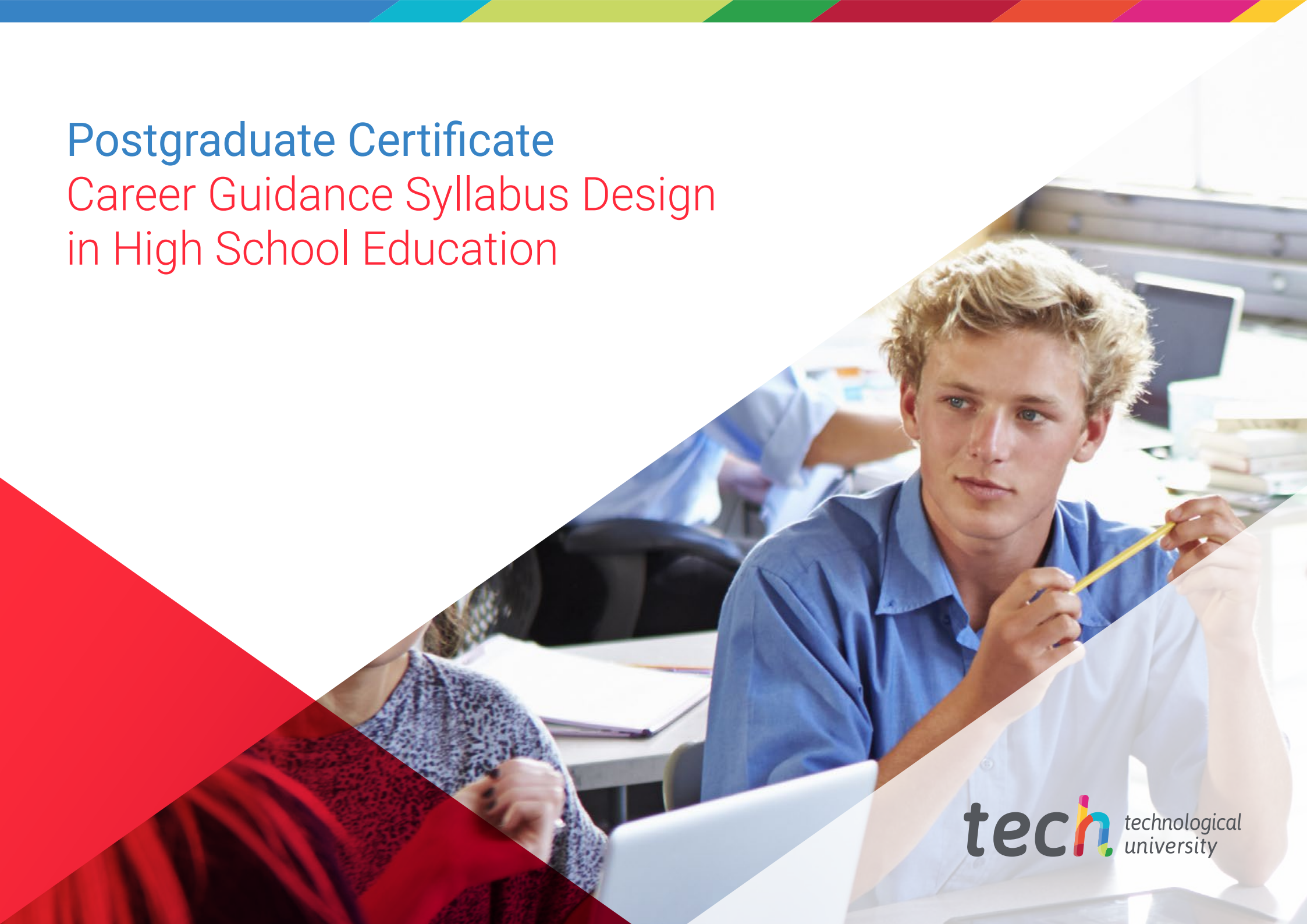


# Postgraduate Certificate Career Guidance Syllabus Design in High School Education





## Postgraduate Certificate Career Guidance Syllabus Design in High School Education

- » Modality: online
- » Duration: 6 weeks
- » Certificate: TECH Technological University
- » Dedication: 16h/week
- » Schedule: at your own pace
- » Exams: online

Website: [www.techtitute.com/us/education/postgraduate-certificate/career-guidance-syllabus-design-high-school-education](http://www.techtitute.com/us/education/postgraduate-certificate/career-guidance-syllabus-design-high-school-education)

# Index

01

Introduction

---

*p. 4*

02

Objectives

---

*p. 8*

03

Course Management

---

*p. 12*

04

Structure and Content

---

*p. 16*

05

Methodology

---

*p. 20*

06

Certificate

---

*p. 28*

# 01

# Introduction

The students' self-knowledge of their own abilities, interests, weaknesses, and tastes are decisive in order to be able to make an adequate decision about their professional future. A key role in this task is played by the teacher who teaches the subject of Career Guidance, who is able to design the subject according to the regulatory criteria and the essential elements of an educational program. This 100% online program provides the most advanced syllabus for syllabus design, career guidance, and digital resources used for this discipline. All of this in a 100% online format, without classes with fixed schedules and with the most innovative teaching material.



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*Raise your potential as a teacher through a Postgraduate Certificate that will guide you in the syllabus design of the FOL subject”*

The complexity of the labor market, the economic uncertainty, or the business possibilities currently existing in digital environments mark the choice and decision making process of High School students.

For this reason, the discipline of Career Guidance is of great importance at this educational stage, where it is essential to know the different professional itineraries and existing resources to obtain employment or create successful businesses. In this way, planning the content of this subject is key to provide an adequate orientation to the students. To facilitate this task for teachers, TECH has created this Postgraduate Certificate in Career Guidance Syllabus Design in High School Education in a 100% online modality.

It is a program focused on providing the most advanced and exhaustive knowledge for the creation of an educational program, taking into account the current educational regulations and the numerous educational resources available. All of this is supported by video summaries, In Focus videos, or case studies, prepared by a specialized teaching team with extensive experience in the teaching sector.

In addition, thanks to the Relearning method, based on the reiteration of the fundamental content during the 6-week duration, students will learn much more easily, reducing the long hours of study and memorization.

This is an excellent opportunity for future teachers to progress in their work in the classroom through a flexible Postgraduate Certificate, which they can access whenever and wherever they wish. It only requires a cell phone, tablet, or computer to view the material of this program. A great opportunity to complete a university program, compatible with daily responsibilities.

This **Postgraduate Certificate in Career Guidance Syllabus Design in High School Education** contains the most complete and up-to-date educational program on the market. The most important features include:

- ♦ The development of case studies presented by experts in teaching in High School Education
- ♦ The graphic, schematic, and practical contents with which they are created, provide scientific and practical information on the disciplines that are essential for professional practice
- ♦ Practical exercises where self-assessment can be used to improve learning
- ♦ Its special emphasis on innovative methodologies
- ♦ Theoretical lessons, questions to the expert, debate forums on controversial topics, and individual reflection assignments
- ♦ Content that is accessible from any fixed or portable device with an Internet connection



*You will be able to bring your students closer to career guidance through a multitude of digital resources such as Webquest or blogs"*

“*Enroll now in a program that provides you with the steps to adequately prepare the subject of Career Guidance*”

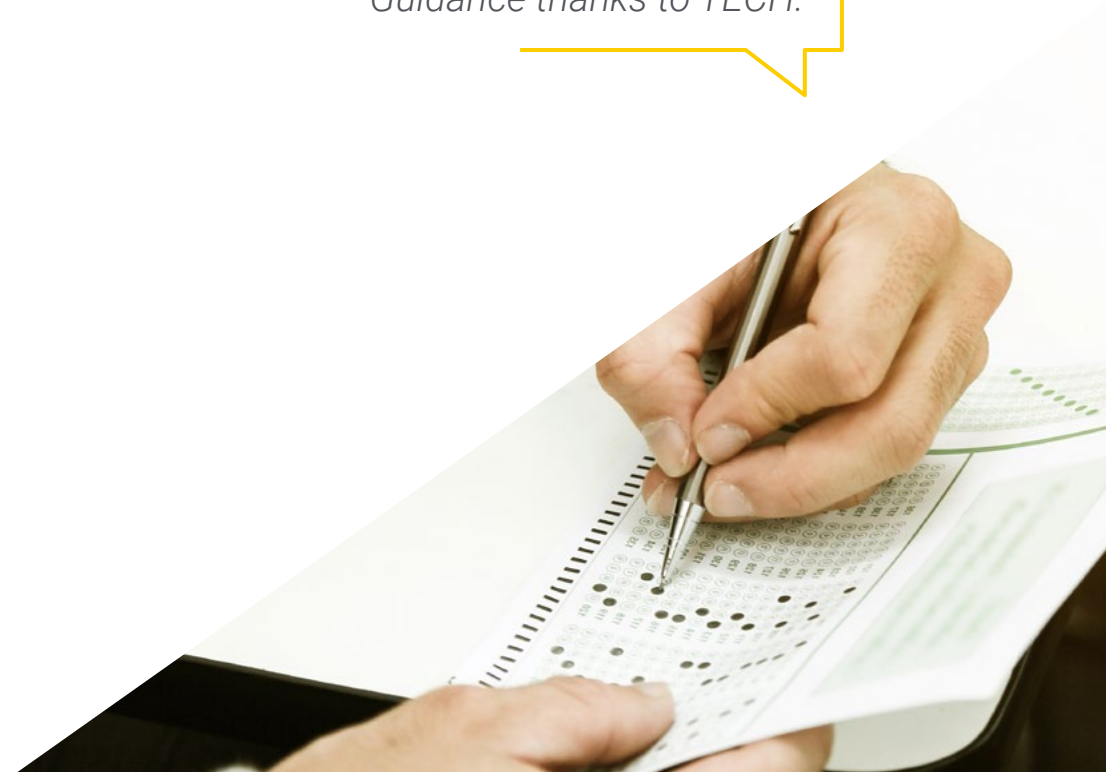
The program's teaching staff includes professionals from the field who contribute their work experience to this educational program, as well as renowned specialists from leading societies and prestigious universities.

The multimedia content, developed with the latest educational technology, will provide the professional with situated and contextual learning, i.e., a simulated environment that will provide immersive education programmed to learn in real situations.

This program is designed around Problem-Based Learning, whereby the professional must try to solve the different professional practice situations that arise during the educational year. For this purpose, the students will be assisted by an innovative interactive video system created by renowned and experienced experts.

*The flexibility of this university program will allow you to self-manage your study time and make your daily activities compatible.*

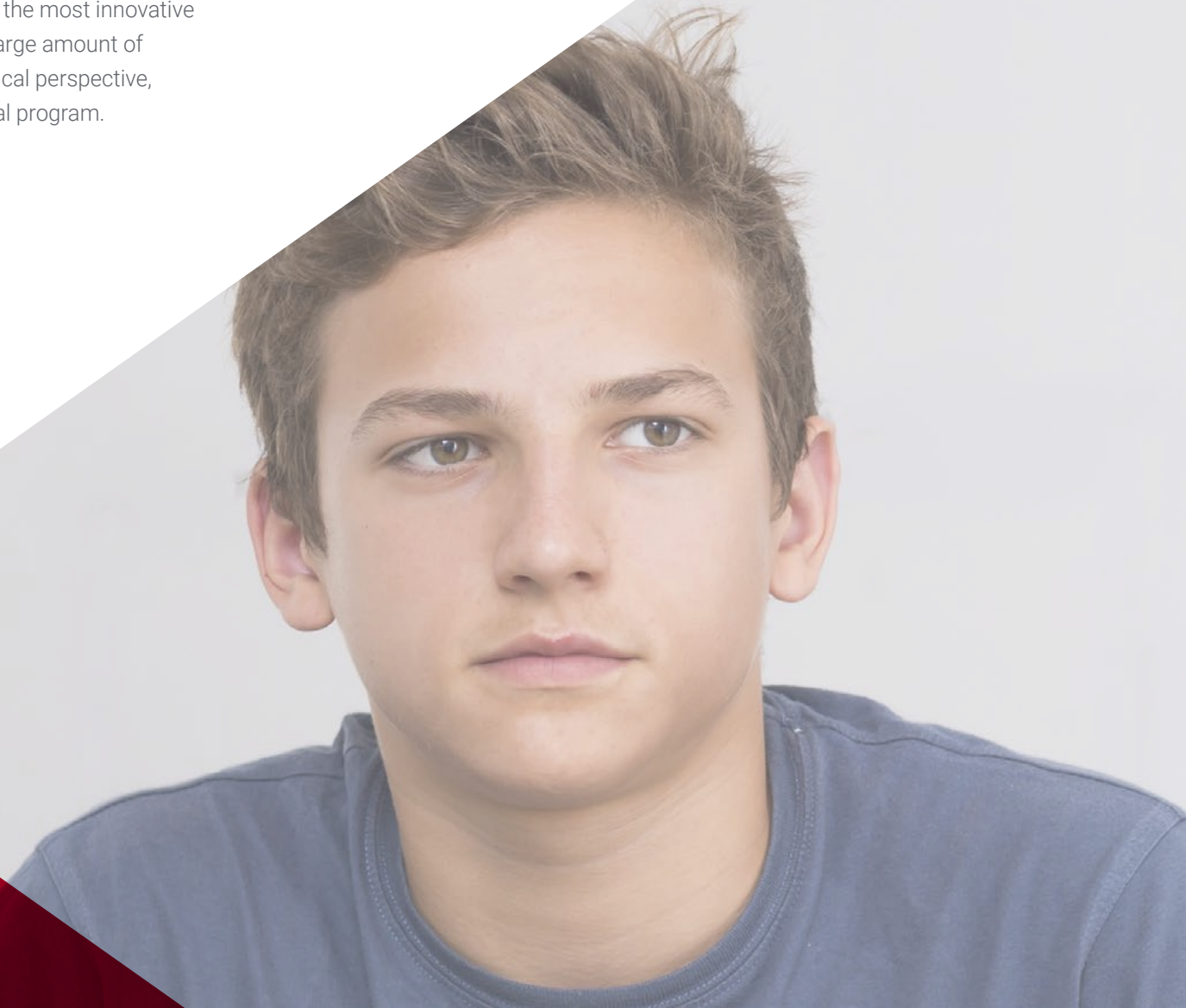
*Create from start to finish your didactic programming for Career Guidance thanks to TECH.*



# 02

# Objectives

Throughout the 6 weeks of this Postgraduate Certificate, students will expand their competencies and skills to design the essential subject of FOL with the most innovative educational resources. To achieve this, you will be provided with a large amount of additional material that will provide you with a theoretical and practical perspective, which is essential to be able to successfully carry out an educational program.





A blurred profile of a woman with blonde hair and glasses, looking to the left. The image is partially obscured by a large red diagonal shape that covers the top right and bottom right portions of the page.

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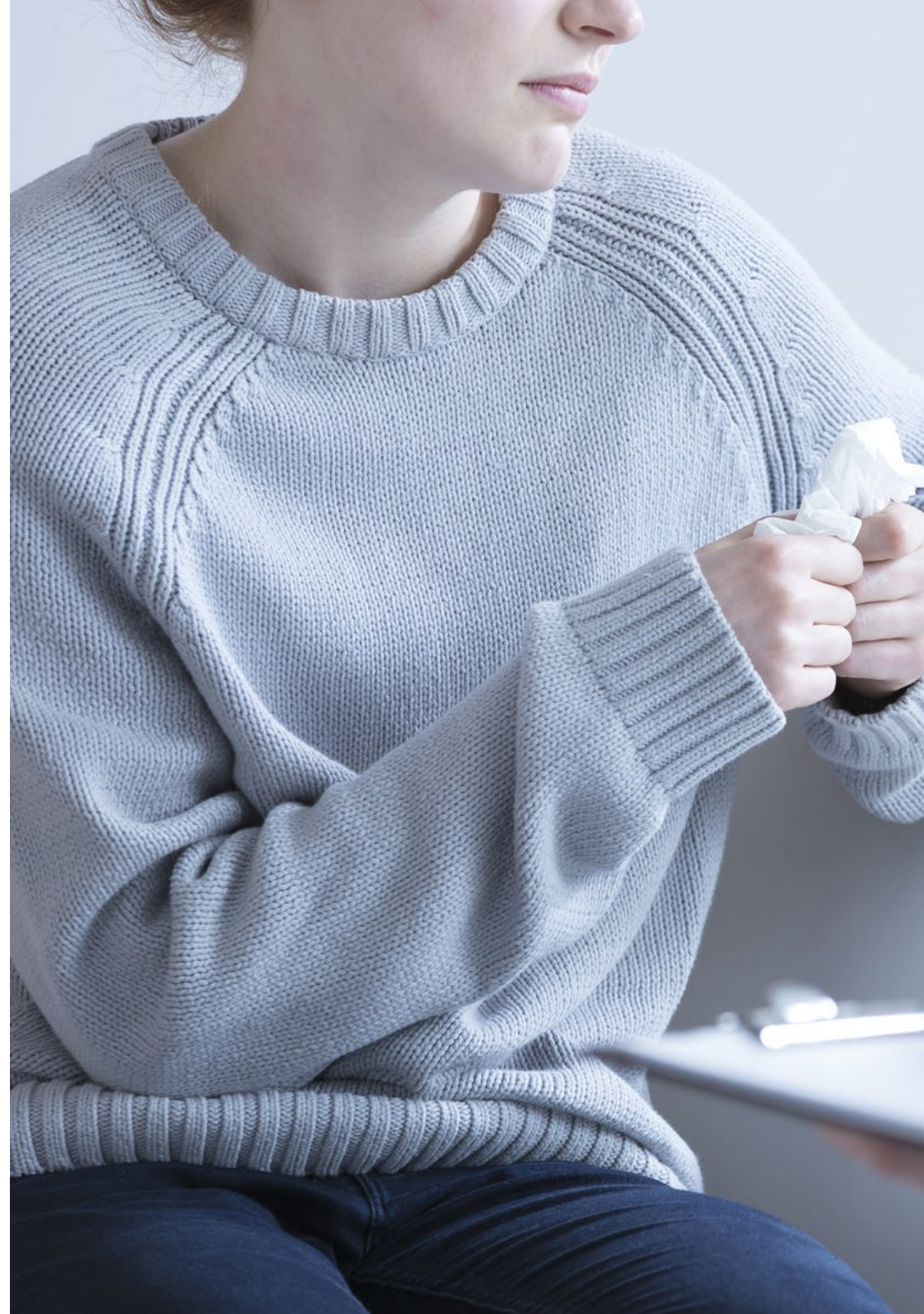
*The case studies of this university program will provide you with the practical approach you need to create your educational program”*



## General Objectives

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- ♦ Introduce students to the world of teaching, from a broad perspective that provides them with the necessary skills for the performance of their work
- ♦ Know the new tools and technologies applied to teaching
- ♦ Show the different options and ways the teacher can work in their post
- ♦ Promote the acquisition of communication and knowledge transmission skills and abilities
- ♦ Encourage continuing education for students





## Specific Objectives

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- Get to know the principles and objectives on which the Spanish Educational System is based
- Identify the way in which the educational system is organized and the levels that compose it
- Gain knowledge about the importance of the syllabus and competencies as a fundamental element of learning
- Establish the different modalities of choice in the educational system

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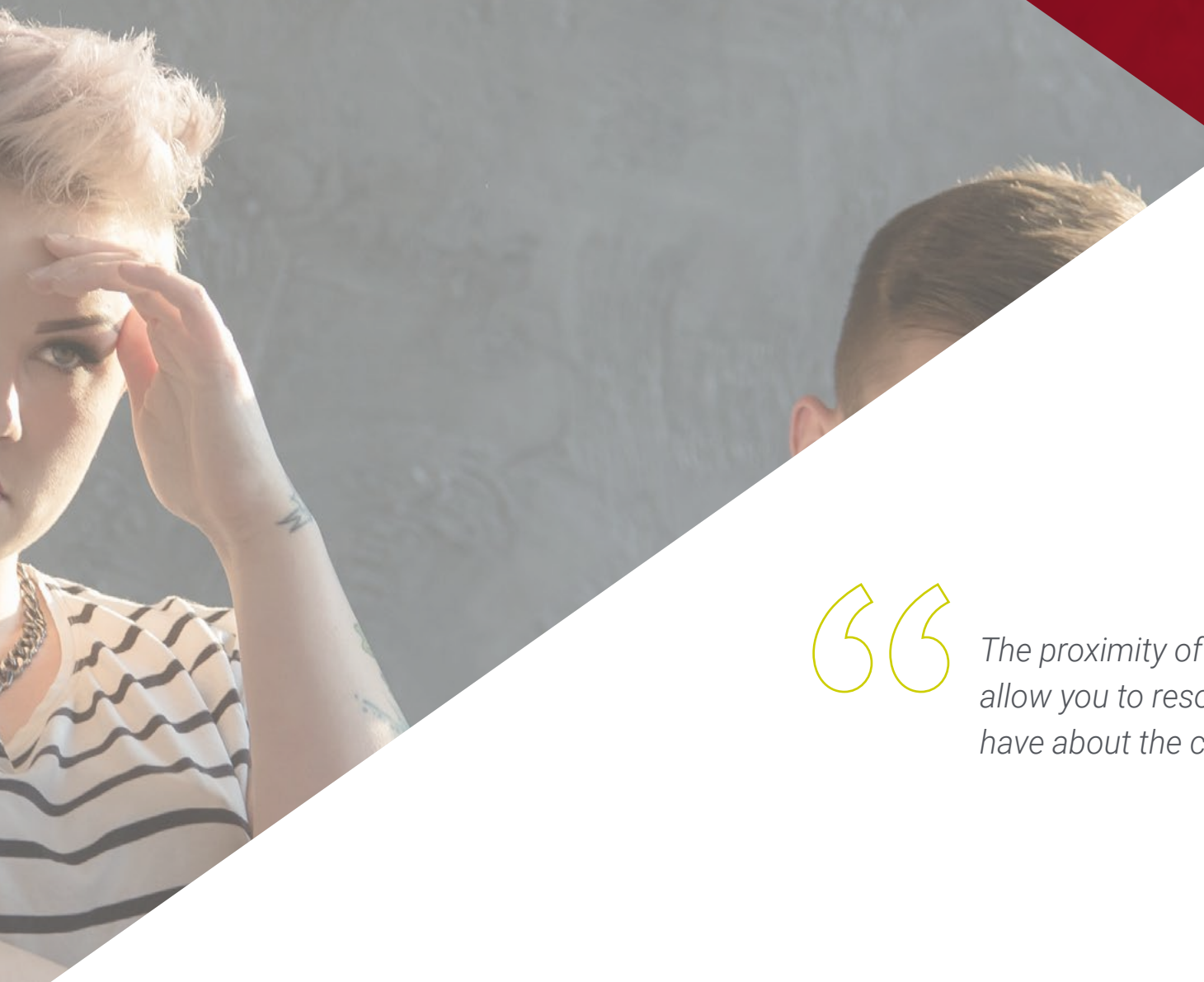
*Learn about the methodological orientations and the best learning strategies to apply in your lessons”*

03

# Course Management

TECH has incorporated in this university program a teaching staff with an excellent professional background in the teaching sector, especially at the High School stage. In this way, students will have the guarantee of having access to the necessary information to be able to develop an educational program with the essential elements to be able to succeed as a teacher of Career Guidance.





“

*The proximity of the teaching team will allow you to resolve any doubts you may have about the content of this Postgraduate”*

## Management



### Dr. Barboyón Combey, Laura

- ♦ Teacher of Primary Education and Postgraduate Studies
- ♦ Teacher in Postgraduate University Studies of High School Teacher Formation
- ♦ Teacher of Primary Education in several schools
- ♦ Doctor in Education from the University of Valencia
- ♦ Master's Degree in Psychopedagogy from the University of Valencia
- ♦ Degree in Primary School Education with a major in English Teaching from the Catholic University of Valencia San Vicente Mártir



# 04

# Structure and Content

The syllabus of this university program has been developed by an excellent team of teachers with extensive experience in High School Education. Their extensive knowledge of syllabus design is reflected in a syllabus that will lead the student to know how to teach this subject, complying with the current regulations and essential tools. All this, in addition, with innovative pedagogical tools that are easily accessible through any electronic device with an Internet connection.







“

*Enter with guarantees in the  
delivery of Career Guidance”*

## Module 1. Career Guidance Syllabus Design in High School Education

- 1.1. Spanish Education System. Teaching Levels and Modalities
  - 1.1.1. Education System: Interaction between Society, Education and the School System
  - 1.1.2. The Educational System: Factors and Elements
  - 1.1.3. General Characteristics of the Spanish Educational System
  - 1.1.4. Configuration of the Spanish Educational System
  - 1.1.5. Compulsory High School Education
  - 1.1.6. Baccalaureate
  - 1.1.7. Other Teachings
- 1.2. Vocational Training in the Educational System
  - 1.2.1. Vocational Training Organization and Structure
  - 1.2.2. Vocational Training in the Educational System
  - 1.2.3. Vocational Training Centers
  - 1.2.4. Vocational Training in Europe: Instruments
  - 1.2.5. Access and Pathways to Professional Qualification
  - 1.2.6. Modalities of Vocational Training in the Educational System: On-Site, Distance Learning, Achievement Test, Dual
  - 1.2.7. The National System of Qualifications and Vocational Training
- 1.3. Towards a Curriculum for Vocational and Professional Guidance in the School Environment
  - 1.3.1. Let's Build Vocations from the School Environment
  - 1.3.2. The Educational Counselor as a Curator of Relevant Content in Vocational and Professional Guidance
  - 1.3.4. Tools for the Curation of Content Related to Vocational and Professional Guidance
  - 1.3.5. Students' Concerns and Interests in Vocational and Career Guidance
  - 1.3.6. Towards a School Curriculum on Vocational Guidance I: Objectives
  - 1.3.7. Towards a School Curriculum on Vocational Guidance II: Contents
  - 1.3.8. Towards a School Curriculum on Vocational Guidance III: Key Competencies
  - 1.3.9. Towards a School Curriculum on Vocational Guidance IV: Standards and Assessment Criteria
  - 1.3.10. The Curriculum of Vocational Guidance within the Tutoring Action
  - 1.3.11. Vocational and Professional Guidance as Cross-Cutting Content
  - 1.3.12. Spaces and Times for Guidance in the School Day
- 1.4. Educational Programming I
  - 1.4.1. Teaching Programming in Career Training: Syllabus Elements
  - 1.4.2. The Justification in the Teaching Program
  - 1.4.3. The Context: Central Axis of the Programming
  - 1.4.4. The Objectives in Career Training
  - 1.4.5. Competencies in Career Training
  - 1.4.6. Contents
- 1.5. Educational Programming II
  - 1.5.1. Methodology. Methodological guidelines
  - 1.5.2. Learning Activities and Strategies
  - 1.5.3. Teaching Resources
  - 1.5.4. Organizational Resources
  - 1.5.5. Material Resources
  - 1.5.6. Human Resources
- 1.6. Educational Programming III
  - 1.6.1. Evaluation in Vocational Training
  - 1.6.2. Assessment Criteria
  - 1.6.3. Evaluation Instruments
  - 1.6.4. Evaluation Criteria
  - 1.6.5. Attention to Pending and Recovery Measures
  - 1.6.6. The Evaluation of the Teaching Practice
  - 1.6.7. Attention to Diversity and students with SEN
- 1.7. The Work Unit I
  - 1.7.1. The Work Unit: Elements
  - 1.7.2. Objectives
  - 1.7.3. Competencies
  - 1.7.4. Contents
  - 1.7.5. Methodology
  - 1.7.6. Assessment
- 1.8. The Work Unit II
  - 1.8.1. Types of Work Units
  - 1.8.2. Work Unit: Training and Career Guidance
  - 1.8.3. Work Unit: Business and Entrepreneurship



- 1.9. Classroom Programming
  - 1.9.1. Classroom Programming: Elements
  - 1.9.2. Headings
  - 1.9.3. Other Planning Documents
- 1.10. The Internet Applied to Guidance: Webquest, Wikis y Blogs
  - 1.10.1. Webquest
  - 1.10.2. Concept, Origin and Characteristics
  - 1.10.3. Structure of a Webquest
  - 1.10.4. Wikis
  - 1.10.5. Concept, Origin and Characteristics
  - 1.10.6. Structure of a Wiki
  - 1.10.7. Weblogs
  - 1.10.8. Concept, Origin and Characteristics
  - 1.10.9. Structure of a Webquest



*Design your best educational unit for the FOL course through this Postgraduate Certificate"*

05

# Methodology

This training program offers a different way of learning. Our methodology uses a cyclical learning approach: **Relearning**.

This teaching system is used, for example, in the most prestigious medical schools in the world, and major publications such as the **New England Journal of Medicine** have considered it to be one of the most effective.





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*Discover Relearning, a system that abandons conventional linear learning, to take you through cyclical teaching systems: a way of learning that has proven to be extremely effective, especially in subjects that require memorization"*

## At TECH Education School we use the Case Method

In a given situation, what should a professional do? Throughout the program students will be presented with multiple simulated cases based on real situations, where they will have to investigate, establish hypotheses and, finally, resolve the situation. There is an abundance of scientific evidence on the effectiveness of the method.

*With TECH, educators can experience a learning methodology that is shaking the foundations of traditional universities around the world.*



*It is a technique that develops critical skills and prepares educators to make decisions, defend their arguments, and contrast opinions.*

“

*Did you know that this method was developed in 1912, at Harvard, for law students? The case method consisted of presenting students with real-life, complex situations for them to make decisions and justify their decisions on how to solve them. In 1924, Harvard adopted it as a standard teaching method”*

The effectiveness of the method is justified by four fundamental achievements:

1. Educators who follow this method not only grasp concepts, but also develop their mental capacity, by evaluating real situations and applying their knowledge.
2. The learning process is solidly focused on practical skills that allow educators to better integrate the knowledge into daily practice.
3. Ideas and concepts are understood more efficiently, given that the example situations are based on real-life teaching.
4. Students like to feel that the effort they put into their studies is worthwhile. This then translates into a greater interest in learning and more time dedicated to working on the course.



## Relearning Methodology

At TECH we enhance the case method with the best 100% online teaching methodology available: Relearning.

Our University is the first in the world to combine case studies with a 100% online learning system based on repetition, combining a minimum of 8 different elements in each lesson, which represent a real revolution with respect to simply studying and analyzing cases.



*Educators will learn through real cases and by solving complex situations in simulated learning environments. These simulations are developed using state-of-the-art software to facilitate immersive learning.*



At the forefront of world teaching, the Relearning method has managed to improve the overall satisfaction levels of professionals who complete their studies, with respect to the quality indicators of the best online university (Columbia University).

With this methodology we have trained more than 85,000 educators with unprecedented success in all specialties. All this in a highly demanding environment, where the students have a strong socio-economic profile and an average age of 43.5 years.

*Relearning will allow you to learn with less effort and better performance, involving you more in your specialization, developing a critical mindset, defending arguments, and contrasting opinions: a direct equation to success.*

In our program, learning is not a linear process, but rather a spiral (learn, unlearn, forget, and re-learn). Therefore, we combine each of these elements concentrically.

The overall score obtained by our learning system is 8.01, according to the highest international standards.



This program offers the best educational material, prepared with professionals in mind:



### Study Material

All teaching material is produced by the specialist educators who teach the course, specifically for the course, so that the teaching content is really specific and precise.

These contents are then applied to the audiovisual format, to create the TECH online working method. All this, with the latest techniques that offer high quality pieces in each and every one of the materials that are made available to the student.



### Educational Techniques and Procedures on Video

TECH introduces students to the latest techniques, with the latest educational advances, and to the forefront of Education. All this, first-hand, with the maximum rigor, explained and detailed for your assimilation and understanding. And best of all, you can watch them as many times as you want.



### Interactive Summaries

The TECH team presents the contents attractively and dynamically in multimedia lessons that include audio, videos, images, diagrams, and concept maps in order to reinforce knowledge.

This exclusive multimedia content presentation training Exclusive system was awarded by Microsoft as a "European Success Story".



### Additional Reading

Recent articles, consensus documents and international guidelines, among others. In TECH's virtual library, students will have access to everything they need to complete their course.





### Expert-Led Case Studies and Case Analysis

Effective learning ought to be contextual. Therefore, TECH presents real cases in which the expert will guide students, focusing on and solving the different situations: a clear and direct way to achieve the highest degree of understanding.



### Testing & Retesting

We periodically evaluate and re-evaluate students' knowledge throughout the program, through assessment and self-assessment activities and exercises: so that they can see how they are achieving your goals.



### Classes

There is scientific evidence suggesting that observing third-party experts can be useful.  
Learning from an Expert strengthens knowledge and memory, and generates confidence in future difficult decisions.



### Quick Action Guides

TECH offers the most relevant contents of the course in the form of worksheets or quick action guides. A synthetic, practical, and effective way to help students progress in their learning.



06

# Certificate

The Postgraduate Certificate in Career Guidance Syllabus Design in High School Education guarantees students, in addition to the most rigorous and up-to-date education, access to a Postgraduate Certificate issued by TECH Technological University.



The image features two black graduation caps (mortarboards) against a blue sky with light clouds. The caps are positioned diagonally, with one in the foreground and another slightly behind it. The background is split into a white lower-left section and a red upper-right section by a diagonal line.

“

*Successfully complete this program and receive your university qualification without having to travel or fill out laborious paperwork”*

This **Postgraduate Certificate in Career Guidance Syllabus Design in High School Education** contains the most complete and up-to-date program on the market.

After the student has passed the assessments, they will receive their corresponding **Postgraduate Certificate** issued by **TECH Technological University** via tracked delivery\*.

The diploma issued by **TECH Technological University** will reflect the qualification obtained in the Postgraduate Certificate, and meets the requirements commonly demanded by labor exchanges, competitive examinations, and professional career evaluation committees.

Title: **Postgraduate Certificate in Career Guidance Syllabus Design in High School Education**

Official N° of Hours: **150 h.**



\*Apostille Convention. In the event that the student wishes to have their paper diploma issued with an apostille, TECH EDUCATION will make the necessary arrangements to obtain it, at an additional cost.

future  
health confidence people  
education information tutors  
guarantee accreditation teaching  
institutions technology learning  
community commitment  
personalized service innovation  
knowledge preservation  
development languages  
virtual classroom



**Postgraduate Certificate**  
Career Guidance Syllabus Design  
in High School Education

- » Modality: online
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