

# Postgraduate Certificate

## Pre-School Education Center Management





## Postgraduate Certificate Pre-School Education Center Management

- » Modality: online
- » Duration: 6 weeks
- » Certificate: TECH Technological University
- » Dedication: 16h/week
- » Schedule: at your own pace
- » Exams: online

Website: [www.techtute.com/in/education/postgraduate-certificate/pre-school-education-center-management](http://www.techtute.com/in/education/postgraduate-certificate/pre-school-education-center-management)

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# 01

# Introduction

Teachers must acquire, as part of their curriculum, specific competencies for the Management of Education Centers, since, throughout their professional career, in addition to developing in the field of teaching, they may become part of the organizational team of the center in which they work. For this reason, TECH Technological University has designed this program with a high-quality teaching education that will be perfect as an educational complement.





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*For this reason, TECH Technological University has designed this program with a high-quality teaching education that will be perfect as an educational complement”*

Teachers and professors must acquire indispensable education complementary to the learning of subject contents, didactics and pedagogies for their future performance as teachers. That is why they must know the organization of the education system and the place of teachers in it.

For this reason, we have designed this Postgraduate Certificate, in which the organization of the educational system as a whole will be studied and, in particular, the organization, structure and pedagogical planning of schools, with the aim of achieving professionals with high organizational qualities that allow them to perform in the field of management.

This program is distinguished by the fact that it can be taken in a 100% online format, adapting to the needs and obligations of students, in an asynchronous and completely self-manageable manner. Students will be able to choose which days, at what time and how much time to dedicate to the study of the contents of the program, always in tune with the abilities and aptitudes dedicated to it.

The order and distribution of the subjects and their units is specially designed to allow each student to choose their own schedule and self-manage their time. For this purpose, you will have at your disposal theoretical materials presented through enriched texts, multimedia presentations, exercises and guided practical activities, motivational videos, master classes and case studies, where you will be able to evoke knowledge in an orderly manner and work on decision making that demonstrates your high level education within this field of teaching.

This **Postgraduate Certificate in Pre-School Education Center Management** contains the most complete and up-to-date educational program on the market. Its most notable features are:

- ♦ The development of practical cases presented in simulated scenarios by experts in the field of study, where the student will evoke in an orderly manner the knowledge learned and demonstrate the acquisition of the competencies
- ♦ The graphic, schematic, and practical contents with which they are created, provide scientific and practical information on the disciplines that are essential for professional practice
- ♦ The latest developments in Pre-School Education Center Management
- ♦ Practical exercises where the students undergo the self-assessment process to improve learning, as well as activities at different skill levels
- ♦ Special emphasis on innovative methodologies and teaching research
- ♦ Theoretical lessons, questions to the expert, debate forums on controversial topics, and individual reflection assignments
- ♦ Content that is accessible from any fixed or portable device with an Internet connection



*If you are looking to excel in your profession, don't think twice, at TECH Technological University we offer you the most complete education of the moment"*

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*The program invites us to learn and grow, to develop as teachers, to learn about educational tools and strategies in relation to the most common needs in our classrooms”*

Its teaching staff includes professionals belonging to the field of education, who contribute their work experience to this program, as well as renowned specialists from reference societies and prestigious universities.

Its multimedia content, developed with the latest educational technology, will allow professionals to learn in a contextual and situated learning environment, i.e., a simulated environment that will provide immersive education programmed to prepare in real situations.

The design of this program focuses on Problem-Based Learning, by means of which teachers must try to solve the different professional practice situations that are presented to them throughout the program. To do so, they will be assisted by an innovative interactive video system developed by recognized experts in the field of Pre-School Education Center Management and with extensive teaching experience.

*We offer you the best teaching methodology with a multitude of practical cases so that you can develop your study as if you were facing real cases.*

*Acquire a higher professional level that will allow you to compete with the best thanks to the completion of this very complete program.*



02

# Objectives

The Postgraduate Certificate in Pre-School Education Center Management is aimed at developing in students the skills required for the exercise of their profession. For this purpose, TECH Technological University offers the most complete educational program from the hand of the main experts in the field.







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*We want to develop your skills so that you can, in a short period of time, make the professional leap you deserve”*



## General Objective

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- Develop in teachers the necessary skills to Manage Pre-School Education Centers, taking into account the organization of Pre-Schools and the diversity of actions involved in their operation



*Our goal is to achieve academic excellence and to help you achieve it too"*





## Specific Objectives

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- ♦ Know the organization of the educational system
- ♦ Discover the place that the teaching profession occupies within your organization
- ♦ Manage the administrative aspects of the educational system
- ♦ Know the different educational Laws
- ♦ Learn the mandatory documents of an educational center: PEC, PGA and RRI
- ♦ Acquire the necessary tools for student organization

03

# Structure and Content

The structure of the contents has been designed by top level professionals within the educational panorama, with a wide trajectory and recognized prestige in the profession, endorsed by their experience, and with a wide command of the new technologies applied to teaching.





*The best content to create the best teachers”*

## Module 1. Educational Legislation and Organization of Centers

- 1.1. School Organization
  - 1.1.1. Complexity of School Organization
  - 1.1.2. Complexity of School Organization
- 1.2. Education in the Framework of the European Union
  - 1.2.1. General Concepts of the European Union and Education
  - 1.2.2. European Higher Education and Its Elements
  - 1.2.3. Other Educational Systems of the European Union
- 1.3. The Configuration of the Spanish Educational System
  - 1.3.1. The Basic Characteristics of Pre-School Education and Primary Education
- 1.4. Rights and Freedoms of the Educational Field
  - 1.4.1. The Right to Education
  - 1.4.2. Freedom of Education
- 1.5. Structure and Organization of Educational Centers: The PEC, the PGA and the RRI
  - 1.5.1. School Structures
  - 1.5.2. School Organization
  - 1.5.3. Pedagogical-Normative Documents: The PEC, the PGA and the RRI
- 1.6. Fundamental Aspects of Schools
  - 1.6.1. The School Calendar and Timetable
  - 1.6.2. The School Building and Classrooms
- 1.7. Other Essential Ideas about Organization in Schools
  - 1.7.1. Student Organization
  - 1.7.2. School Promotion
  - 1.7.3. Attention to Diversity
  - 1.7.4. Tutoring
  - 1.7.5. School Assessments
  - 1.7.6. Educational Environment





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*This program is the key to advancing your professional career, don't let this opportunity pass you by"*

04

# Methodology

This training program offers a different way of learning. Our methodology uses a cyclical learning approach: **Relearning**.

This teaching system is used, for example, in the most prestigious medical schools in the world, and major publications such as the **New England Journal of Medicine** have considered it to be one of the most effective.







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*Discover Relearning, a system that abandons conventional linear learning, to take you through cyclical teaching systems: a way of learning that has proven to be extremely effective, especially in subjects that require memorization"*

## At TECH Education School we use the Case Method

In a given situation, what should a professional do? Throughout the program students will be presented with multiple simulated cases based on real situations, where they will have to investigate, establish hypotheses and, finally, resolve the situation. There is an abundance of scientific evidence on the effectiveness of the method.

*With TECH, educators can experience a learning methodology that is shaking the foundations of traditional universities around the world.*



*It is a technique that develops critical skills and prepares educators to make decisions, defend their arguments, and contrast opinions.*

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*Did you know that this method was developed in 1912, at Harvard, for law students? The case method consisted of presenting students with real-life, complex situations for them to make decisions and justify their decisions on how to solve them. In 1924, Harvard adopted it as a standard teaching method”*

The effectiveness of the method is justified by four fundamental achievements:

1. Educators who follow this method not only grasp concepts, but also develop their mental capacity, by evaluating real situations and applying their knowledge.
2. The learning process is solidly focused on practical skills that allow educators to better integrate the knowledge into daily practice.
3. Ideas and concepts are understood more efficiently, given that the example situations are based on real-life teaching.
4. Students like to feel that the effort they put into their studies is worthwhile. This then translates into a greater interest in learning and more time dedicated to working on the course.



## Relearning Methodology

At TECH we enhance the case method with the best 100% online teaching methodology available: Relearning.

Our University is the first in the world to combine case studies with a 100% online learning system based on repetition, combining a minimum of 8 different elements in each lesson, which represent a real revolution with respect to simply studying and analyzing cases.



*Educators will learn through real cases and by solving complex situations in simulated learning environments. These simulations are developed using state-of-the-art software to facilitate immersive learning.*

At the forefront of world teaching, the Relearning method has managed to improve the overall satisfaction levels of professionals who complete their studies, with respect to the quality indicators of the best online university (Columbia University).

With this methodology we have trained more than 85,000 educators with unprecedented success in all specialties. All this in a highly demanding environment, where the students have a strong socio-economic profile and an average age of 43.5 years.

*Relearning will allow you to learn with less effort and better performance, involving you more in your specialization, developing a critical mindset, defending arguments, and contrasting opinions: a direct equation to success.*

In our program, learning is not a linear process, but rather a spiral (learn, unlearn, forget, and re-learn). Therefore, we combine each of these elements concentrically.

The overall score obtained by our learning system is 8.01, according to the highest international standards.



This program offers the best educational material, prepared with professionals in mind:



#### Study Material

All teaching material is produced by the specialist educators who teach the course, specifically for the course, so that the teaching content is really specific and precise.

These contents are then applied to the audiovisual format, to create the TECH online working method. All this, with the latest techniques that offer high quality pieces in each and every one of the materials that are made available to the student.



#### Educational Techniques and Procedures on Video

TECH introduces students to the latest techniques, with the latest educational advances, and to the forefront of Education. All this, first-hand, with the maximum rigor, explained and detailed for your assimilation and understanding. And best of all, you can watch them as many times as you want.



#### Interactive Summaries

The TECH team presents the contents attractively and dynamically in multimedia lessons that include audio, videos, images, diagrams, and concept maps in order to reinforce knowledge.

This exclusive multimedia content presentation training Exclusive system was awarded by Microsoft as a "European Success Story".



#### Additional Reading

Recent articles, consensus documents and international guidelines, among others. In TECH's virtual library, students will have access to everything they need to complete their course.





**Expert-Led Case Studies and Case Analysis**

Effective learning ought to be contextual. Therefore, TECH presents real cases in which the expert will guide students, focusing on and solving the different situations: a clear and direct way to achieve the highest degree of understanding.



**Testing & Retesting**

We periodically evaluate and re-evaluate students' knowledge throughout the program, through assessment and self-assessment activities and exercises: so that they can see how they are achieving your goals.



**Classes**

There is scientific evidence suggesting that observing third-party experts can be useful.  
Learning from an Expert strengthens knowledge and memory, and generates confidence in future difficult decisions.



**Quick Action Guides**

TECH offers the most relevant contents of the course in the form of worksheets or quick action guides. A synthetic, practical, and effective way to help students progress in their learning.



05

# Certificate

The Postgraduate Certificate in Pre-School Education Center Management guarantees students, in addition to the most rigorous and up-to-date education, access to a Postgraduate Certificate issued by TECH Technological University.





The image features two black graduation caps (mortarboards) against a blue sky with light clouds. One cap is in the foreground on the left, and another is slightly behind it to the right. The background is split into a white diagonal section at the bottom and a red section at the top right. The text is located in the white section.

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*Successfully complete this program and receive your university qualification without having to travel or fill out laborious paperwork”*

This **Postgraduate Certificate in Pre-School Education Center Management** contains the most complete and up-to-date program on the market.

After the student has passed the assessments, they will receive their corresponding **Postgraduate Certificate** issued by **TECH Technological University** via tracked delivery\*.

The certificate issued by **TECH Technological University** will reflect the qualification obtained in the Postgraduate Certificate, and meets the requirements commonly demanded by labor exchanges, competitive examinations and professional career evaluation committees.

Title: **Postgraduate Certificate in Pre-School Education Center Management**

Official N° of Hours: **150 h.**



\*Apostille Convention. In the event that the student wishes to have their paper certificate issued with an apostille, TECH EDUCATION will make the necessary arrangements to obtain it, at an additional cost.



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