



Advanced Master's Degree Senior Management of Business Projects

» Modality: online

» Duration: 2 years

» Certificate: TECH Global University

» Credits: 120 ECTS

» Schedule: at your own pace

» Exams: online

 $We b site: {\color{blue}www.techtitute.com/us/school-of-business/advanced-master-degree/advanced-master-degree-senior-management-business-projects} \\$

Index

02 Why Study at TECH? Why Our Program? Objectives Welcome p. 4 p. 6 p. 10 p. 14 06 05 Methodology Skills Structure and Content p. 24 p. 30 p. 54 80 **Course Management** Our Students' Profiles Impact on Your Career p. 62 p. 66 p. 72 Benefits for Your Company Certificate p. 76

p. 80

01 **Welcome**

To lead a company to success, top-level managers have to be capable of coming up with the answers to today's economic challenges. Unfortunately, a number of events that have occurred in recent years have resulted in economic crises, instability and a great deal of uncertainty. For this reason, having the right personnel with top-tier management skills is essential for a company to be able to achieve its objectives. This program offers professionals the opportunity to integrate the best management, leadership and direction techniques applied to the administration of business projects into their skill set. This course will provide them with the most advanced content in predictive methodologies, change management or total quality management in organizations, enabling them to become great managers. All this, with the support of the most prestigious teaching staff in this field, and with a 100% online teaching methodology that is easily adaptable to the personal circumstances of any professional.









tech 08 | Why Study at TECH?

At TECH Global University



Innovation

The university offers an online learning model that combines the latest educational technology with the most rigorous teaching methods. A unique method with the highest international recognition that will provide students with the keys to develop in a rapidly-evolving world, where innovation must be every entrepreneur's focus.

"Microsoft Europe Success Story", for integrating the innovative, interactive multi-video system.



The Highest Standards

Admissions criteria at TECH are not economic. Students don't need to make a large investment to study at this university. However, in order to obtain a qualification from TECH, the student's intelligence and ability will be tested to their limits. The institution's academic standards are exceptionally high...

95%

of TECH students successfully complete their studies



Networking

Professionals from countries all over the world attend TECH, allowing students to establish a large network of contacts that may prove useful to them in the future.

100,000+

200+

executives trained each year

different nationalities



Empowerment

Students will grow hand in hand with the best companies and highly regarded and influential professionals. TECH has developed strategic partnerships and a valuable network of contacts with major economic players in 7 continents.

500+

collaborative agreements with leading companies



Talent

This program is a unique initiative to allow students to showcase their talent in the business world. An opportunity that will allow them to voice their concerns and share their business vision.

After completing this program, TECH helps students show the world their talent.



Multicultural Context

While studying at TECH, students will enjoy a unique experience. Study in a multicultural context. In a program with a global vision, through which students can learn about the operating methods in different parts of the world, and gather the latest information that best adapts to their business idea.

TECH students represent more than 200 different nationalities.



Learn with the best

In the classroom, TECH's teaching staff discuss how they have achieved success in their companies, working in a real, lively, and dynamic context. Teachers who are fully committed to offering a quality specialization that will allow students to advance in their career and stand out in the business world.

Teachers representing 20 different nationalities.



At TECH, you will have access to the most rigorous and up-to-date case studies in the academic community"

Why Study at TECH? | 09 tech

TECH strives for excellence and, to this end, boasts a series of characteristics that make this university unique:



Analysis

TECH explores the student's critical side, their ability to question things, their problem-solving skills, as well as their interpersonal skills.



Academic Excellence

TECH offers students the best online learning methodology. The university combines the Relearning method (a postgraduate learning methodology with the highest international rating) with the Case Study. A complex balance between tradition and state-of-the-art, within the context of the most demanding academic itinerary.



Economy of Scale

TECH is the world's largest online university. It currently boasts a portfolio of more than 10,000 university postgraduate programs. And in today's new economy, **volume + technology = a ground-breaking price**. This way, TECH ensures that studying is not as expensive for students as it would be at another university.





tech 12 | Why Our Program?

This program will provide students with a multitude of professional and personal advantages, particularly the following:



A significant career boost

By studying at TECH, students will be able to take control of their future and develop their full potential. By completing this program, students will acquire the skills required to make a positive change in their career in a short period of time.

70% of participants achieve positive career development in less than 2 years.



Develop a strategic and global vision of companies

TECH offers an in-depth overview of general management to understand how each decision affects each of the company's different functional areas.

Our global vision of companies will improve your strategic vision.



Consolidate the student's senior management skills

Studying at TECH means opening the doors to a wide range of professional opportunities for students to position themselves as senior executives, with a broad vision of the international environment.

You will work on more than 100 real senior management cases.



Take on new responsibilities

The program will cover the latest trends, advances and strategies, so that students can carry out their professional work in a changing environment.

45% of graduates are promoted internally.



Access to a powerful network of contacts

TECH connects its students to maximize opportunities. Students with the same concerns and desire to grow. Therefore, partnerships, customers or suppliers can be shared.

You will find a network of contacts that will be instrumental for professional development.



Thoroughly develop business projects

Students will acquire a deep strategic vision that will help them develop their own project, taking into account the different areas in companies.

20% of our students develop their own business idea.



Improve soft skills and management skills

TECH helps students apply and develop the knowledge they have acquired, while improving their interpersonal skills in order to become leaders who make a difference.

Improve your communication and leadership skills and enhance your career.



Be part of an exclusive community

Students will be part of a community of elite executives, large companies, renowned institutions, and qualified professors from the most prestigious universities in the world: the TECH Global University community.

We give you the opportunity to train with a team of world renowned teachers.





tech 16 | Objectives

TECH makes the goals of their students their own goals too. Working together to achieve them.

The Advanced Master's Degree in Senior Management of Business Projects qualifies students to:



Develop expertise in project, program and portfolio management



Determine why it is good practice to divide the project into phases



Determine how project management fits within organizations





Provide an overview of the different functional areas of a company or organization and their relationship with project management



Analyze the applicable process framework within each phase



Analyze the set of essential techniques for a professional Project Manager



Analyze the main globally standardized process frameworks for managing predictive projects



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Examine the main differential elements between the main process frameworks



Determine how performance facts are to be communicated to the monitoring committee to make data-driven decisions



Determine the role of the business analyst in predictive projects





Integrate and use these tools in the day-to-day work of the project manager, as well as leadership and team management models, to facilitate the work of project management



Encourage self-criticism to achieve better results in their management and to continue to make continuous progress





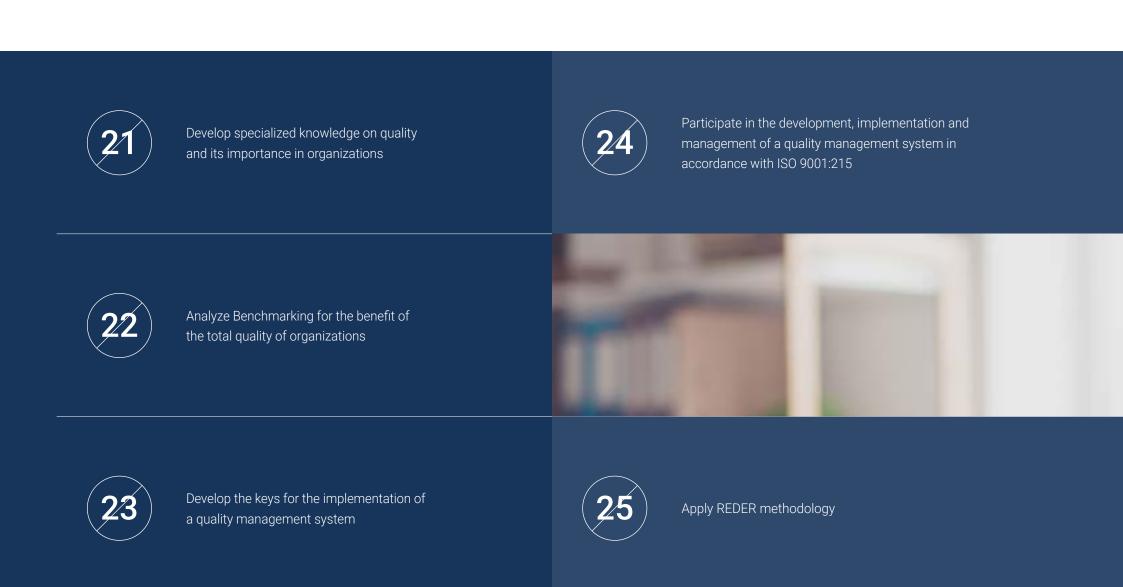
Analyze the organizational structure of a multinational company and its influence on project management



Provide the project manager with the necessary guidelines to manage their projects and know how to identify successful and unsuccessful results



Generate specialized knowledge of the information security measures that a project manager should be aware of





Determine the scoring criteria of the model and perform the self-assessment



Deepen the understanding of the aspects of environmental impact in terms of regulations and principles on which it is based in order to be able to carry out adequate evaluations



29

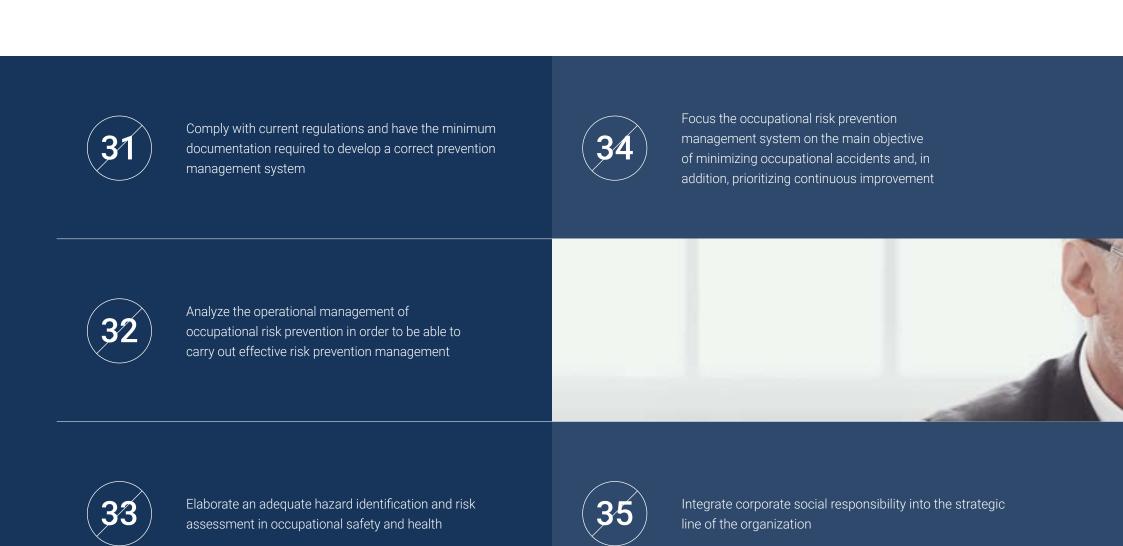
Effectively review environmental indicators by adding value to environmental evaluations



Determine the environmental responsibilities and legal framework applicable to organizations



Focus the environmental management system with the objective of minimizing environmental impacts and prioritizing continuous improvement













Project management in a large organization environment



Manage projects in a multinational environment



Working as line managers in operational or support departments





Have an integrated vision aimed at always maximizing the results of the projects and their benefits for the business and the beneficiaries of their execution



Manage team members and project stakeholders



Act as a true manager/catalyst for change in organizations



Represent the company and the project to customers and suppliers



09

Know, in-depth, the environment and predictive methodologies that can help to act safely



Act in the environment of a large company or organization



Understand the different management approaches and strategies to meet the challenge of achieving project objectives



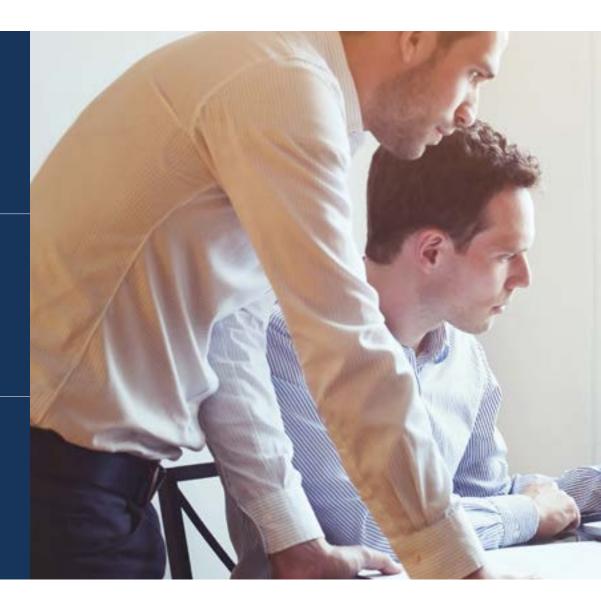
Deepen knowledge of compensation as a strategic management tool



Be able to implement Integrated Management Systems in the areas of Quality, Environment, PRL, CSR and Information Security, based on internationally recognized standards



Improve the internal processes of organizations in the areas of quality, environment, PRL, CSR and information security through knowledge of key tools







Apply the requirements defined by the reference standards for each of the five areas of application



Design an integrated management plan for the company that helps the continuous improvement of the organization



Develop and improve leadership and management skills to implement any MIS required by a company





tech 32 | Structure and Content

Syllabus

The Advanced Master's Degree in Senior Management of Business Projects of TECH Global University is an intensive program that prepares students to face business challenges and decisions both nationally and internationally. Its content is designed to promote the development of managerial skills that enable more rigorous decision-making in uncertain environments.

Throughout 3,000 hours of study, students will analyze a multitude of practical cases through individual work, achieving high quality learning that can be applied to their daily practice. It is, therefore, an authentic immersion in real business situations.

This program deals in depth with the main areas of senior business project management from a strategic, international and innovative perspective. A plan designed for students, focused on their professional improvement and that prepares them to achieve excellence in the field of business project management. A program that understands your needs and those of your company through innovative content based on the latest trends, and supported by the best educational methodology and an exceptional faculty, which will provide you with the competencies to solve critical situations in a creative and efficient way.

This program takes place over 24 months and is divided into 20 modules:

Module 1	Project Management with Predictive Methodologies
Module 2	Management: Business Organization and Project Management
Module 3	Project Life Cycles in Predictive Methodologies
Module 4	"Hard Skills for Project Management
Module 5	Predictive Project Management Methodologies and Frameworks
Module 6	Requirements Management in Predictive Projects
Module 7	Technological Tools to Aid Predictive Project Management
Module 8	Leadership and People Management. Project Management and Change Management in Large Organizations
Module 9	Competencies and Soft Skills for Project Managers
Module 10	Legal Aspects for Project Management

Module 11	Total Quality Management in Organizations
Module 12	ISO 9001 Quality Management System: 2015
Module 13	The EFQM Model. Excellence Management
Module 14	Environmental Management in Organizations
Module 15	ISO 14001 Environmental Management System: 2015
Module 16	Management of Occupational Risk Prevention in the Organizations
Module 17	Occupational Risk Prevention Management System ISO 45001: 2018
Module 18	Corporate Social Responsibility and Information Security ISO 27001
Module 19	Integration of Management Systems
Module 20	Audits of Integrated Management Systems based on the ISO 19011 Standard: 2018

Where, When and How is it Taught?

TECH offers the possibility of developing this Advanced Master's Degree in Senior Management of Business Projects completely online. Over the course of 24 months, you will be able to access all the contents of this program at any time, allowing you to self-manage your study time.

A unique, key, and decisive educational experience to boost your professional development and make the definitive leap.

tech 34 | Structure and Content

Mod	Module 1. Project Management with Predictive Methodologies						
	Project Management Projects Vs. Operations. Process and Project Project Management. Relevance VUCA Environments and Project Management Environment Overview: Predictive Methodologies and Agile Environments	2. Project, Program and Portfolio Management Differences between Project, Program and Attributions Differences between Project, Program and Differences between Project Management Effort Vs. Expression And Differences between Project Management Differences between Project Management Differences between Project Management Differences Diff	gement Areas xecution Effort y Project				
1.5. 1.5.1. 1.5.2. 1.5.3.	the Type of Projects (R&D, Implementation, Product Design, etc.) Internal Standardization: Standard Lifecycle in the Organization	5. Entrepreneurship Environments of Projects 1.7. The Evaluation of the Project's Results 1.8. Project Managemen of Large Systems 1.8.1. Relationship between Projects. Project Selection 1.7.2. Company Projects and Projects Guided by the Administration. Contracting Vs. Bidding Processes 1.7.3. Offer and Commitment to the Client and the Promoter. Definition Vs. Formulation of Projects Relationship between the Execution 1.7.4. Value Assurance and Long-Term Effects 1.8.5. Project Managemen of Large Systems 1.8.6. Relationship between Project Squided by and Systems Engineering 1.8.6. Project Managemen of Large Systems 1.8.7. A value Assurance Evaluation Techniques and Systems Engineering 1.8.1. Relationship between Project Squided by and Systems Engineering 1.8.2. Systemic Vision of Project Customer's Expectations 1.8.3. Relationship between Project Managemen of Customer's Expectations 1.8.4. Relationship between Project Managemen of Customer's Expectations 1.8.5. Project Managemen of Large Systems 1.8.6. Project Managemen of Large Systems 1.8.7. A value Assurance and Long-Term Effects 1.8.8. Project Managemen of Large Systems 1.8.9. Systemic Vision of Project Management Vision of Project Management Value Assurance and Long-Term Effects 1.8.1. Relationship between Project Management Vision of Project Management Value Assurance and Long-Term Effects	ject Management t Management				
1.9. 1.9.1. 1.9.2. 1.9.3.	Project Management in the Context of Small Organizations Project Management applied in the SME Environment Micro-projects and Adaptation of the Methodology Project Management Outsourcing	10. Current Trends in Project Management 0.1. Neither Predictive nor Agile: Hybridization 0.2. Lean Project Management 0.3. Projects and Digital Transformation 0.4. Impact of New Technologies on Project Management					

Mod	Module 2. Management: Business Organization and Project Management						
2.1.2.1.1.2.1.2.2.1.3.2.1.4.2.1.5.	Shareholders' Meeting, Steering Committee and Chief Executive Officer Cross-cutting Areas: Finance, HR, Quality, Purchasing, Logistics Commercial, Product and Marketing Areas Operational Areas by Processes and Projects. R&D, Production Engineering, Facilities, Operations		Project Management Oriented Organizational Structures Types of Organization in the Structure of the Company Matrix-type Organizational Structures Oriented to Project Execution Complexity of Relationships between Functional Areas. Resource Sharing	2.3. 2.3.1. 2.3.2. 2.3.3.	Corporate Finance and Economics Financial Information and Decision Making Financial Statements. Balance Sheet and Income Statement Investment Analysis. Change in Monetary Value over Time	2.4. 2.4.1. 2.4.2. 2.4.3.	Allocation of Direct and Indirect Costs
2.5.1. 2.5.2. 2.5.3. 2.5.4.	Quality Quality Control Vs. Quality Assurance	2.6. 2.6.1. 2.6.2. 2.6.3.	Project Financial Management Analysis of Project Profitability The Project as an Investment. ROI (Return on Investment) Project Financing	2.7. 2.7.1. 2.7.2. 2.7.3.	People Management HR Department Functions and Processes People Management as a Strategic Element in an Organization Development and Career Plans. Definition of the Role of the Project Manager	2.8.1. 2.8.2. 2.8.3. 2.8.4.	The Project Management Office (PMO) Functions and Types of PMO Strategic Management Support People Management Support Logistics and Procurement Support
2.9.1. 2.9.2. 2.9.3.	Organizations	2.10.1 2.10.2	Business Analysis and Project Management Business Value Analysis Processes Relationship between BA and Project, Program and Portfolio Management The Role of the Project Manager in Business Analysis				

tech 36 | Structure and Content

Mod	Module 3. Project Life Cycles in Predictive Methodologies						
3.1. 3.1.1. 3.1.2. 3.1.3.	Project Development Life Cycles Waterfall Project Development Life Cycles Agile Project Development Life Cycles Hybrid Project Development Life Cycles	3.2.1. 3.2.2. 3.2.3.	The Generic Life Cycle for Project Management Product Vs. Project Life Cycle Phases of a Project Phase Revisions	3.3. 3.3.1. 3.3.2. 3.3.3.	Project Start Project Start-up and Definition Issues Act of Incorporation of a Predictive Project Agile Project Charter		Modelling of Project Management Elements Requirements Planning Work Package Planning Activity Planning
3.5. 3.5.1. 3.5.2. 3.5.3.	Complete Project Modelling Scope Baseline Baseline Schedule Baseline Costs and Financing	3.6. 3.6.1. 3.6.2. 3.6.3.	Project Management Plan Stakeholder, Communications and Resource Management Planning Quality Management Planning and Procurement Risk Planning	3.7.1. 3.7.2. 3.7.3. 3.7.4. 3.7.5. 3.7.6.	Direction and Management of Project Execution Leading the Team Involve Stakeholders Knowledge Management Implement Risk Response Quality Management Procurement	3.8.2. 3.8.3. 3.8.4.	Monitoring and Control of the Technical Performance of the Project Control of Baselines Control of Resources Risk Control Quality Control Procurement Control
	Project Governance Project Governance Structures: PMO, Monitoring Committee and Change Control Committee Monitoring Communications and Stakeholder Engagement Functions of the Project Monitoring Committee Functions of the Project Change Control Committee	3.10.1 3.10.2 3.10.3 3.10.4	Project or Phase Closure Essential Tasks in Closing The Lessons Learned Register Common Errors in Closing Administrative Closing and Customer Closing Closure and Dissolution of the Project Team				

Mod	ule 4. "Hard Skills for Project Mana	gement					
4.1. 1.4.1.2.4.1.3.	Baseline Schedule	4.2.1. 4.2.2.	Scope, Schedule and Cost Planning Duration and Cost Estimation Techniques Planning of Financing Requirements PERT Method	4.3. 1. 4.3.2. 4.3.3.		4.4.1. 4.4.2.	Project Management Scorecard Visual Representation of the Progress Information Qualitative and Quantitative Scorecards Key KPI and OKR Indicators
4.5.2.	Risk Management Uncertainty, Threat, Opportunity and Assumption Risk Planning Control Risks	4.6. 4.6.1. 4.6.2. 4.6.3.		4.7. 4.7.1. 4.7.2. 4.7.3.	Expected Monetary Value Method Decision Tree Method	4.8.1. 4.8.2.	
	Project Follow-up Status Reports Progress Reports Change Log	4.10.1	Monte Carlo Simulation Application of the Monte Carlo Simulation Method Simulation of Time and Cost Range Monte Carlo with Excel				

tech 38 | Structure and Content

Mod	ule 5. Predictive Project Management	Meth	odologies and Frameworks				
5.1.2.	Differences between a Framework and a Management Methodology Historical Evolution of Predictive Project Management Methodologies Standards, Frameworks and Best Practice Guidelines Main Project Management Doctrine Generating Agencies	5.2. 5.2.1. 5.2.2. 5.2.3.	PMI (Project Management Institute) The PMI Organization The Professional Project Manager (The Talent Triangle) Other PMI Qualifications	5.3.2.	PMI's Project Management Framework: The PMBOK Guide People in Project Management Business Environment in Project Management Project Management Processes	5.4.2.	Other PMI Management Frameworks Program Management Standard Portfolio Management Standard Organizational Project Management Maturity Standard
5.5. 5.5.1. 5.5.2. 5.5.3.	Project Management Subject Groups	5.6. 5.6.1. 5.6.2. 5.6.3.	PRINCE2 Principles of Project Management Project Management Topics Project Management Processes	5.7. 5.7.1. 5.7.2. 5.7.3.	Framework IPMA Project Management Perspectives People in Project Management Project Management Practices	5.8.1. 5.8.2.	Project Management Methodology (PM2) Governance and Project Management Life Cycle Project Management Processes Project Management Artifacts
5.9. 5.9.1. 5.9.2. 5.9.3.	Logical Framework Approach (LFA) Areas of Application of MLE Project Matrix: Objectives, Results, Activities, Practical Examples EML	5.10.1 5.10.2	PM4R . Project Start . Project Planning . Project Monitoring and Control				

6.1. 6.1.1. 6.1.2. 6.1.3.	Predictive Projects Business Analysis in Projects Project and Product Requirements	6.2.1. 6.2.2. 6.2.3. 6.2.4. 6.2.5.	Requirements Management Inadequate Requirements Management as a Cause of Project Failure The Role and Function of the Business Analyst, According to the PMI® PMI-PBA® Certification Project Management Institute (PMI®): A Practical Guide to Business Analysis International Institute of Business Analysis (IIBA®): Business Analysis Body of Knowledge® (BABOK®) Requirements Management Domains Types of Project Requirements	6.3.3. 6.3.4.	Value Proposition	6.4.1. 6.4.2. 6.4.3.	Requirements Management Planning Context of the Project Requirements Traceability Planning Requirements Management Planning Requirements Change Management Planning
6.5.3.	Analysis, Decomposition and Elaboration of Requirements Comparison of the Requirements with the Product Scope Location of Requirements	6.6.2. 6.6.3. 6.6.4.			Evaluation of Requirements Management Validation of Test Results Analysis of Non-conformities (Solution Gaps) Obtaining Formal Approval of the Solution Evaluation of the Results of the Solution	6.8.3.	Risk Management Associated with Project Requirements Risk Identification based on Project and Product Requirements Specific Risks Related to Requirements Management Risk Management Plan Associated with Traceability Requirements Real Options in the Face of Inaccurate of Requirements
6.9.2.	Quality Management Associated with Requirements Management Project Quality and Quality Requirements Requirements Management as a Critical Factor for Project Success Project Quality Vs. Conformity to Requirements	6.10.1 6.10.2 6.10.3 6.10.4	Competencies Associated to Requirements Management Business Vision Complex Projects: Complexity Management Systemic Thinking Knowledge of the Political and Social Environment Multiculturality Facilitation Skills				

tech 40 | Structure and Content

Mod	Jule 7. Technological Tools to Aid Prec	lictive	Project Management				
7.1. 7.1.1. 7.1.2. 7.1.3.	Technological Requirements in Project Economics Project Economics The Project Manager's Technology Quotient New Technological Needs and Solutions in Project Economics	7.2. 7.2.1. 7.2.2. 7.2.3.	Roles for Collaborative Project Management Ways to Organize Projects Demand Management Roles Supply Management Roles	7.3. 7.3.1. 7.3.2. 7.3.3.	Data Modelling Tools	7.4.2.	Communication Tools in Virtual Teams Tools for Sharing Multimedia Objects File Sharing Tools Video-Conferencing Tools
7.5. 7.5.1. 7.5.2. 7.5.3.	9	7.6. 7.6.1. 7.6.2. 7.6.3.	Task Management Tools Practices with Trello Internship with Planner Practices with Asana	7.7.2.	Project Scheduling Tools Practical Dates Planning Practices Cost Planning Practices Date and Cost Control Practices	7.8.2.	Reporting Tools Practice with Graphs Practices with Pivot Tables Power BI Internships
7.9. 7.9.1. 7.9.2. 7.9.3.	Internships Multi-Project Management Internships	7.10.1 7.10.2	The Future of Project Automation of Projects Artificial Intelligence Applied to Projects Blockchain Applied to Projects Big Data Applied to Projects				

Mod	l ule 8. Leadership and People Manag	gement	. Project Management and Change I	Manag	ement in Large Organizations		
8.1.1. 8.1.2. 8.1.3.	9 1	8.2. 8.2.1. 8.2.2. 8.2.3.	Leading in VUCA Times The Challenges of the New Normal New Competencies to Develop to Become a Leader Adapted to the Vuca World Leadership in a Hybrid World (the Impact of New Models of Face-to-Face, Virtual, Hybrid Work)		Leadership in Project Management From Project Kick Off to the Closing & Learn Model Management of Interrelationships Within and Outside the Team to Keep the Project Moving Forward Communication Milestones, Information and Feedback	8.4.1. 8.4.2. 8.4.3.	Organizations The Change Management Model (Kotter) The Change Curve (Kubler Ross)
8.5.1. 8.5.2. 8.5.3.	Motivation Level	8.6.2.	Transformational Leadership Bas From Motivation to Inspiration To Give Meaning and Ethics, Exemplification in an Honest Dialogue Constant Preparation as Adaptation and Anticipation of the Future	8.7. 8.7.1. 8.7.2. 8.7.3.	Engagement Management Commitment Engagement Management How Engagement is Managed	8.8. 8.8.1. 8.8.2. 8.8.3. 8.8.4.	Performance Management Objectives Conduct Skills Personal Development Plans
8.9. 8.9.1. 8.9.2. 8.9.3.	P.E.R.A. Management Model Plan - Execute Reporting - Feedback Sense of Urgency and Action Plans	8.10.1 8.10.2 8.10.3	The Leadership Contract or the Accountability Model of Vince Molinaro Responsibility From Challenge to Action Management of Difficult Situations and Decisions The Transversal Network: Network of the Future, the New Social Business Model Conclusions: Review of the Integration of the Models in Our Daily Leadership in Management and Project Management				

tech 42 | Structure and Content

Mod	ule 9. Competencies and Soft Skills f	or Pro	ject Managers				
9.1.1. 9.1.2. 9.1.3. 9.1.4.	Competencies of the Project Manager Technical Competencies Competencies as a Leader Manager Competencies as a Team Leader Adaptation of Competencies to Remote, Digital and Virtual Leadership. Differences with Face-to-Face Relationships Training for Continuous Skills Improvement for the 21st Century Through Core Skills	9.2.1. 9.2.2. 9.2.3.	Communication, an Essential Competency Communication Ask Questions Listening with all Senses	9.3.1. 9.3.2. 9.3.3.	Inspiring: Vision, Empathy and Assertiveness Inspire with Vision Empathy, Putting Yourself in Other People's Places Defense of their Own and the Project's Interests	9.4.1. 9.4.2.	Negotiation and Conflict Management Negotiation and Stakeholder Relations Mediation and Conflict Resolution Courageous Conversations
9.5.1. 9.5.2. 9.5.3.	Personal Productivity and Effectiveness Time Management Personal Organization Resilience and Stress Management	9.6. 9.6.1. 9.6.2. 9.6.3. 9.6.4. 9.6.5.	Decision-Making Requests for Justified Alternatives Speed in the Decision Making Process (Sense of Urgency) Decision-making Tools The Key to Databases (Big Data) Application of the Test and Learn Model	9.7.1. 9.7.2. 9.7.3.	Ethics and Professional Responsibility for Project Management Ethics in the Management of Projects Application of Ethical Criteria Making Difficult Decisions	9.8.1. 9.8.2. 9.8.3.	Initiative, Curiosity, Proactivity, Creativity and Innovation Training Keys for Proactivity and Initiative Creativity Training Exercises Systematics for Moving from Creativity to Innovation
9.9.5.	Teamwork Stages of Team Maturity Collaboration for Creativity Management of Enriching and Satisfying Meetings and Encounters Feedback and Feedforward: the Keys to Giving, Asking for and Receiving Feedback Feedback of Recognition, Constructive Criticism by Measuring Feedforward Action Plans using the CSS Tool (Continue Start Stop)	9.10.1 9.10.2 9.10.3	Competence Development of the Project Manager . "Competence Gap" . Growth and Improvement Options and Strategies . Personal Development Plan . "Our Results Are Our Teachers."				

Management

10.1. Organization of a Multinational

- 10.1.1. Characteristics of Multinational Enterprises
- 10.1.2. Types of Organizations according to their Structure and Degree of Decentralization
- 10.1.3. Role of the Legal Department and Identification of Stakeholders with Regulatory or Legal Influence

10.2. Project Management in an International Environment. International Contracting Budgets

- 10.2.1. Legal Fractionation and Permeability
- 10.2.2. Object. Conceptual Precisions
- 10.2.3. Sectors of Private International Law
- 10.2.4. Principle of Relativity
- 10.2.5. Regulatory Sources

10.3. Legal Environment for a Project Manager

- 10.3.1. Liability Mechanisms for Contractual Agreements
- 10.3.2. Contract and Contract Management
- 10.3.3. Obligations and Duties According to the Type of Contract
- 10.3.4. Monitoring of Compliance with Contractual Obligations

10.4. Bodies to Turn to in the Event of a Conflict in the Project. Jurisdiction and Enforcement of Judgements

- 10.4.1. Exclusive Forums and General Forum
- 10.4.2. Forum on Real Property Rights and Lease Agreements
- 10.4.3. Forum on Legal Entities
- 10.4.4. Validity or Nullity of Entries in Public Records
- 10.4.5. Special Forums
- 10.4.6. Contractual Obligations Forum
- 10.4.7. Non-Contractual Obligations Forum
- 10.4.8. Relevant Obligation
- 10.4.9. Express and Tacit Submission
- 10.4.10. Lis Pendens and Connectivity
- 10.4.11. Basic Notions on Jurisdiction and Enforcement of Judgements

10.5. Responsibility

- 10.5.1. Product Liability
- 10.5.2. Third-Party Liability
- 10.5.3. Insurance to be Contracted

10.6. Alternative Dispute Resolution (ADR) Mechanisms Applied to Project Management

- 10.6.1. Arbitration. Contractual Requirements for Requesting Arbitrations
- 10.6.2. Functioning of an Arbitration Court
- 10.6.3. Mediation and Conciliation International Mediation
- 10.6.4. Advantages and Disadvantages

10.7. Legal Aspects of Supplier Management

- 10.7.1. Procurement Cycle (purchasing) in the Company
- 10.7.2. Procurement Control Mechanisms
- 10.7.3. Legal Risks of the Relationship with the Supplier
- 10.7.4. Insurance and Penalties. Advantages and Disadvantages

10.8. Requirements for Effective Third-Party Communication in the Legal Field

- 10.8.1. Information Security and Privacy Measures
- 10.8.2. Data Protection. National and International Aspects, GDPR
- 10.8.3. Direct Marketing and Legitimate Interest
- 10.8.4. Corporate Control of the Employee
- 10.8.5. Types of Relationship with Third Parties
- 10.8.6. Complaints and Dispute Resolution

10.9. Internet Regulatory Framework

- 10.9.1. Regulation, Self-regulation and Co-Regulation
- 10.9.2. Internet Governance and Domain Name Management
- 10.9.3. Network Neutrality and Technological Convergence
- 10.9.4. Rights on the Internet: Right to Honor, Right to Privacy, Image Rights
- 10.9.5. E-commerce and Consumers
- 10.9.6. Intellectual Property in the Internet Field. Copyrights
- 10.9.7. Digital Assets and Protection Measures
- 10.9.8. Protection of the Online Marketplace

10.10. Costs and Risks for the Project Associated with Regulations and Legality

- 10.10.1. Identification and Prioritization of Risks Based on Legal Aspects
- 10.10.2. Estimate of Legal Costs and Reserves to be Included in the Project Budget
- 10.10.3. Legal Impact Control in an International Environment
- 10.10.4. The PMO (Project Management Office). Legal Aspects 10.10.4.1. Legal and PMO Support to Project Management

10.10.4.2. Legal Aspects of Project Regulations to be Generated and Controlled from a PMO 10.10.4.3. Project Management under Agreements and Grants 10.10.4.4. Types of Official Project Reports: Executive Summary, Reports, Evaluations, Assessments, Audits and Reviews. Legal

Aspects to be Included or Complied With

tech 44 | Structure and Content

Module 11. Total Quality Management in	Organizations		
11.1. Quality 11.1.1. Quality in Organizations 11.1.2. The Economics of Quality. Quality Costs 11.1.3. Benefits of a Quality Management System 11.1.4. Integrated Systems in Business Management	11.2. Quality Control and Management 11.2.1. Quality Management 11.2.2. Total Quality as Business Excellence 11.2.3. Expert Contributions	 11.3. Comprehensive Quality 11.3.1. Leadership and Total Quality Management. Deployment of Objectives 11.3.2. Total Quality Management. Loyalty 11.3.3. Total Quality and Information Technology Management 11.3.4. Total Quality and Knowledge Management 11.3.5. Process Re-engineering 	 11.4. Total Quality Management 11.4.1. Total Quality Management (TQM) 11.4.2. The Great Total Quality Models 11.4.3. The Key Elements of Total Quality: Teamwork 11.4.4. The PDCA or Continuous Improvement Scheme 11.4.5. The LEAN Concept and its relation to Total Quality
11.5. Benchmarking 11.5.1. Benchmarking and Total Quality 11.5.2. Types of Benchmarking 11.5.3. Benchmarking Stages	 11.6. Strategic Development of Total Quality 11.6.1. Total Quality Strategies 11.6.2. Total Quality Information Systems 11.6.3. The Strategic Vision of Total Quality 11.6.4. Tools Related to the Strategies Used in Total Quality 	 11.7. Process Approach in Total Quality 11.7.1. Process Management 11.7.2. Process Start-Up 11.7.3. Process Management and Improvement based on PDCA Analysis 11.7.4. Relationship between Process Management and Management by Processes 	 11.8. Standardization: Order and Cleanliness Based on 5S 11.8.1. The 5S Step by Step 11.8.2. Implementation of the 5S 11.8.3. Benefits of 5S Implementation
11.9. Total Quality Management Tools 11.9.1. Improvement Teams 11.9.2. The 7 Classic Tools of Total Quality 11.9.3. Failure Modal Analysis (FMEA) 11.9.4. Taguchi Method	11.10. Advanced Methodologies for Total Quality 11.10.1. Kaizen. Tools 11.10.2. Improvement and Problem Solving Methodologies 11.10.3. Quality Engineering Tools 11.10.4. Six Sigma		

Module 12. ISO 9001 Quality Management System: 2015

12.1. Quality Management System

- 12.1.1. Implementation of the Design of a Quality Management System
- 12.1.2. Customer Focus
- 12.1.3. Leadership
- 12.1.4. Staff Commitment
- 12.1.5. Process Based Focus
- 12.1.6. Continuous Improvement: Process, Stages and Tools (QFD and Value Analysis)

12.2. ISO 9001 Standard: 2015

- 12.2.1. ISO 9001 Development Factors: 2015
- 12.2.2. The High-Level Structure
- 12.2.3. The Management Software Adapted to the New ISO 9001:2015

12.3. ISO 9001: 2015: References, Regulations and Scope of Application

- 12.3.1. Terms and Definitions
- 12.3.2. Context of the Organization
- 12.3.3. Documented Information

12.4. ISO 9001: 2015. Regulatory Approach

- 12.4.1. Plan
- 12.4.2. Support
- 12.4.3. Surgery

12.5. ISO 9001: 2015. Performance Evaluation

- 12.5.1. Measurement, Analysis and Evaluation
- 12.5.2. Internal Audit
- 12.5.3. Management Review
- 12.5.4. External Audits

12.6. Implementation and Implementation of a Quality Management System

- 12.6.1. Documentation of a QMS 12.6.1.1. Coding
 - 12.6.1.2. Records
 - 12.6.1.3. Models and Examples
- 12.6.2. Classification of Information in a QMS
- 12.6.3. Methodology and Critical Points of Implementation
- 12.6.4. SWOT Analysis

12.7. Design of the Quality Management System

- 12.7.1. QMS Requirements
- 12.7.2. OMS Planning
- 12.7.3. Planning of the Product or Service Realization Processes

12.8. Management System Support

- 12.8.1. Monitoring and Measurement Resources: People and Infrastructure
- 12.8.2. Competence, Awareness and Communication

12.9. Leadership

- 12.9.1. Management Commitment
- 12.9.2. Responsibility, Authority and Roles
- 12.9.3. ISO 9001:2015 Quality Management Review

12.10. Operability of the Management System

- 12.10.1. Production and Service Provision
 - 12.10.1.1. Control Measures
 - 12.10.1.2. Type of Control
 - 12.10.1.3. Scope of Control
- 12.10.2. Identification and Traceability

tech 46 | Structure and Content

Module 13. The EFQM Model. Excellence Management

13.1. EFQM Model

- 13.1.1. Change and Transformation. Managing in a VUCA Environment
- 13.1.2. Keys to the EFQM model. EFQM Model Logic
- 13.1.3. Structure of the EFQM Model

13.2. Management. Criterion 1: Purpose, Vision and Strategy

- 13.2.1. Define Purpose and Vision
- 13.2.2. Identify and Stakeholder Needs
- 13.2.3. Understanding the Ecosystem, Own Capabilities and Key Challenges
- 13.2.4. Develop the Strategy
- 13.2.5. Design and Implement a Management and Governance System

13.3. Management. Criterion 2: Organizational Culture and Leadership

- 13.3.1. Driving the Culture of the Organization and Reinforcing Values
- 13.3.2. Creating the Conditions to Make Change Happen
- 13.3.3. Stimulate Creativity and Innovation
- 13.3.4. Unite and Commit around a Purpose, Vision and Strategy

13.4. Implementation. Criterion 3: Stakeholder Engagement

- 13.4.1. Customers: Building Sustainable Relationships
- 13.4.2. People: Attracting, Engaging, Developing, Developing and Retain Talent
- 13.4.3. Investors and Regulators: Securing and Maintaining Their Continued Support
- 13.4.4. Society: Contributing to its Development, Well-being and Prosperity
- 13.4.5. Partners and Suppliers: Building
 Relationships and Securing their
 Commitment to Create Sustainable Value

13.5. Implementation. Criterion 4: Create Sustainable Value

- 13.5.1. Designing and Creating Value
- 13.5.2. Communicating and Selling the Value Proposition
- 13.5.3. Develop and Deliver the Value Proposition
- 13.5.4. Design and Implement the Overall Experience

13.6. Implementation. Criterion 5: Managing Performance and Transformation

- 13.6.1. Manage Performance and Risk
- 13.6.2. Transforming the Organization for the Future
- 13.6.3. Driving Innovation and Leveraging Technology
- 13.6.4. Leveraging Data, Information and Knowledge
- 13.6.5. Manage Assets and Resources

13.7. Results Criterion 6: Stakeholder Perception

- 13.7.1. Customer Perception Results
- 13.7.2. People Perception Results
- 13.7.3. Investor and Regulator Perception Results
- 13.7.4. Society's Perception Results
- 13.7.5. Partner and Supplier Perception Results

13.8. Results Criterion 7: Strategic and Operational Performance

- 13.8.1. Achievements in the Attainment of Purpose, Strategy and Sustainable Value Creation
- 13.8.2. Fulfillment of the Expectations of Key Stakeholders
- 13.8.3. Economic and Financial Performance
- 13.8.4. Performance and Transformation Management Achievements
- 13.8.5. Predictive Measurements for the Organization's Future

13.9. Logic of Excellence. Continuous Improvement. REDER Methodology

- 13.9.1. REDER Logic
- 13.9.2. Application to the Direction and Execution
- 13.9.3. Application to the Results Block

13.10. EFQM Scoring and Practical Applications

- 13.10.1. EFQM Score
- 13.10.2. Practical Applications of the EFQM Model

Module 14. Environmental Management in Organizations

14.1. The Environment

- 14.1.1. The Role of the Environment in Organizations
- 14.1.2. Environmental Regulations
- 14.1.3. Benefits of a Quality Management System
- 14.1.4. Current Environmental Problems

14.2. Identification and Evaluation of Environmental Aspects in Organizations

- 14.2.1. Identification and Evaluation of Environmental Aspects 14.2.1.1. Direct Vs. Indirect Aspects
- 14.2.2. Criteria for Evaluating Identified Environmental Aspects14.2.2.1. Assessment Criteria14.2.2.2. Significance of Environmental Aspects

14.3. Environmental Risk Analysis and Assessment

- 14.3.1. Context of the Organization
- 14.3.2. Environmental Risk Analysis 14.3.2.1. Environmental Risks: Typology
 - 14.3.2.2. Types of Environmental Impacts 14.3.2.3. Fragility and Vulnerability of the Environment
 - 14.3.2.4. Environmental Risk Identification Methods
- 14.3.3. Evaluation of Environmental Aspects
- 14.3.4. Assessment of Potential Damage to the Human, Natural and Socio-economic Environment
- 14.3.5. Control and Minimization Actions: Preventive Measures

14.4. Sustainable Development and SDGs Applied to Business

- 14.4.1. Evolution of Sustainable Development at the International Level
- 14.4.2. The United Nations and the 2030 Agenda
- 14.4.3. Millennium Goals Vs. SDG
- 14.4.4. The 17 SDGs and their Adaptation to Organizations

14.5. Circular Economy

- 14.5.1. Circular Economy and Application
- 14.5.2. European Union's Circular Economy Action
 Plan

14.6. Legal Instruments for Combating Climate Change

- 14.6.1. Legal Response to Climate Change 14.6.1.1. Climate Change 14.6.1.2. Major International Initiatives 14.6.1.2.1. The Kyoto Protocol 14.6.1.2.2. The Paris Agreement
- 14.6.2. The IPPCC 14.6.2.1. Operation and Organization 14.6.2.2. IPCC Reporting and Assessment

14.7. Environmental Impact

- 14.7.1. Regulatory Framework for Environmental Assessment
- 14.7.2. Fundamental Principles of Environmental Assessment
- 14.7.3. Environmental Assessment of Projects
- 14.7.4. Environmental Assessment of Plans and Programs

14.8. Environmental Liability for Damage Caused

- 14.8.1. Activities Affected
- 14.8.2. Attribution of Responsibilities
 - 14.8.2.1. Operator Responsibility
 - 14.8.2.2. Liability of Corporate Groups
 - 14.8.2.3. Jointly and Several Liability and
 - Subsidiary Liability
 - 14.8.2.4. Non-enforceability of the Obligation to Bear the Costs
- to Bear the Costs
 14.8.3. Prevention, Avoidance and Remediation of
 - Environmental Damage
 - 14.8.3.1. Obligations of the Operator
 - 14.8.3.2. Determination of Environmental
 -)amage
 - 14.8.3.3. Remediation of Environmental
 - Damage

14.9. Legal Framework for the Protection of Habitats and Species

- 14.9.1. Evolution of Habitat and Species Protection in International Treaties
- 14.9.2. European Framework for the Protection of Habitats and Species 14.9.2.1. The Natura 2000 Network 14.9.2.2. Protection Tools

14.10. EMAS (Eco-Management and Audit Scheme) System

- 14.10.1. Background and Regulatory Framework
- 14.10.2. Main Requirements of the EMAS Regulation
- 14.10.3. Stages in the Implementation
- 14.10.4. Advantages of its Implementation in the Company
 - 14.10.4.1. Differences with ISO 14001 Certification: 2015

tech 48 | Structure and Content

Module 15. ISO 14001 Environmental Ma	anagement System: 2015		
 15.1. Legislative and Regulatory Framework Environment 15.1.1. Development of Preventive Regulations 15.1.2. International Legislation and Regulations 	 15.2. Environmental Management Systems: ISO Business School 14001 15.2.1. Environmental Management in the Organization 15.2.2. Environmental Reports 15.2.3. Environmental Risks for Accident Prevention 	15.3. ISO 14001. Chapters 1 to 15 15.3.1. ISO 14001 15.3.2. ISO 14001 Development Factors and Requirements 15.3.2.1. Purpose and Field of Application 15.3.2.2. Normative References 15.3.2.3. Terms and Definitions 15.3.3. Organizational Context 15.3.4. Leadership and Employee Involvement	15.4. ISO 14001. Chapters 6, 7 and 8 15.4.1. Plan 15.4.2. Support 15.4.3. Operation
15.5. ISO 14001. Chapters 9 and 10 15.5.1. Performance Evaluation 15.5.2. Improvement	 15.6. Evaluation of Environmental Aspects 15.6.1. Main Categories of Environmental Aspects 15.6.2. Criteria for the Evaluation of Environmental Aspects 15.6.3. Evaluation of Environmental Aspects in Order to Determine Significant Aspects 	15.7. Life Cycle 15.7.1. Life Cycle Inventory 15.7.2. Life Cycle Impact Assessment 15.7.3. Interpretation of Results	15.8. Waste Management 15.8.1. Waste Streams 15.8.2. Authorizations and Communications
15.9. Environmental Indicators 15.9.1. Environmental Performance Indicators (EPI) 15.9.2. Environmental Condition Indicators (ACIs) 15.9.3. Carbon Footprint and Water Footprint	15.10. Ecolabels 15.10.1. Type 1 Eco Label 15.10.2. Type 2 Eco Label 15.10.3. Environmental Self-Declarations. Type III Environmental Statements		

Module 16. Management of Occupational Risk Prevention in the Organizations 16.3. Basic Legislative and Regulatory 16.4. Public Agencies Related to 16.1. Work and Health: Occupational 16.2. Damages Derived from Work. Risks. Risk Factors Framework for Occupational Risk Occupational Accidents and Occupational Safety and Health 16.1.1. Prevention Management 16.4.1. Public Organizations Occupational Diseases Prevention 16.1.2. The Work 16.4.2. European Organizations 16.2.1. Damage to Health. Occupational Accidents 16.3.1. Historical Evolution of the Legislative 16.1.3. The Health of Professionals and Occupational Diseases Framework in Preventive Matters 16.1.4. Risk Factors Inherent to the Work Activity 16.2.2. Occupational Accidents. Types 16.3.2. International Legislation and Regulations. 16.1.5. Influence of Working Conditions on 16.2.3. Accident/Incident Ratio Rule European Union Regulations Prevention Management 16.2.4. Repercussions of Occupational Accidents 16.3.3. Specific Regulations 16.1.6. Prevention Techniques and Protection 16.2.5. Occupational Disease: How to Deal with it 16.3.4. Company and Occupational Health and Techniques Equitably and Sustainably Safety Obligations 16.1.7. Personal Protective Equipment: Functions, 16.3.5. Responsibilities and Sanctions. Employee Usefulness and Selection for Each Work Rights and Obligations Activity 16.3.6. Prevention Delegates 16.3.7. Health and Safety Committee 16.5. Risk Prevention Documentation: 16.7. Risks Associated with Health 16.8. Risks Associated with the Work 16.6. Operational Management of and Safety Conditions. How to **Environment. How to Minimize** Collection, Preparation and Occupational Risk Prevention 16.6.1. Operational Risk Planning and Management Archiving Minimize Them Them 16.6.2. Execution of Prevention Processes 16.5.1. Treatment of the Information Obtained 16.7.1. Poor Lighting 16.8.1. Ionizing Radiation 16.6.3. Control and Adjustment of Process 16.8.2. Electric Fields and Magnetic Fields 16.5.2. Actions to be Developed Based on the 16.7.2. Exposure to Pollutants Performance 16.7.3. Noise Exposure 16.8.3. Optical Radiation Information Collected 16.6.4. Prevention System Audits 16.6.5. Cost of Occupational Accidents: Contingency, Benefits and Incapacities 16.9. Risks Associated with

Psychosociology Applied to Work.

How to Minimize Them

16.9.1. Content, Load, Pace and Time of Work
16.9.2. Participation and Control of the Labor Activity
16.9.3. Organizational Culture: Influence on Risk
Management and Prevention

tech 50 | Structure and Content

Module 17. Occupational Risk Prevention	n Management System. ISO 45001: 2018		
17.1. Occupational Risk Prevention 17.1.1. Occupational Hazards and Risks 17.1.2. Occupational Risk Prevention Management	 17.2. Preventive Techniques and Disciplines. Safety and Industrial Hygiene 17.2.1. Safety At Work 17.2.2. Industrial Hygiene 	 17.3. Preventive Techniques and Disciplines. Ergonomics and Occupational Medicine 17.3.1. Ergonomics and Psychosociology Applied to the Workplace 17.3.2. Occupational Medicine 	 17.4. The ISO 45001 Standard: 2018 17.4.1. Implementation of an OSH Management System 17.4.2. ISO 45001. Background, Evolution and Basic Characteristics 17.4.3. High-level Structure of the ISO Standard: Possibility of Integration with Other ISO Standards
17.5. ISO 45001:2018. Scope of Application 17.5.1. Scope of Application 17.5.2. Terms and Definitions	17.6. ISO 45001:2018. Implementation Plan 17.6.1. Implementation Plan 17.6.2. Context of the Organization 17.6.3. Scope of the SGSST	17.7. ISO 45001:2018. Plan 17.7.1. Leadership and Employee Involvement 17.7.2. Plan 17.7.3. Support 17.7.4. Support	17.8. ISO 45001:2018. Operation 17.8.1. Operational Control 17.8.2. Emergency Preparedness and Response
 17.9. ISO 45001:2018. Performance Evaluation 17.9.1. Performance Monitoring, Measurement, Analysis and Evaluation 17.9.2. Evaluation of Compliance 17.9.3. Internal Auditing 17.9.4. Management Review 	17.10. ISO 45001:2018. Improvement 17.10.1. Incidents, Non-Conformities and Corrective Actions 17.10.2. Continuing Improvement 17.10.3. OSHMS Certification		

18.1. Corporate Social Responsibility: Framework in the GIS 18.1.1. CSR Approach to Corporate Governance 18.1.2. CSR Mission and Objectives 18.1.3. Value Creation from CSR Programs	 18.2. Sustainability and Corporate Social Responsibility 18.2.1. Selection and Definition of CSR Conditioning Factors 18.2.2. Methodology: How to Define Sustainability-Enhancing CSR Programs 	 18.3. Analysis of the Environment and Objectives 18.3.1. Identification of Key Players in CSR Programs 18.3.2. Definition of Actions by Type of Dialogue 18.3.3. CSR Objectives 18.3.4. CSR Management 	 18.4. The Integration of CSR in the Strategic Planning of Organizations 18.4.1. Formulation of Indicators to Verify the Effectiveness of CSR 18.4.2. Association of Indicators to Corporate Objectives 18.4.3. Methodologies for Monitoring and Verification of Indicators
18.5. Corporate Social Responsibility: Contrasted Models 18.5.1. Spanish 18.5.2. European 18.5.3. Global 18.5.4. Multilateral Organizations Related to CSR: ILO, OECD	18.6. Management of the external Relations from a CSR Framework 18.6.1. Society 18.6.2. Customers: 18.6.3. Administration	 18.7. Application of CSR in Human Resources Policy 18.7.1. Equal Opportunity 18.7.2. Personal Development Program 18.7.3. Actions for Vulnerable Groups 	 18.8. CSR Regulations 18.8.1. SA8000 Standard on Social Responsibility Management Systems 18.8.2. SSG21 18.8.3. IQNet SR10 Standard on Social Responsibility Management System
18.9. Information Security Management Systems. ISO 27001 18.9.1. ISO 27001 18.9.2. Phases for Implementation	18.10. Information Security Management Systems.Legal Framework 18.10.1. Legal Framework 18.10.2. Detection of Irregularities and Non- conformities 18.10.3. Formulation of Improvement Actions		

tech 52 | Structure and Content

Module 19. Integration of Management Systems							
19.1. Systems Integration for the Organization19.1.1. Medical History19.1.2. Key Points19.1.3. Fundamentals	 19.2. Approach to Management Systems Integration 19.2.1. Objectives 19.2.2. Advantages 	 19.3. Structure of an Integrated Management System 19.3.1. Integrated Management Policy. General Aspects 19.3.2. Utility and Importance of Integration in an Organization 	 19.4. Common Standards for System Integration 19.4.1. Standard UNE 66177:2005 19.4.2. Standard PAS 99:2012 19.4.3. Standard DS 8001:2005 				
19.5. Guide for Integration in Accordance with UNE 66177:200519.5.1. Phases for Integration	19.6. Standard UNE 66177:2005 19.6.1. Structure of the Integration Plan 19.6.2. Development of the Integration Plan	19.7. Integration Methods 19.7.1. Basic Method 19.7.2. Advanced Method 19.7.3. Expert Method	19.8. Correspondence Between Standards 19.8.1. Cross-Cutting Elements 19.8.2. Specific Components				
19.9. Implementation 19.9.1. Responsibilities and Work Team 19.9.2. Effective Follow-Up of the Integration Plan	19.10. Documentation of an Integrated System 19.10.1. Procedure						

20.1. Management Systems Audits 20.1.1. Intention 20.1.2. Types of Audits 20.1.3. Key Terms	 20.2. Standards Related to the Management Systems Audits 20.2.1. ISO 19011 Guidelines for the Audit of Management Systems 20.2.2. ISO/IEC 27007 Guidelines for the Audit of Information Security Management Systems 20.2.3. ISO/IEC 17021-1 Requirements for Bodies Conducting Management System Audits and Certifications. Part 1 Requirements 20.2.4. ISO & IAF. ISO 9001 Auditing Practices Group 	20.3. Principles of Audit of Management Systems 20.3.1. Integrity 20.3.2. Impartial Presentation 20.3.3. Due Professional Care 20.3.4. Confidentiality 20.3.5. Independence 20.3.6. Evidence-Based Approach 20.3.7. Risk-Based Approach	 20.4. Audit Program Management 20.4.1. The Audit Program and its Objectives 20.4.2. Audit Program Risks and Opportunities 20.4.3. Responsibilities and Competencies for Audit Program Management 20.4.4. Audit Program Resources 20.4.5. Follow-up and Improvement of the Audit Program
 20.5. Audit Plans 20.5.1. Audit Feasibility 20.5.2. Review of Documented Information 20.5.3. Audit Planning 20.5.4. Checklists 	20.6. Carrying Out the Audit 20.6.1. The Opening Meeting 20.6.2. Methods 20.6.3. Generation of Findings 20.6.4. Communication in the Audit 20.6.5. Conclusions 20.6.6. The Closing Meeting	 20.7. Remote Audits 20.7.1. IAF Documents as a Basis for Remote Audits 20.7.2. Risks and Opportunities 20.7.3. Confidentiality and Information Security Controls 	20.8. The Audit Report 20.8.1. Report Preparation 20.8.2. Distribution
20.9. Review of the Treatment of Auditor's Findings 20.9.1. Proofreading Review 20.9.2. Review of the Root Cause Analysis 20.9.3. Review of Corrective Actions 20.9.4. Review of the Effectiveness of Actions	20.10. Auditors' Competence 20.10.1. Knowledge and Skills 20.10.2. Personal Attributes 20.10.3. Evaluation of Auditors		



This academic program offers students a different way of learning. Our methodology uses a cyclical learning approach: **Relearning.**

This teaching system is used, for example, in the most prestigious medical schools in the world, and major publications such as the **New England Journal of Medicine** have considered it to be one of the most effective.





tech 56 | Methodology

TECH Business School uses the Case Study to contextualize all content

Our program offers a revolutionary approach to developing skills and knowledge. Our goal is to strengthen skills in a changing, competitive, and highly demanding environment.





This program prepares you to face business challenges in uncertain environments and achieve business success.



Our program prepares you to face new challenges in uncertain environments and achieve success in your career.

A learning method that is different and innovative

This TECH program is an intensive educational program, created from scratch to present executives with challenges and business decisions at the highest level, whether at the national or international level. This methodology promotes personal and professional growth, representing a significant step towards success. The case method, a technique that lays the foundation for this content, ensures that the most current economic, social and business reality is taken into account.



You will learn, through collaborative activities and real cases, how to solve complex situations in real business environments"

The case method has been the most widely used learning system among the world's leading business schools for as long as they have existed. The case method was developed in 1912 so that law students would not only learn the law based on theoretical content. It consisted of presenting students with real-life, complex situations for them to make informed decisions and value judgments on how to resolve them. In 1924, Harvard adopted it as a standard teaching method.

What should a professional do in a given situation? This is the question we face in the case method, an action-oriented learning method. Throughout the program, the studies will be presented with multiple real cases. They must integrate all their knowledge, research, argue and defend their ideas and decisions.

tech 58 | Methodology

Relearning Methodology

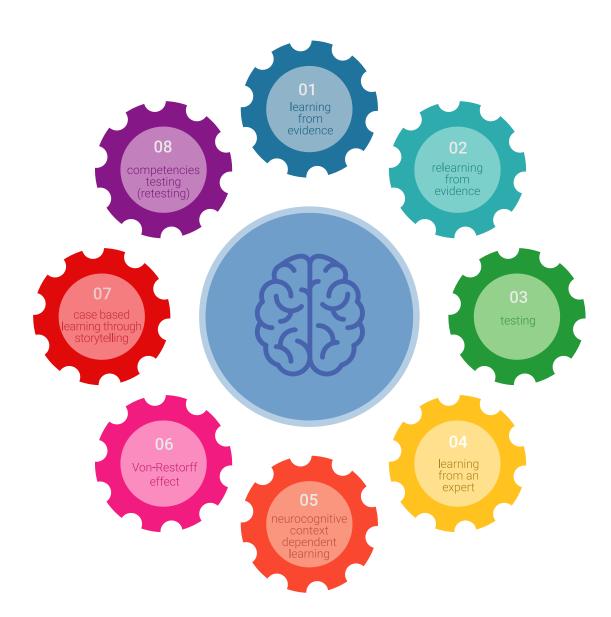
TECH effectively combines the Case Study methodology with a 100% online learning system based on repetition, which combines different teaching elements in each lesson.

We enhance the Case Study with the best 100% online teaching method: Relearning.

Our online system will allow you to organize your time and learning pace, adapting it to your schedule. You will be able to access the contents from any device with an internet connection.

At TECH you will learn using a cutting-edge methodology designed to train the executives of the future. This method, at the forefront of international teaching, is called Relearning.

Our online business school is the only one in the world licensed to incorporate this successful method. In 2019, we managed to improve our students' overall satisfaction levels (teaching quality, quality of materials, course structure, objectives...) based on the best online university indicators.





Methodology | 59 **tech**

In our program, learning is not a linear process, but rather a spiral (learn, unlearn, forget, and re-learn). Therefore, we combine each of these elements concentrically. With this methodology we have trained more than 650,000 university graduates with unprecedented success in fields as diverse as biochemistry, genetics, surgery, international law, management skills, sports science, philosophy, law, engineering, journalism, history, markets, and financial instruments. All this in a highly demanding environment, where the students have a strong socio-economic profile and an average age of 43.5 years.

Relearning will allow you to learn with less effort and better performance, involving you more in your specialization, developing a critical mindset, defending arguments, and contrasting opinions: a direct equation to success.

From the latest scientific evidence in the field of neuroscience, not only do we know how to organize information, ideas, images and memories, but we know that the place and context where we have learned something is fundamental for us to be able to remember it and store it in the hippocampus, to retain it in our long-term memory.

In this way, and in what is called neurocognitive context-dependent e-learning, the different elements in our program are connected to the context where the individual carries out their professional activity.

tech 60 | Methodology

This program offers the best educational material, prepared with professionals in mind:



Study Material

All teaching material is produced by the specialists who teach the course, specifically for the course, so that the teaching content is highly specific and precise.

These contents are then applied to the audiovisual format, to create the TECH online working method. All this, with the latest techniques that offer high quality pieces in each and every one of the materials that are made available to the student.



Classes

There is scientific evidence suggesting that observing third-party experts can be useful.

Learning from an Expert strengthens knowledge and memory, and generates confidence in future difficult decisions.



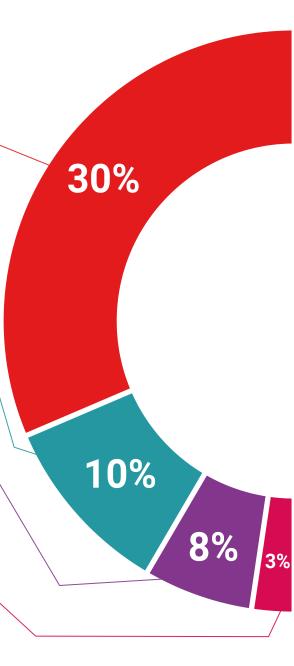
Management Skills Exercises

They will carry out activities to develop specific executive competencies in each thematic area. Practices and dynamics to acquire and develop the skills and abilities that a high-level manager needs to develop in the context of the globalization we live in.



Additional Reading

Recent articles, consensus documents and international guidelines, among others. In TECH's virtual library, students will have access to everything they need to complete their course.





Students will complete a selection of the best case studies chosen specifically for this program. Cases that are presented, analyzed, and supervised by the best senior management specialists in the world.



Interactive Summaries

The TECH team presents the contents attractively and dynamically in multimedia lessons that include audio, videos, images, diagrams, and concept maps in order to reinforce knowledge.

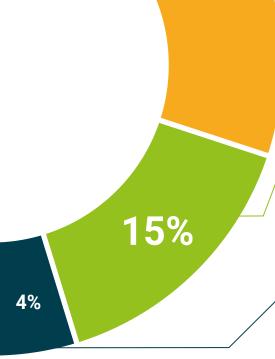


This exclusive educational system for presenting multimedia content was awarded by Microsoft as a "European Success Story".

Testing & Retesting

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We periodically evaluate and re-evaluate students' knowledge throughout the program, through assessment and self-assessment activities and exercises, so that they can see how they are achieving their goals.

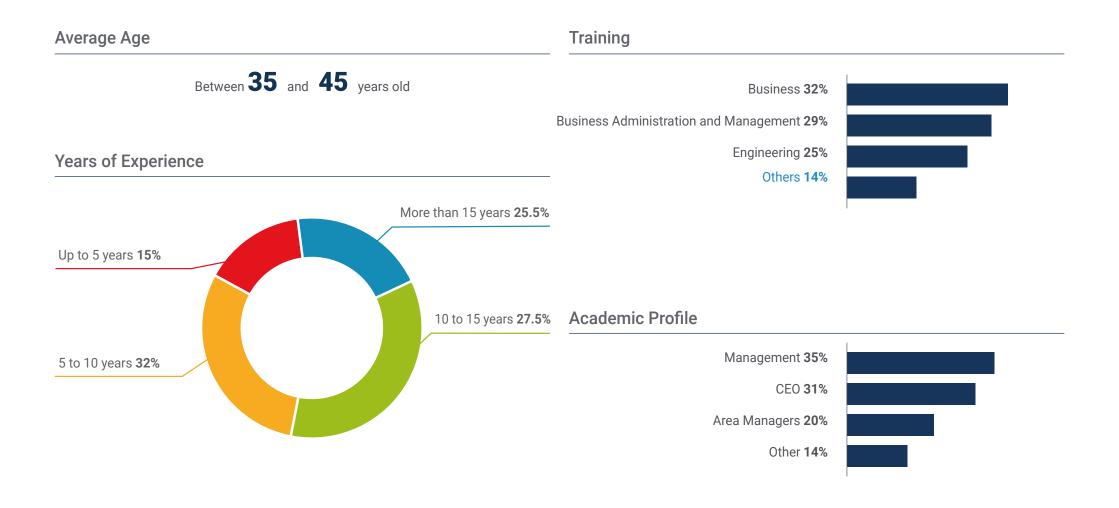


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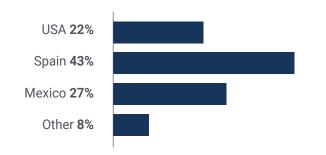




tech 64 | Our Students' Profiles



Geographical Distribution





Rodrigo Álvarez

Entrepreneur

"With this program I have been able to improve the performance and internal management of my company. Objectives that once seemed unattainable are now very close to being achieved. All thanks to this degree's very complete content and the TECH methodology, which makes it very easy for you to study and keep up with your work without any interference"





Management



Mr. Pérez Pérez, Manuel Felipe

- Senior Project Manager EQUIDEA
- Project Manager AYDEM Consulting
- Consultant/Trainer in Organizational Development and Project Management
- Head of Training for Postgraduate Studies of the College of Computer Engineers of Madrid
- Technical Telecommunications Engineering UPM
- Telecommunication Systems Engineering UPM
- European Engineer EUR-ING FEANI
- PMP ® (Project Management Professional) PMI ID: 1767390 Nov 2014
- Advanced Agile Project Management Program. SCRUM



Ms. López Rodríguez, Karmele

- Head of Quality, Environment and Risk Prevention in Industrial Environments
- Lecturer in ISO 14001 on the Official Online Master's Degree in Integrated Management Systems at the Alfonso X El Sabio University, Madrid
- Professor of Ergonomics and Applied Psychosociology in the Official Online Master's Degree in Occupational Risk Prevention at the Alfonso X El Sabio University, Madrid
- Internship Coordinator for students
- Degree in Industrial Organization Engineering from the University of Deusto
- Technical Engineer in Computer Management from the University of Deusto

Professors

Dr. Abajo Merino, Rafael

- Development and Implementation of Excellence Programs and Implementation of Strategic Management in Educational Centers, as well as in national and regional health organizations, and in SMEs
- Director of OPTIMA XXI (Management Excellence and Leadership Consulting Company),
 EFQM Certified Consultant, EFQM Certified Trainer, and Trainer and Advisor to the
 Excellence in Management Club
- Director of Alliances and Projects at Club Excelencia
- Director of Human Resources and Quality of Occidental Hoteles
- American Express Training and Quality Manager and Army officer in Special Operations units, Security and Military Education
- International Relations, University of Oxford, United Kingdom. Doctoral Studies
- Degree in Business Administration (3rd and 4th year) (UNED)
- EFQM Certified Advisor (EFQM Certified Consultant)
- EFQM Certified Trainer (EFQM Certified Trainer)
- EFOM Evaluator

Ms. Galán Espejo, Arantxa

- Coordinator of Technical Teams at ANTEA Prevención de Riesgos Laborales, S.L
- Graduate in Environmental Sciences from the University of Cordoba
- Master's Degree in Quality, Environmental and Occupational Health and Safety Management Systems by AENOR. Madrid
- Master's Degree in Occupational Risk Prevention in the 3 specialties (Occupational Safety, Industrial Hygiene and Ergonomics and Applied Psychosociology) from the University of Cordoba
- Integrated Systems Auditor Course by AENOR

Ms. Abeijón Pérez, Isabel

- Real Estate Director
- Legal Director in Spain, Portugal and Andorra
- Professor of Postgraduate Studies. CPIICM
- Associate Professor at the College of Computer Experts of Madrid
- Trainer and Instructional Designer of Online Content. AYDEM CONSULTING S.L
- Law Degree. Autonomous University of Madrid
- Degree in Business Administration and Management. Autonomous University of Madrid
- Researcher on the Development of Legal Competencies in Groups without Legal Backgrounds

Ms. Altamirano Echeverría, Maria

- Auditor on Third Party Audits of ISO 9001, ISO/IEC 17025, SMETA, CARE on behalf of Bureau Veritas: Certification and follow-up
- First and Second Party Auditor of Management Systems related to ISO 9001, ISO/IEC 17025, ISO 45001, ISO 37001
- Corporate Social Responsibility Auditor for World COB-CSR
- Chemical Engineer from the National University of Callao
- Master in Total Quality at Carlos III University of Madrid, Master in Total Quality (Spain),
 Auditor Certified and Registered by IRCA as Principal Auditor QMS ISO 9001:2015
- Member of the Technical Committee for Standardization of Management and Quality
 Assurance INACAL, mirror committee of ISO/TC 176. Member of the Technical Committee
 for Standardization of Quality Management in Educational Organizations, representing
 (conos en Sistemas de Gestión S.A.C
- Member of the Standing Committee of Accreditation of the National Institute of Quality INACAL

tech 70 | Course Management

Mr. Barato, José

- ◆ Director of PMPEOPLE
- Freelance Trainer
- Telecommunications Engineer. Polytechnic University of Madrid
- PMP ® (Project Management Professional) ID: 70285
- PMI-ACP ® (Agile Certified Practitioner) ID: 1624784
- Diploma in Accounting and Finance. ESINE
- Regular Speaker at Project Management Conferences

Dr. Espinosa Víctor, Eduardo

- Assistant Professor at the University of Córdoba. Chemical Engineering Area
- Doctor in Biosciences and Agroalimentary Sciences from the University of Córdoba
- Graduate in Environmental Sciences from the University of Cordoba
- Master's Degree in Molecular, Cellular and Genetic Biotechnology from the University of Cordoba
- Master's Degree in Occupational Risk Prevention from the University of Cordoba

Ms. Liñán Álvarez, Adela

- Teacher -Tutor in classroom Training Actions Approved in own Prevention Services
- Teacher -Tutor in approved teaching centers attached to SEPE
- ◆ Social Graduate from the University of León
- Quality Systems Auditor
- MBA in HR Management and Administration
- Master's Degree in Occupational Risk Prevention with 3 specialties, Safety, Hygiene and Ergonomics and Applied Psychosociology

Mr. Gámez de la Torre, Manuel Jesús

- Expert Trainer in Quality, Environment and Occupational Risk Prevention at Bureau Veritas Training and for BSI Training
- Online teacher of the Environmental Management System in the Company SEAG029PO and Environmental Auditing SEAG002PO courses for the Aspasia Group
- Online teacher of the courses Traceability in the Food Industry and Occupational Risk Prevention in the Chemical Sector and Implementation of Food Quality Systems in the Agri-Food Industry for the HEDIMA FORMACIÓN group
- Degree in Biological Sciences, specializing in Environmental Biology, Autonomous University of Madrid

Dr. García Nieto, Evelyn

- Engineer responsible for the Department of Surgical Planning, Design, Additive Manufacturing and Management of Customized Systems at Maxilaria Surgery, S.L.
- Biomedical Engineer at Meirovich Consulting
- Director of organization of the Iberian Society of Biomechanics and Biomaterials (SIBB) Congresses
- PhD in Engineering from the Polytechnic University of Madrid
- Industrial Engineer by the ETSI Industrial Polytechnic University of Madrid
- Mechanical Engineer from the University of Pinar del Río-Cuba

Dr. Murgia Bergara, Iñaki

- Consultant Responsible for Advanced Management Projects, Professional Trainer in ASLE -SOPRECS, S.A., ARAMUR Consulting, ACORDE and ZILLION Consultores, S.L
- Consultor "In Company" en SIEMENS GAMESA, S.A
- Quality Technician at EUSKALIT-Basque Foundation for Excellence
- Degree in Biological Sciences from the University of the Basque Country
- Doctor in Biological Sciences from the School of Engineering of Bilbao (University of the Basque Country)

Mr. Navarro Doñoro, Juan

- Head of Certified Management Systems Audits at Metro Madrid
- Head of Occupational Risk Prevention Management at Metro Madrid
- Preventive Labor Management Coordinator
- Occupational Risk Prevention Technician
- Professional with 15 years of experience in the field of Occupational Risk Prevention Management in Metro de Madrid
- Law Degree from the Autonomous University of Madrid
- Degree in Occupational Risk Prevention with the 3 specialties, Safety, Hygiene and Psychosociology and Applied Ergonomics

Ms. Servajean, Maitena

- General Manager, Representative of Bedor Excem in Spain
- Executive Coaching and Human Resources Mentoring
- Master's Degree in Hispanic Philology. Jean Jaurés University (Toulouse le Mirail)
- Certified in Coaching by CCUI (International Corporate Training University)
- Superior Women and Leadership Program. Rafael del Pino Foundation
- Certified in Values Transformation Tools

Ms. Seoane Otín, Rocío

- Environment and Sustainability Degree in FCC Environment
- Graduate in Environmental Sciences from the Autonomous University of Barcelona
- Master's Degree in Environmental Management in Business from the Antonio Nebrija University in collaboration with the Instituto Superior del Medio Ambiente
- Official Master's Degree in Occupational Health and Safety Mid-Atlantic University





Are you ready to take the leap? Excellent professional development awaits you

The Advanced Master's Degree in Senior Management of Business Projects of TECH Global University is an intensive program that prepares students to face business challenges and decisions, both nationally and internationally. Its main objective is to promote personal and professional growth. Helping them achieve success.

Therefore, those who wish to improve themselves, achieve a positive change at a professional level and interact with the best, will find their place at TECH.

You will stand out from the rest thanks to this Advanced Master's Degree, specially designed to help you reach the top.

Specialize, thanks to this program, in the management of top-level business projects, and lead your company to success.

When the change occurs



Type of change



Salary increase

This program represents a salary increase of more than **25.22%** for our students.

\$57,900

A salary increase of

25.22%

\$72,500





tech 78 | Benefits for Your Company

Developing and retaining talent in companies is the best long-term investment.



Intellectual Capital and Talent Growth

The executive will introduce the company to new concepts, strategies, and perspectives that can bring about significant changes in the organization.



Retaining High-Potential Executives to Avoid Talent Drain

This program strengthens the link between the company and the executive and opens new avenues for professional growth within the company.



Building Agents of Change

The manager will be able to make decisions in times of uncertainty and crisis, helping the organization overcome obstacles.



Increased International Expansion Possibilities

Thanks to this program, the company will come into contact with the main markets in the world economy.





Project Development

The manager will be able to work on a real project or develop new projects in the R&D or Business Development area of his or her company.



Increased Competitiveness

This Advanced Master's Degree will equip students with the necessary skills to take on new challenges and thus drive the organization forward.





tech 82 | Certificate

This program will allow you to obtain your **Advanced Master's Degree diploma in Senior Management of Business Projects** endorsed by **TECH Global University**, the world's largest online university.

TECH Global University is an official European University publicly recognized by the Government of Andorra (*official bulletin*). Andorra is part of the European Higher Education Area (EHEA) since 2003. The EHEA is an initiative promoted by the European Union that aims to organize the international training framework and harmonize the higher education systems of the member countries of this space. The project promotes common values, the implementation of collaborative tools and strengthening its quality assurance mechanisms to enhance collaboration and mobility among students, researchers and academics.

Mr./Ms. ______ with identification document ______ has successfully passed and obtained the title of:

Advanced Master's Degree in Senior Management of Business Projects

This is a program of 3,000 hours of duration equivalent to 120 ECTS, with a start date of dd/mm/yyyy and an end date of dd/mm/yyyy.

TECH Global University is a university officially recognized by the Government of Andorra on the 31st of January of 2024, which belongs to the European Higher Education Area (EHEA).

In Andorra la Vella, on the 28th of February of 2024

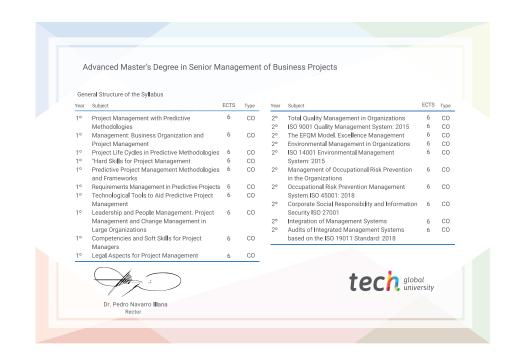
This **TECH Global University** title is a European program of continuing education and professional updating that guarantees the acquisition of competencies in its area of knowledge, providing a high curricular value to the student who completes the program.

Title: Advanced Master's Degree in Senior Management of Business Projects

Modality: online

Duration: 2 years

Accreditation: 120 ECTS



^{*}Apostille Convention. In the event that the student wishes to have their paper diploma issued with an apostille, TECH Global University will make the necessary arrangements to obtain it, at an additional cost.



Advanced Master's Degree

Senior Management of Business Projects

» Modality: online

» Duration: 2 years

» Certificate: TECH Global University

» Credits: 120 ECTS

» Schedule: at your own pace

» Exams: online

