

Postgraduate Certificate Responsible Pharmacy Office Management



Postgraduate Certificate Responsible Pharmacy Office Management

- » Modality: online
- » Duration: 6 weeks
- » Certificate: TECH Technological University
- » Dedication: 16h/week
- » Schedule: at your own pace
- » Exams: online

Website: www.techtitute.com/us/pharmacy/postgraduate-certificate/responsible-pharmacy-office-management

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01

Introduction

Carrying out responsible management in the pharmacy office requires specific knowledge of the work in this area. Due to its special characteristics, which combine health care with the commercial aspect and dealing with the client, it is very relevant and its correct handling in the management department is essential. This program offers you the knowledge required to intervene as a specialist in this field.





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A program that will provide you with the management skills required to give you a significant boost in the practice of your profession”

Quality management is a fundamental element that pharmacies must develop in order to guarantee the correct development of the numerous areas that are part of their operations. Ensuring that they are well coordinated from the beginning of the process until the end of the sale to the Client/Patient is the only basis that will guarantee the fulfillment of the proposed goals.

Nowadays, the increasing importance of the Pharmacy Office in healthcare has led to an increase in the specialization needs of Pharmacy professionals.

The professional's knowledge should no longer be limited to mastering pharmacology and the pharmacist's knowledge in terms of healthcare, but requires skills that position them in the business landscape in a stable and competitive manner.

Through a study method proven to be efficient, you will be able to acquire skills in the areas of leadership and management, and in the essential areas of business development.

This **Postgraduate Certificate in Responsible Pharmacy Office Management** contains the most complete and up-to-date scientific program on the market.

The most important features of the program include:

- ◆ Practical case studies presented by experts
- ◆ The graphic, schematic, and practical contents with which they are created provide scientific and practical information on the disciplines that are essential for professional practice
- ◆ Latest innovations in the sector
- ◆ Practical exercises where self-assessment can be used to improve learning
- ◆ Emphasis on innovative methodologies
- ◆ Theoretical lessons, questions to the expert, debate forums on controversial topics, and individual reflection assignments
- ◆ Content that is accessible from any fixed or portable device with an Internet connection



Take a leap towards higher quality with this Postgraduate Certificate in Responsible Pharmacy Office Management with new techniques and work options"

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The best learning on the online teaching market in a program created specifically for professionals in the sector”

Its teaching staff includes expert professionals who contribute their work experience to this program, as well as renowned specialists from leading societies and prestigious universities.

Its multimedia content, developed with the latest educational technology, will provide professionals with situated and contextualized learning, that is, a simulated environment that will provide immersive study set up to train them in real-life situations.

This program is designed around Problem-Based Learning, whereby the professional must try to solve the different professional practice situations that arise throughout the program. For this purpose, specialists will be assisted by an innovative, interactive video system created by renowned and experienced experts in the field Pharmacy Offices.

A very complete and specialized program that will allow you to study without any trouble fitting it into your daily life.

Make the most of the opportunity and improve your skills to allow you to act more efficiently and confidently in the areas of Management and Administration in Pharmacy.



02

Objectives

The objective of this comprehensive program is to accompany and encourage students in a process of professional growth that will allow them to reach another level of performance. With the most interesting and up-to-date knowledge of the moment in a program intensively focused on practical work.





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Clear and realistic objectives, in a Postgraduate Certificate that will help you to acquire the skills and competencies in a progressive and unstoppable way”



General Objective

- ◆ Acquire the knowledge and techniques that are essential to take on and organize the organizational responsibilities of a Pharmacy Office

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*Realistic goals that will
turn into immediate job
advancements”*





Specific Objectives

- ◆ Learn about the role of Community Pharmacy
- ◆ Study health promotion techniques from Community Pharmacy
- ◆ Learn how to implement good practices in Community Pharmacy
- ◆ Learn about the proper use of medicines and medical devices
- ◆ Learn about professional secrecy
- ◆ Analyze corporate social liability applied to Pharmacy Offices
- ◆ Learn how to organize a Pharmacy Office



03

Course Management

This Postgraduate Certificate is an opportunity to learn from the best, with a teaching staff made up of professionals in the sector who will contribute their theoretical and practical knowledge to take you to the highest level of education in this field. With the latest and most effective teaching methods on the online teaching market.





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An unparalleled opportunity to learn and grow professionally, hand in hand with the best specialists in this field”

Management



Ms. Auni3n Lavar3as, Mar3a Eugenia

- Degree in Pharmacy. University of Valencia
- Degree in Food Science and Technology. University of Valencia
- Author of Dietetic Management of excess weight in the Pharmacy Office. Ed. M3dica Panamericana
- Direction of the Postgraduate Certificate "Excess Weight Management in the Pharmacy Office", University of Barcelona. IL3 Institute for Continuous Education
- Head of Postgraduate Certificate "Dermocosmetics in the Pharmacy Office"
- University of Barcelona. IL3 Institute for Continuous Education



04

Structure and Content

This Postgraduate Certificate is the perfect opportunity to learn from the best, with a teaching staff made up of professionals in the field who will invest their theoretical and practical knowledge to take students to the highest levels of qualification. With the latest and most effective teaching methods on the online teaching market.



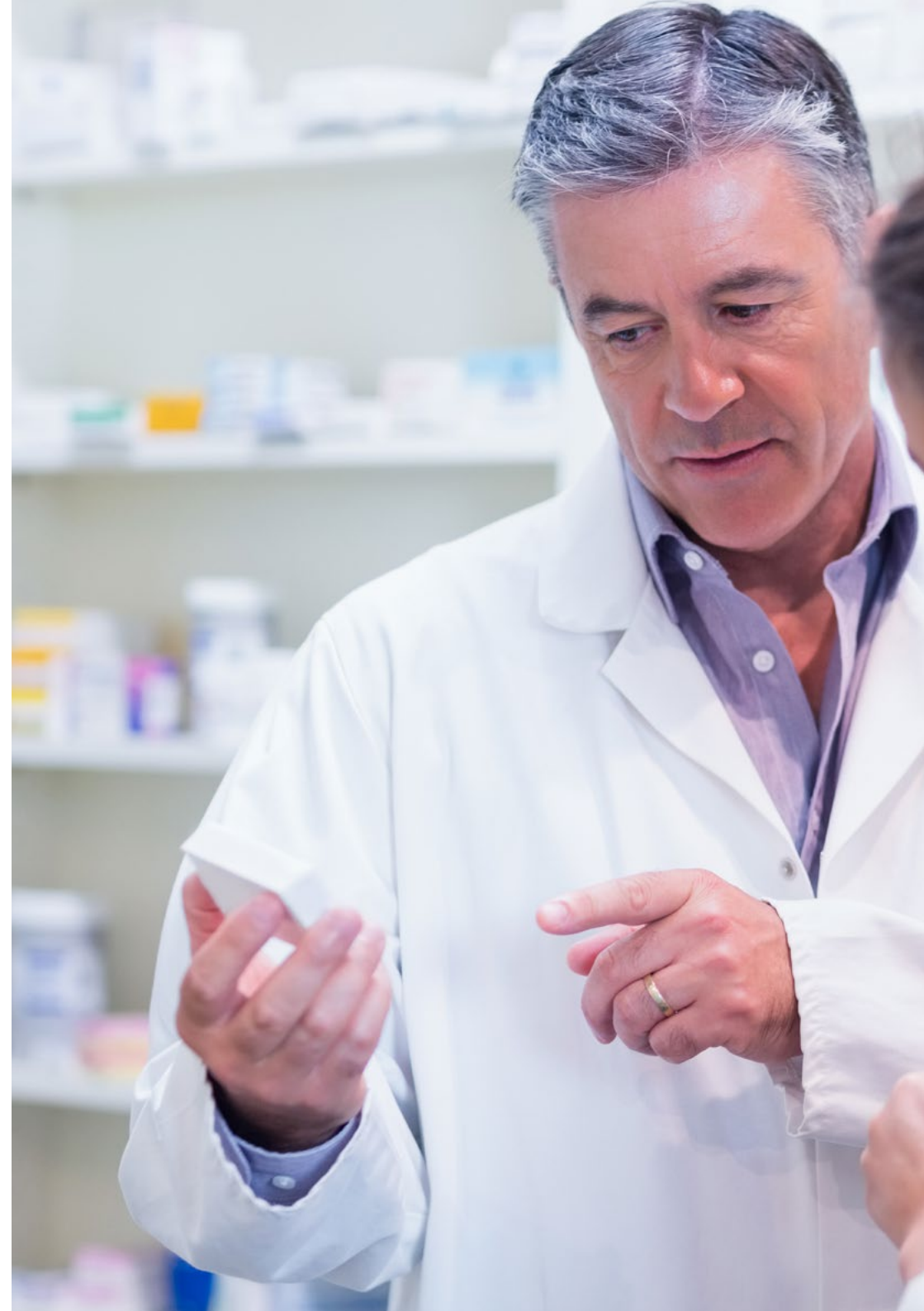


“

An unparalleled opportunity to learn and grow professionally, hand in hand with the best specialists in this field”

Module 1. Responsible Pharmacy Office Management

- 1.1. The Role of Community Pharmacy. Scope of Action of the Community Pharmacist Organization
- 1.2. Analysis of the Community Pharmacy Environment
- 1.3. Promoting Health From the Community Pharmacy
- 1.4. Implementation of Good Practices in Community Pharmacy
- 1.5. Rational Use of Medicines in Pharmacy Offices
- 1.6. Training and Information for the Proper Use of Medicines and Medical Devices
- 1.7. Professional Secrecy Moral Basis for Pharmaceutical Confidentiality and Professional Secrecy
- 1.8. Concept and Functions of Codes of Ethics. Responsibly Performing Professional Skills. Unfair Competition
- 1.9. Corporate Social Liability Applied to the Pharmacy Office. Respect for the Environment and Waste Management
- 1.10. Organization of a Pharmacy Office





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A unique, key, and decisive training experience to boost your professional development”

05

Methodology

This academic program offers students a different way of learning. Our methodology uses a cyclical learning approach: **Relearning**.

This teaching system is used, for example, in the most prestigious medical schools in the world, and major publications such as the **New England Journal of Medicine** have considered it to be one of the most effective.





Discover Relearning, a system that abandons conventional linear learning, to take you through cyclical teaching systems: a way of learning that has proven to be extremely effective, especially in subjects that require memorization"

At TECH we use the Case Method

What should a professional do in a given situation? Throughout the program, students will be confronted with multiple simulated clinical cases based on real patients, in which they will have to investigate, establish hypotheses and ultimately, resolve the situation. There is an abundance of scientific evidence on the effectiveness of the method. Pharmacists learn better, more quickly and more sustainably over time.

With TECH you will experience a way of learning that is shaking the foundations of traditional universities around the world.



According to Dr. Gervas, the clinical case is the annotated presentation of a patient, or group of patients, which becomes a "case", an example or model that illustrates some peculiar clinical component, either because of its teaching power or because of its uniqueness or rarity. It is essential that the case is based on current professional life, attempting to recreate the actual conditions in a pharmacist's professional practice.

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Did you know that this method was developed in 1912, at Harvard, for law students? The case method consisted of presenting students with real-life, complex situations for them to make decisions and justify their decisions on how to solve them. In 1924, Harvard adopted it as a standard teaching method”

The effectiveness of the method is justified by four fundamental achievements:

1. Pharmacists who follow this method not only grasp concepts, but also develop their mental capacity, by evaluating real situations and applying their knowledge.
2. Learning is solidly translated into practical skills that allow the student to better integrate into the real world.
3. Ideas and concepts are understood more efficiently, given that the example situations are based on real-life.
4. Students like to feel that the effort they put into their studies is worthwhile. This then translates into a greater interest in learning and more time dedicated to working on the course.



Relearning Methodology

At TECH we enhance the case method with the best 100% online teaching methodology available: Relearning.

Our University is the first in the world to combine the study of clinical cases with a 100% online learning system based on repetition, combining a minimum of 8 different elements in each lesson, which represent a real revolution with respect to simply studying and analyzing cases.

Pharmacists will learn through real cases and by solving complex situations in simulated learning environments. These simulations are developed using state-of-the-art software to facilitate immersive learning.



At the forefront of world teaching, the Relearning method has managed to improve the overall satisfaction levels of professionals who complete their studies, with respect to the quality indicators of the best online university (Columbia University).

With this methodology, more than 115,000 pharmacists have been trained with unprecedented success in all clinical specialties, regardless of the surgical load. This pedagogical methodology is developed in a highly demanding environment, with a university student body with a high socioeconomic profile and an average age of 43.5 years.

Relearning will allow you to learn with less effort and better performance, involving you more in your specialization, developing a critical mindset, defending arguments, and contrasting opinions: a direct equation to success.

In our program, learning is not a linear process, but rather a spiral (learn, unlearn, forget, and re-learn). Therefore, we combine each of these elements concentrically.

The overall score obtained by TECH's learning system is 8.01, according to the highest international standards.



This program offers the best educational material, prepared with professionals in mind:



Study Material

All teaching material is created specifically for the course by specialist pharmacists who will be teaching the course, so that the didactic development is highly specific and accurate.

These contents are then applied to the audiovisual format, to create the TECH online working method. All this, with the latest techniques that offer high quality pieces in each and every one of the materials that are made available to the student.



Video Techniques and Procedures

TECH introduces students to the latest techniques, to the latest educational advances, to the forefront of current pharmaceutical care procedures. All of this, first hand, and explained and detailed with precision to contribute to assimilation and a better understanding. And best of all, you can watch them as many times as you want.



Interactive Summaries

The TECH team presents the contents attractively and dynamically in multimedia lessons that include audio, videos, images, diagrams, and concept maps in order to reinforce knowledge.

This unique multimedia content presentation training system was awarded by Microsoft as a "European Success Story".



Additional Reading

Recent articles, consensus documents and international guidelines, among others. In TECH's virtual library, students will have access to everything they need to complete their course.





Expert-Led Case Studies and Case Analysis

Effective learning ought to be contextual. Therefore, we will present you with real case developments in which the expert will guide you through focusing on and solving the different situations: a clear and direct way to achieve the highest degree of understanding.



Testing & Retesting

We periodically evaluate and re-evaluate students' knowledge throughout the program, through assessment and self-assessment activities and exercises, so that they can see how they are achieving their goals.



Classes

There is scientific evidence on the usefulness of learning by observing experts. The system known as Learning from an Expert strengthens knowledge and memory, and generates confidence in future difficult decisions.



Quick Action Guides

TECH offers the most relevant contents of the course in the form of worksheets or quick action guides. A synthetic, practical, and effective way to help students progress in their learning.



06

Certificate

The Postgraduate Certificate in Responsible Pharmacy Office Management guarantees students, in addition to the most rigorous and up-to-date education, access to a Postgraduate Certificate issued by TECH Technological University.





Successfully complete this program and receive your university qualification without having to travel or fill out laborious paperwork"

This **Postgraduate Certificate in Responsible Pharmacy Office Management** contains the most complete and up-to-date scientific program on the market.

After the student has passed the assessments, they will receive their corresponding **Postgraduate Certificate** issued by **TECH Technological University** via tracked delivery*.

The diploma issued by **TECH Technological University** will reflect the qualification obtained in the Postgraduate Certificate, and meets the requirements commonly demanded by labor exchanges, competitive examinations and professional career evaluation committees.

Title: **Postgraduate Certificate in Responsible Pharmacy Office Management**

Official N° of Hours: **150 h.**



*Apostille Convention. In the event that the student wishes to have their paper diploma issued with an apostille, TECH EDUCATION will make the necessary arrangements to obtain it, at an additional cost.



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