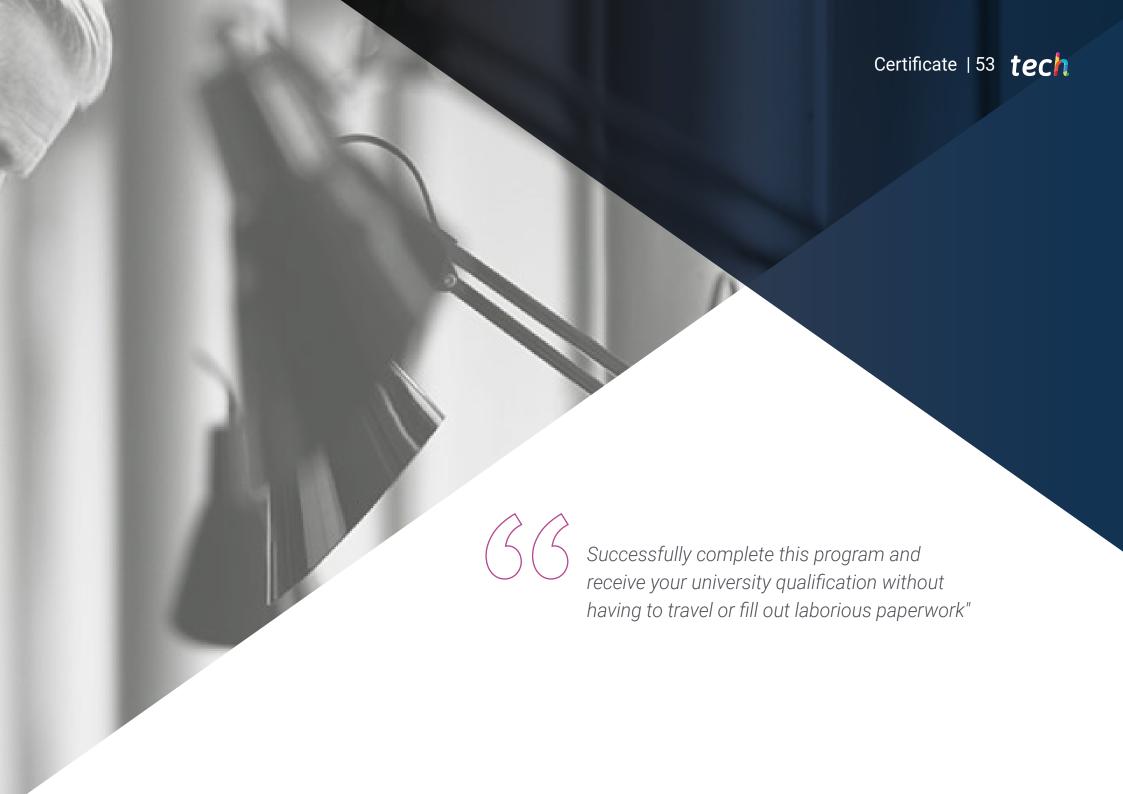


Increased competitiveness

This program will equip students with the skills to take on new challenges and drive the organization forward.







tech 54 | Certificate

This program will allow you to obtain your **Postgraduate Diploma in People**Management and **Professional Ethics in Dental Clinics** endorsed by **TECH Global**University, the world's largest online university.

TECH Global University is an official European University publicly recognized by the Government of Andorra (*official bulletin*). Andorra is part of the European Higher Education Area (EHEA) since 2003. The EHEA is an initiative promoted by the European Union that aims to organize the international training framework and harmonize the higher education systems of the member countries of this space. The project promotes common values, the implementation of collaborative tools and strengthening its quality assurance mechanisms to enhance collaboration and mobility among students, researchers and academics.

This **TECH Global University** title is a European program of continuing education and professional updating that guarantees the acquisition of competencies in its area of knowledge, providing a high curricular value to the student who completes the program.

Title: Postgraduate Diploma in People Management and Professional Ethics in Dental Clinics

Modality: online

Duration: 6 months

Accreditation: 18 ECTS



Postgraduate Diploma in People Management and Professional Ethics in Dental Clinics

This is a private qualification of 540 hours of duration equivalent to 18 ECTS, with a start date of dd/mm/yyyy and an end date of dd/mm/yyyy.

TECH Global University is a university officially recognized by the Government of Andorra on the 31st of January of 2024, which belongs to the European Higher Education Area (EHEA).

In Andorra la Vella, on the 28th of February of 2024





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