

# Postgraduate Certificate Legal Aspects of Hiring





## Postgraduate Certificate Legal Aspects of Hiring

- » Modality: online
- » Duration: 6 weeks
- » Certificate: TECH Technological University
- » Dedication: 16h/week
- » Schedule: at your own pace
- » Exams: online

Website: [www.techtute.com/in/school-of-business/postgraduate-certificate/legal-aspects-hiring](http://www.techtute.com/in/school-of-business/postgraduate-certificate/legal-aspects-hiring)

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# 01 Welcome

When recruiting personnel, it is very important to take into account all the Legal Aspects involved in the process, since any mistake or oversight can lead to an invalidity of the contract or legal problems with it. Therefore, administration and Human Resources professionals must have a good understanding of the different types of contracts, as well as the acquisitions related to the whole process and the management corresponding to them. This TECH program focuses precisely on these areas, with an important emphasis on leadership and management skills so that the graduate can improve and climb positions in their own organization, demonstrating unparalleled professionalism.



Postgraduate Certificate in Legal Aspects of Hiring.  
TECH Technological University



“

*Become more relevant in your field  
with TECH's unique knowledge of  
the legal aspects of Hiring”*

02

# Why Study at TECH?

TECH is the world's largest 100% online business school. It is an elite business school, with a model based on the highest academic standards. A world-class centre for intensive managerial skills training.



“

*TECH is a university at the forefront of technology, and puts all its resources at the student's disposal to help them achieve entrepreneurial success"*

## At TECH Technological University



### Innovation

The university offers an online learning model that combines the latest educational technology with the most rigorous teaching methods. A unique method with the highest international recognition that will provide students with the keys to develop in a rapidly-evolving world, where innovation must be every entrepreneur's focus.

"Microsoft Europe Success Story", for integrating the innovative, interactive multi-video system.



### The Highest Standards

Admissions criteria at TECH are not economic. Students don't need to make a large investment to study at this university. However, in order to obtain a qualification from TECH, the student's intelligence and ability will be tested to their limits. The institution's academic standards are exceptionally high...

**95%** | of TECH students successfully complete their studies



### Networking

Professionals from countries all over the world attend TECH, allowing students to establish a large network of contacts that may prove useful to them in the future.

**100,000+**  
executives trained each year

**200+**  
different nationalities



### Empowerment

Students will grow hand in hand with the best companies and highly regarded and influential professionals. TECH has developed strategic partnerships and a valuable network of contacts with major economic players in 7 continents.

**500+** | collaborative agreements with leading companies



### Talent

This program is a unique initiative to allow students to showcase their talent in the business world. An opportunity that will allow them to voice their concerns and share their business vision.

After completing this program, TECH helps students show the world their talent.



### Multicultural Context

While studying at TECH, students will enjoy a unique experience. Study in a multicultural context. In a program with a global vision, through which students can learn about the operating methods in different parts of the world, and gather the latest information that best adapts to their business idea.

TECH students represent more than 200 different nationalities.





TECH strives for excellence and, to this end, boasts a series of characteristics that make this university unique:



### Analysis

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TECH explores the student's critical side, their ability to question things, their problem-solving skills, as well as their interpersonal skills.



### Academic Excellence

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TECH offers students the best online learning methodology. The university combines the Relearning method (a postgraduate learning methodology with the highest international rating) with the Case Study. A complex balance between tradition and state-of-the-art, within the context of the most demanding academic itinerary.



### Economy of Scale

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TECH is the world's largest online university. It currently boasts a portfolio of more than 10,000 university postgraduate programs. And in today's new economy, **volume + technology = a groundbreaking price**. This way, TECH ensures that studying is not as expensive for students as it would be at another university.



### Learn with the best

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In the classroom, TECH's teaching staff discuss how they have achieved success in their companies, working in a real, lively, and dynamic context. Teachers who are fully committed to offering a quality specialization that will allow students to advance in their career and stand out in the business world.

Teachers representing 20 different nationalities.



*At TECH, you will have access to the most rigorous and up-to-date case studies in the academic community"*

03

# Why Our Program?

Studying this TECH program means increasing the chances of achieving professional success in senior business management.

It is a challenge that demands effort and dedication, but it opens the door to a promising future. Students will learn from the best teaching staff and with the most flexible and innovative educational methodology.



“

*We have highly qualified teachers and the most complete syllabus on the market, which allows us to offer you training of the highest academic level"*

This program will provide students with a multitude of professional and personal advantages, particularly the following:

**01**

### A significant career boost

By studying at TECH, students will be able to take control of their future and develop their full potential. By completing this program, students will acquire the skills required to make a positive change in their career in a short period of time.

*70% of participants achieve positive career development in less than 2 years.*

**02**

### Develop a strategic and global vision of companies

TECH offers an in-depth overview of general management to understand how each decision affects each of the company's different functional areas.

*Our global vision of companies will improve your strategic vision.*

**03**

### Consolidate the student's senior management skills

Studying at TECH means opening the doors to a wide range of professional opportunities for students to position themselves as senior executives, with a broad vision of the international environment.

*You will work on more than 100 real senior management cases.*

**04**

### Take on new responsibilities

The program will cover the latest trends, advances and strategies, so that students can carry out their professional work in a changing environment.

*45% of graduates are promoted internally.*

05

### Access to a powerful network of contacts

TECH connects its students to maximize opportunities. Students with the same concerns and desire to grow. Therefore, partnerships, customers or suppliers can be shared.

*You will find a network of contacts that will be instrumental for professional development.*

06

### Thoroughly develop business projects

Students will acquire a deep strategic vision that will help them develop their own project, taking into account the different areas in companies.

*20% of our students develop their own business idea.*

07

### Improve soft skills and management skills

TECH helps students apply and develop the knowledge they have acquired, while improving their interpersonal skills in order to become leaders who make a difference.

*Improve your communication and leadership skills and enhance your career.*

08

### Be part of an exclusive community

Students will be part of a community of elite executives, large companies, renowned institutions, and qualified professors from the most prestigious universities in the world: the TECH Technological University community.

*We give you the opportunity to train with a team of world renowned teachers.*

04

# Objectives

The objective of this program is to specialize its students in excellence in handling all legal aspects of Hiring. Thanks to a specific focus on career enhancement, students are acquiring the skills that will lead to profound salary and career enhancement at the end of their education.



“

*You will see how your aspirations and small goals will be fulfilled throughout the program, being much closer to your final goal: to become a prestigious manager”*



TECH makes the goals of their students their own goals too.  
Working together to achieve them.

The Postgraduate Certificate in Legal Aspects of Hiring will enable students to:

01

Develop managerial skills and management techniques to effectively lead work teams

02

Integrate the current needs of companies in project management with the best practices of the market







03

Develop and interpret different types of contracts

04

Develop contracts for international transportation of goods

05

# Structure and Content

TECH employs the best professionals and the most cutting-edge educational techniques so that its students can get the most out of every program. With a complete syllabus on legal and business hiring management, the business professional will be much better prepared to face the challenges that await them in charge of their own work teams.



“

*You need the knowledge found in this  
Postgraduate Certificate if you want to  
position yourself prominently in your sector”*

## Syllabus

The content of the Postgraduate Certificate in Legal Aspects of Hiring is designed to promote the development of managerial skills that allow for more rigorous decision-making in uncertain environments.

Over the course of 100 hours, the student analyzes a plethora of practical cases through individual and team work. It is, therefore, an authentic immersion in real business situations.

This Postgraduate Certificate deals in depth with all the financial areas of the company and is designed to train managers and industry experts to understand logistics and operations from a strategic, international and innovative perspective.

This Postgraduate Certificate takes place over 6 weeks and consists of 2 modules:

**Module 1.** Procurement, Suppliers and Sales

**Module 2.** International Law and Taxation



### Where, When and How is it Taught?

TECH offers the possibility of developing this Postgraduate Certificate in Legal Aspects of Hiring completely online. During the 6 weeks of the program, the student will be able to access all the contents of this program at any time, which will allow them to self-manage their study time.

*A unique, key, and decisive educational experience to boost your professional development and make the definitive leap.*

## Module 1. Procurement, Suppliers and Sales

### 1.1. Acquisition Planning

- 1.1.1. Procurement Documentation
- 1.1.2. Statement of Work SOW
- 1.1.3. Technical, Financial and Management Considerations
- 1.1.4. PMBOK Acquisition Management

### 1.2. Legal Aspects of Hiring

- 1.2.1. The Contract
- 1.2.2. Types of Contracts
- 1.2.3. Contract Drafting and Interpretation

### 1.3. Contract Management and Administration

- 1.3.1. Negotiation and Implementation
- 1.3.2. Results Monitoring and Control
- 1.3.3. Contract Closure

## Module 2. International Law and Taxation

### 2.1. International Commercial Contracting

- 2.1.1. International Businesses and Meaning of the Contract Law
- 2.1.2. Contract Formation and Content
- 2.1.3. Determination of the Legal Regime

### 2.2. International Sales and Ancillary Contracts

- 2.2.1. International Sale and Purchase of Goods
- 2.2.2. International Transport of Goods Contract
- 2.2.3. Means of Payment
- 2.2.4. Insurance, Warranty and Financing Contracts

### 2.3. Collaboration Contracts

- 2.3.1. Commercial Distribution
- 2.3.2. Transfer of Technology and Industrial Property
- 2.3.3. E-Commerce and Telecommunication Networks



*The educational experience you've been waiting for to excel in management and get the executive position you've been looking for"*





# 06

# Methodology

This academic program offers students a different way of learning. Our methodology uses a cyclical learning approach: **Relearning.**

This teaching system is used, for example, in the most prestigious medical schools in the world, and major publications such as the **New England Journal of Medicine** have considered it to be one of the most effective.







“

*Discover Relearning, a system that abandons conventional linear learning, to take you through cyclical teaching systems: a way of learning that has proven to be extremely effective, especially in subjects that require memorization"*

## TECH Business School uses the Case Study to contextualize all content

Our program offers a revolutionary approach to developing skills and knowledge. Our goal is to strengthen skills in a changing, competitive, and highly demanding environment.

“

*At TECH, you will experience a learning methodology that is shaking the foundations of traditional universities around the world”*



*This program prepares you to face business challenges in uncertain environments and achieve business success.*



## A learning method that is different and innovative

This TECH program is an intensive educational program, created from scratch to present executives with challenges and business decisions at the highest level, whether at the national or international level. This methodology promotes personal and professional growth, representing a significant step towards success. The case method, a technique that lays the foundation for this content, ensures that the most current economic, social and business reality is taken into account.

**“** *You will learn, through collaborative activities and real cases, how to solve complex situations in real business environments”*

The case method has been the most widely used learning system among the world's leading business schools for as long as they have existed. The case method was developed in 1912 so that law students would not only learn the law based on theoretical content. It consisted of presenting students with real-life, complex situations for them to make informed decisions and value judgments on how to resolve them. In 1924, Harvard adopted it as a standard teaching method.

What should a professional do in a given situation? This is the question we face in the case method, an action-oriented learning method. Throughout the program, the studies will be presented with multiple real cases. They must integrate all their knowledge, research, argue and defend their ideas and decisions.

*Our program prepares you to face new challenges in uncertain environments and achieve success in your career.*



## Relearning Methodology

TECH effectively combines the Case Study methodology with a 100% online learning system based on repetition, which combines different teaching elements in each lesson.

We enhance the Case Study with the best 100% online teaching method: Relearning.

*Our online system will allow you to organize your time and learning pace, adapting it to your schedule. You will be able to access the contents from any device with an internet connection.*

At TECH you will learn using a cutting-edge methodology designed to train the executives of the future. This method, at the forefront of international teaching, is called Relearning.

Our online business school is the only one in the world licensed to incorporate this successful method. In 2019, we managed to improve our students' overall satisfaction levels (teaching quality, quality of materials, course structure, objectives...) based on the best online university indicators.



In our program, learning is not a linear process, but rather a spiral (learn, unlearn, forget, and re-learn). Therefore, we combine each of these elements concentrically.

With this methodology we have trained more than 650,000 university graduates with unprecedented success in fields as diverse as biochemistry, genetics, surgery, international law, management skills, sports science, philosophy, law, engineering, journalism, history, markets, and financial instruments. All this in a highly demanding environment, where the students have a strong socio-economic profile and an average age of 43.5 years.

*Relearning will allow you to learn with less effort and better performance, involving you more in your specialization, developing a critical mindset, defending arguments, and contrasting opinions: a direct equation to success.*

From the latest scientific evidence in the field of neuroscience, not only do we know how to organize information, ideas, images and memories, but we know that the place and context where we have learned something is fundamental for us to be able to remember it and store it in the hippocampus, to retain it in our long-term memory.

In this way, and in what is called neurocognitive context-dependent e-learning, the different elements in our program are connected to the context where the individual carries out their professional activity.



This program offers the best educational material, prepared with professionals in mind:



### Study Material

All teaching material is produced by the specialists who teach the course, specifically for the course, so that the teaching content is highly specific and precise.

These contents are then applied to the audiovisual format, to create the TECH online working method. All this, with the latest techniques that offer high quality pieces in each and every one of the materials that are made available to the student.



### Classes

There is scientific evidence suggesting that observing third-party experts can be useful.

Learning from an Expert strengthens knowledge and memory, and generates confidence in future difficult decisions.



### Management Skills Exercises

They will carry out activities to develop specific executive competencies in each thematic area. Practices and dynamics to acquire and develop the skills and abilities that a high-level manager needs to develop in the context of the globalization we live in.



### Additional Reading

Recent articles, consensus documents and international guidelines, among others. In TECH's virtual library, students will have access to everything they need to complete their course.





### Case Studies

Students will complete a selection of the best case studies chosen specifically for this program. Cases that are presented, analyzed, and supervised by the best senior management specialists in the world.



### Interactive Summaries

The TECH team presents the contents attractively and dynamically in multimedia lessons that include audio, videos, images, diagrams, and concept maps in order to reinforce knowledge.

This exclusive educational system for presenting multimedia content was awarded by Microsoft as a "European Success Story".



### Testing & Retesting

We periodically evaluate and re-evaluate students' knowledge throughout the program, through assessment and self-assessment activities and exercises, so that they can see how they are achieving their goals.



07

# Our Students' Profiles

This Postgraduate Certificate in Legal Aspects of Hiring is taken by business management professionals who wish to have greater control over the contracts signed, globally. Given the variety of administrative profiles encountered, this is also an ideal opportunity for the student to form a network with potential clients, suppliers or even business partners.







“

*If you are looking for a 180° turn in your business career, providing quality and confidence, choose this TECH Postgraduate Certificate”*

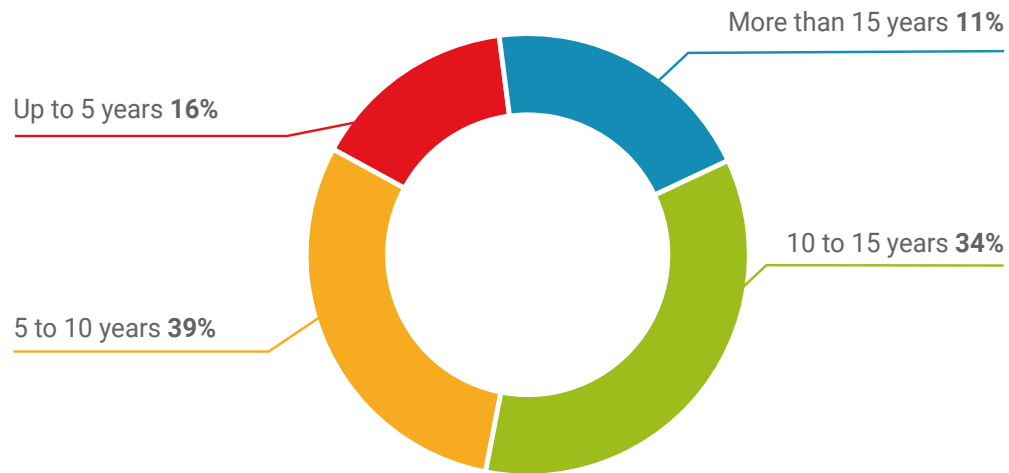
### Average Age

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Between **35** and **45** years old

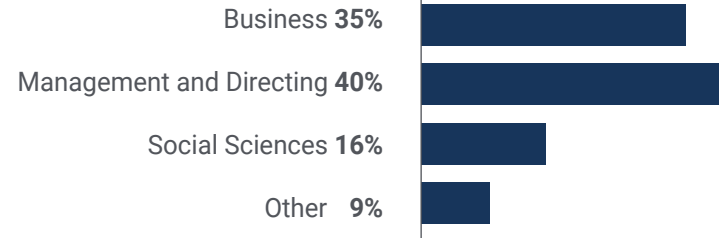
### Years of Experience

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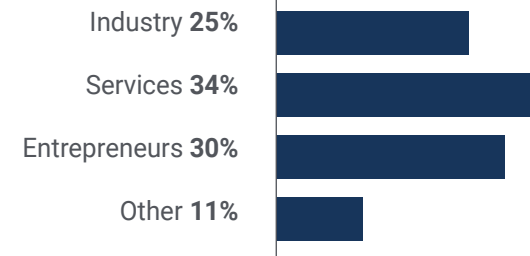
### Training

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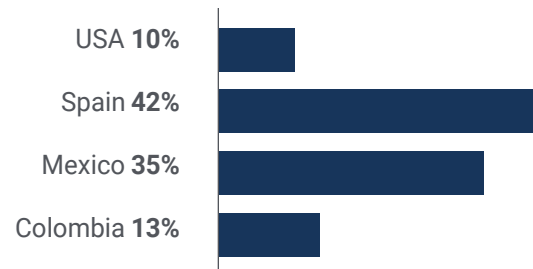
### Academic Profile

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## Geographical Distribution

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## Sara Hernández

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Project Manager

*"Thanks to the Postgraduate Certificate in Legal Aspects of Hiring, I have broadened my knowledge of supplier contracting, thanks to the techniques and tools of this excellent educational program"*

08

# Impact on Your Career

The great economic and personal investment made by the student to study this program must be rewarded with a corresponding job improvement. For this reason, this program not only provides the student with a boost in terms of contractual legality, but also in complementary skills related to management and time management with which to improve their own transversal competencies.



“

*The positive change you are looking for is much closer than you think. Enroll today and start making it happen”*

### Are you ready to take the leap?

#### Excellent professional development awaits you.

The Postgraduate Certificate in Legal Aspects of Hiring takes students to new heights of performance, proposing complex contractual situations in which they must use all the theory and skills acquired to solve them. In this way, TECH ensures that students give 100% and are prepared for the great professional leap that awaits them.

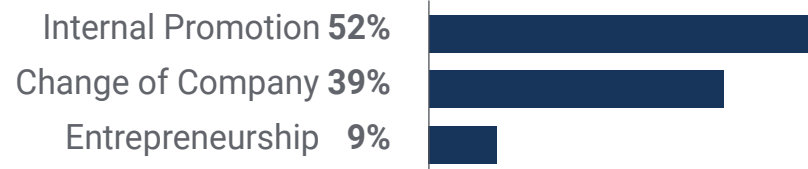
*By learning now with TECH, you are betting on a better working future, where you can reach managerial positions that will make you respected and admired.*

*You won't find a better opportunity to improve your confidence and qualification to take on engagements, globally.*

#### When the change occurs



#### Type of change





### Salary increase

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This program represents a salary increase of more than **25.22%** for our students



09

# Benefits for Your Company

Companies also benefit from participating in this Postgraduate Certificate in Legal Aspects of Hiring, since their managers will be better prepared to take on the responsibility of assuming contractual tasks of all kinds, providing an essential plus of legal security.





“

*You are about to make a substantial quality leap in your life. Don't wait any longer and take the first step today”*

Developing and retaining talent in companies is the best long-term investment.

01

### **Intellectual Capital and Talent Growth**

The professional will introduce the company to new concepts, strategies, and perspectives that can bring about significant changes in the organization.

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02

### **Retaining high-potential executives to avoid talent drain**

This program strengthens the link between the company and the professional and opens new avenues for professional growth within the company.

03

### **Building agents of change**

You will be able to make decisions in times of uncertainty and crisis, helping the organization overcome obstacles.

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04

### **Increased international expansion possibilities**

Thanks to this program, the company will come into contact with the main markets in the world economy.



05

### **Project Development**

Be able to work on a real project or develop new projects in the R&D or Business Development area of your company.

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06

### **Increased competitiveness**

This program will equip students with the skills to take on new challenges and drive the organization forward.

# 10 Certificate

The Postgraduate Certificate in Legal Aspects of Hiring guarantees students, in addition to the most rigorous and up-to-date education, access to a Postgraduate Certificate issued by TECH Technological University.







“

*Successfully complete this program and receive your university qualification without having to travel or fill out laborious paperwork”*

This **Postgraduate Certificate in Legal Aspects of Hiring** contains the most complete and up-to-date program on the market.

After the student has passed the assessments, they will receive their corresponding **Postgraduate Certificate** issued by **TECH Technological University** via tracked delivery\*.

The certificate issued by **TECH Technological University** will reflect the qualification obtained in the Postgraduate Certificate, and meets the requirements commonly demanded by labor exchanges, competitive examinations, and professional career evaluation committees.

Title: **Postgraduate Certificate in Legal Aspects of Hiring**

Official N° of Hours: **100 h.**



\*Apostille Convention. In the event that the student wishes to have their paper certificate issued with an apostille, TECH EDUCATION will make the necessary arrangements to obtain it, at an additional cost.



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